Expression of interest form

**Contract Management Capability Training Programme**

# Personal information

Full Name:

Email Address:

Phone Number:

Current Job Title:

Organisation:

# Contract information

Contract Name/Number:

Contract Type (e.g., Goods, Services, Works):

Contract Duration:

Supplier(s):

Total Contract Value (Approx.):

Contract Duration:

# Level of training requested

Practitioner [ ]

Expert[ ]

# Brief description of the contract

Please provide a brief description of the contract.



# Complexity and risk assessment

Please provide a brief analysis of the perceived complexities and risk associated with the above-mentioned contract. Please include:

* The impact of supplier failure and risks
* The complexity of the delivery of the contract and the associated ease to switch suppliers and reprocure.

Highlight key areas where you believe effective contract management could mitigate these challenges. (Max. 200 words)



# Previous experience

Briefly outline any prior experience you have in contract management or related fields. Highlight specific instances where your contract management skills made a positive impact. (Max. 150 words)

# Motivation for training

Explain why you are interested in completing the Contract Management Training Programme. How do you believe this training will enhance your ability to effectively manage contracts and address the identified risks and complexities and improve contractual performance? (Max. 200 words)

# Professional goals

Share your broader career goals and aspirations. How do you envision the skills and knowledge gained from this training contributing to your professional development? (Max. 150 words)

# Commitment to training

This accredited training programme comes at a significant financial investment from Welsh Government and the Cabinet Office at £6,100 per candidate at Practitioner level and £7,700 per candidate at Expert level .

In a few sentences, confirm your commitment to actively participate in the Contract Management Training Programme and how you plan to apply the knowledge gained to practice within your organisation. (Max. 100 words)

# Foundation Training

I confirm that I have completed the Foundation Training.

Yes [ ]  No [ ]

This will be confirmed with the Government Commercial College in advance of considering your application.

# Feedback sessions

Welsh Government is testing this training programme. The future of the programme will be determined by the success of candidates engaged in the first test cohort.

Are you willing to actively participate in a feedback session and provide your insights through various mediums, such as online surveys, video calls, phone interviews, or written responses to help us improve and enhance the program?

Yes [ ]  No [ ]

# References

Please provide the contact information (Name, Title, Email) for at least one professional reference who can speak to your work ethic, abilities, and potential for growth in the field of contract management.

**By submitting this Expression of Interest form, I confirm my interest in participating in the Contract Management Capability Training Programme.**

**I understand that completing this form does not guarantee selection for the program. If selected, I am committed to fully engage in the training and contribute actively to its objectives.**

**Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Please email this completed form to** **commercialcapability@gov.wales****. The deadline for submission is 17 May 2024.**