Easy Read

Llywodraeth Cymru
Welsh Government

How we use your information

UK GDPR information

This document is also available in Welsh

November 2025

How we use your information

We use your information by following a law called **UK General Data Protection Regulation (UK GDPR).**

Our staff will be able to see your answers.

Sometimes we ask other organisations to help us understand people's answers. They may see your information too.

We normally publish a report showing the kinds of things people said.

Sometimes this means people's personal details are included. Please tell us if you do not want your personal information included.

If you are in our report the information could be available for a long time.

But information that is not published is only kept for 3 years.

The law gives you the right to:

- know what information we have about you and how you can see it
- make us change any mistakes in the information about you
- ask us not to use the information in some cases
- ask us to delete the information we have about you in some cases
- move the information about you somewhere else in some cases
- complain to the **Information Commissioner's Office**

If you would like to know more about how your information is kept and used please contact us at:

Data Protection Officer

Welsh Government

Cathays Park

CARDIFF

CF10 3NQ

Email: Data.ProtectionOfficer@gov.wales

You can also contact the **Information Commissioner's Office**:

Wycliffe House

Water Lane

Wilmslow

Cheshire

SK9 5AF

Phone: 01625 545745 or 0303 123 1113

Website: https://ico.org.uk