**Welsh Government Inward Loan Opportunities**

**Lateral Moves CV Template**

|  |  |
| --- | --- |
| **Forename:** |  |
| **Surname:** |  |
| **Do you have line manager approval to be released for this work once matched to a role?** | YesNo |
| **What is your substantive grade? Please note – all roles are offered on level transfer at your substantive grade. No promotion/temporary promotion will be available through this campaign** |  |
| **What type of contract do you currently hold?****Please note that if employed on a FTA, you will have to have been employed via a fair, open and merit competition.** | PermanentFixed Term (fair, open and merit)Other, please specify |
| **To help us match you to a role, are you seeking a full time, part time or job share role?** | Full TimePart TimeJob Share |
| **If part time, what is your preferred working pattern days/hours per week****(We cannot guarantee a set pattern)** |  |
| **What Security Clearance do you currently have?** | * Baseline Personnel Security Standard (BPSS)
* Disclosure and Barring Service Check Basic
* Disclosure and Barring Service Check Enhanced
* Counter Terrorist Check
* Security Check
* Developed Vetting
 |
| **What is your security clearance number? (If known)** |  |
| **Which profession or function would you say you currently belong to?** | CommunicationsDigital, data & technologyEngineeringFacilitiesGovernment Commercial FunctionGovernment Corporate FinanceGovernment Economics ServiceGovernment FinanceGovernment Legal ServiceGovernment Operational ResearchGovernment Property ProfessionGovernment Social ResearchGovernment Statistical ServiceGovernment Veterinary ProfessionHealthHuman ResourcesInspectorsIntelligence AnalysisInternal AuditKnowledge and Information ManagementMarketingMedical professionOperational deliveryPAPlanning inspectorsPlanning professionsPM Strategy and StandardsPolicyProcurement and Contract ManagementProject deliveryPsychology professionScienceScience & engineeringSecurity professionTaxTradeTranslationPrefer not to sayOther, please specify |
| **Please select the main area(s) of your skills and experience that apply (yes/no):** |
| **Analytical Skills** |  |
| **Bill Management** |  |
| **Briefing (written/verbal)** |  |
| **Communication** |  |
| **Customer Service** |  |
| **Data input/management** |  |
| **Digital environment** |  |
| **Facilitation** |  |
| **Finance** |  |
| **Government Business** |  |
| **Grants** |  |
| **High intensity/incident response environment** |  |
| **Leadership** |  |
| **Line Management** |  |
| **Negotiation** |  |
| **Operational Delivery/Front Line** |  |
| **Operational Support** |  |
| **Organisation skills** |  |
| **Policy** |  |
| **Private Office** |  |
| **Project Management/Delivery**  |  |
| **Public Sector expertise and knowledge** |  |
| **Relationship Management** |  |
| **Secretariat** |  |
| **Stakeholder Engagement** |  |
| **Specialist/technical skills** | Please state |
| **UK Government awareness** |  |
| **Wider Civil Service expertise & knowledge** |  |

|  |
| --- |
| **Personal Statement:** Pleaseprovide a short overview of your skills and why you’re applying for a move. Please provide no more than 300 words. |
|  |
| **Job Specific Evidence:** Please tell us about your skills experience and ability in line with the three Job Specifics listed in the job advert. Please provide no more than 300 words.per Job Specific.  |
| **Job Specific 1 Evidence:** |
| **Job Specific 2 Evidence:** |
| **Job Specific 3 Evidence:** |
| **Career History -** Starting with your current job role, please provide details of the last 3 job roles (if appropriate) held within your Civil Service history |
| **Employer Name** |  |
| Date From |  |
| Date To |  |
| Job Title |  |
| Grade |  |
| Very brief overview of responsibilities  |  |
| Key Achievement  |  |
| **Employer Name** |  |
| Date From |  |
| Date To |  |
| Job Title |  |
| Grade |  |
| Very brief overview of responsibilities |  |
| Key Achievement  |  |
| **Employer Name** |  |
| Date From |  |
| Date To |  |
| Job Title |  |
| Grade |  |
| Very brief overview of responsibilities |  |
| Key Achievement |  |

|  |
| --- |
| **Additional Information**. Provide any additional information that you would like to bring to the attention of the panel (e.g. previous roles, roles outside work, training or learning you’ve undertaken or are hoping to undertake, experience you’d like to gain etc.). Keep this to 150 words maximum. |
|  |

Thank you.