

Professional Teaching Awards Cymru - Nominators

The Professional Teaching Awards Cymru honours the achievements of teachers up and down the country. The Welsh Government takes its personal information obligations seriously and this document sets out how Welsh Government (as data controllers) will process the personal data you submit throughout the Awards process. Any personal data will be processed in the public interest and in the exercise of official authority vested in us.

We will always ensure that any personal data we receive in relation to the Awards is stored securely and seen only by those people involved in processing the nomination in relation to the Professional Teaching Awards Cymru such as Welsh Government officials and appointed contractors involved in the nomination process.

The personal data will be retained for twelve months following the Awards at which point it will be deleted.

Under data protection legislation you have the right:

- to access to the Personal data that we are processing about you;
- to require us to rectify inaccuracies in that data;
- to object to processing (in certain circumstances);
- for your data to be 'erased (in certain circumstances)
- to lodge a complaint with the Information Commissioner's Office (ICO) who is our independent regulator for data protection.

The contact details for the Information Commissioner's Office are:

Customer Contact

Wycliffe House

Water Lane

Wilmslow

Cheshire

SK9 5AF

Telephone: 01625 545 745 or 0303 123 1113

Website: www.ico.org.uk

For further information about the information which Welsh Governments holds and its use, or if you wish to exercise your rights under the GDPR, please see contact details below:

Data Protection Officer

Welsh Government

Cathays Park

CARDIFF

CF10 3NQ

Email: DataProtectionOfficer@gov.wales

Professional Teaching Awards Cymru - Nominees

The Professional Teaching Awards Cymru honours the achievements of teachers up and down the country. There are 9 Professional Teaching Awards, all of which are nominated for by the public to recognise the commitment, dedication and hard work of teachers and education professionals in Wales.

As part of nomination process, the Welsh Government has received details of your name, job title and work email address, school name, school address, school telephone number, and school email. Your headteacher/manager will also be contacted for further information to support the nomination. Welsh Government takes its personal information obligations seriously and this document sets out how Welsh Government (as data controllers) will process your personal data throughout the Awards process. Any personal data will be processed in the public interest and in the exercise of official authority vested in us.

We will always ensure that any personal data we receive in relation to the Awards is stored securely and seen only by those people involved in processing the nomination in relation to the Professional Teaching Awards Cymru, such as Welsh Government officials and appointed contractors involved in the nomination process.

If you are a finalist, your personal data (along with the name of your school) may be processed in the context of Awards related PR and press opportunities (pre and post event). These will include photography, media interviews, use of your case study / story in any PR, video, social media, TV and press.

Your personal data will be retained for twelve months following the Awards at which point it will be deleted.

If you wish to withdraw from the process at any time, please let us know by contacting teachingawards@gov.wales. We will then delete all of the personal data we are processing on you for the purposes of the Awards.

As well as this, under data protection legislation you have the right to:

- access to the Personal data that we are processing about you;
- require us to rectify inaccuracies in that data;
- the right (in certain circumstances) to object to processing;
- the right for your data to be 'erased';
- lodge a complaint with the Information Commissioner's Office (ICO) who is our independent regulator for data protection.

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