



Llywodraeth Cymru
Welsh Government

GUIDANCE

Business Case Scrutiny and Programme Investment Panel meeting dates

Dates of meetings to help plan your business case submissions.

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Business cases need to be submitted two weeks, at minimum, before the Business Case Scrutiny Group (BCSG) meeting date to ensure that adequate time is given for Group members to assess individual cases. If supported, business cases will then move forward to the Programme Investment Panel.

To help with the planning of your business case submission, a list of meeting dates for 2022 to 2023 are given below. Note: 2024 and beyond, we propose to follow the same bi-monthly arrangement.

Business case timetable

Delivery Partner's Business Case Submission Deadline	Programme Team to undertake pre scrutiny checks and prepare papers for issue 1 week prior to BCSG meeting.	Business Case Scrutiny Group meeting date	Programme Team to feedback addendums and clarifications to delivery partners and prepare papers for issue 1 week prior to Panel meeting.	Education Investment Panel meeting date
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7 July 2022

21 July 2022

18 August 2022

1 September

15 September
2022

20 October 2022

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2022

3 November
2022

17 November 2022

15 December 2022

5 January
2023

19 January 2023

16 February 2023

2
March 2023

16 March 2023

20 April 2023

4 May 2023

18 May 2023

15 June 2023

30 June
2023

13 July 2023

17 August 2023

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31
August 2023

14 September
2023

12 October 2023

2 November
2023

16 November 2023

14 December 2023

Delivery partner's business case submission deadline

To ensure that your cases for change are reviewed and assessed in a timely manner by the Programme Team and policy colleagues, we require submission of business cases 2 weeks prior to the BCSG meeting date, as a minimum.

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