



Llywodraeth Cymru
Welsh Government

PUBLICATION

Independent Remuneration Panel for Wales meeting: 14 March 2023

Summary of the minutes of the meeting held on 14 March 2023.

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Contents

Attendees

Introduction

Any other business

Next meeting

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Attendees

Frances Duffy, Chair
Saz Willey, Vice Chair
Bev Smith
Leighton Jones, Secretariat

Introduction

The Independent Remuneration Panel for Wales (the Panel) met on Tuesday 14 March.

The aim of the meeting was to discuss the draft strategy for 2023 to 2025, agree the draft workplan for the 2023 to 2024 financial year and consider the quarterly risk register. The Panel also analysed queries received since the publication of the 2023 Annual Report.

Below summarises the Panel's discussions and decisions.

Strategy for 2023 to 2025

The Panel reviewed its draft strategy for the years 2023 to 2025. The final signed off document will be published on the website and circulated to all stakeholders.

Work plan for 2023 to 2024

The Panel considered and made amendments to the draft work plan for the

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upcoming financial year. The work plan will be reported against each month from the next meeting in April.

Risk Register

The Panel considered their risk register for the quarterly period from January to March. The register was revised to take into consideration any risks that have been mitigated in that time. Panel members were each asked to provide an update on risks identified throughout the document. This will be signed off at the April meeting.

Annual Report 2023

The Panel considered a paper on the queries that had been received since the publication of the [2023 annual report](#). The paper recommended that the Panel issue correspondence to all Community and Town Councils and provide clarification on the points that have been raised.

Any other business

The Panel discussed and agreed a single tender action response from the Local Democracy and Boundary Commission for Wales (the Commission). This single tender response will involve the Commission looking at updating the contents of the Panel website and help to develop a communication and engagement plan for 2023 to 2025.

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Next meeting

The next meeting of the Independent Remuneration Panel for Wales will take place on Wednesday 26 April, where the Panel will finalise their communications and engagement strategy and discuss Community and Town Council compliance.

Should you have any matters you wish to raise with the Panel, please do not hesitate to get in touch via the Secretariat by emailing IRPMailbox@gov.wales.

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