

# Application for conservation area consent for demolition in a conservation area.

Planning (Listed Buildings and Conservation Areas) Act 1990.



Llywodraeth Cymru  
Welsh Government

## Publication of applications on planning authority websites

Please note that the information provided on this application form and in supporting documents may be published on the Authority's website. If you require any further clarification, please contact the Authority's planning department.

## Please complete using block capitals and black ink.

Incorrect completion will delay the processing of your application.

### 1. Applicant Name and Address

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Title:                      First Name:    Last Name:

Company (optional):

Unit:                      House Number:    House suffix:

House Name:

Address 1:

Address 2:

Address 3:

Town:

County:

Country:

Postcode:

### 2. Agent Name and Address

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Title:                      First Name:    Last Name:

Company (optional):

Unit:                      House Number:    House suffix:

House Name:

Address 1:

Address 2:

Address 3:

Town:

County:

Country:

Postcode:

### 3. Description of the Proposal

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Please describe the proposed works:

Has the work already started?      Yes                  No

If Yes, please state the date when the work was started:  
(DD/MM/YYYY) (date must be pre-application submission)

Has the work been completed?      Yes                  No

If Yes, please state the date when the work was completed:  
(DD/MM/YYYY) (date must be pre-application submission)

### 4. Site Address Details

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Please provide the full postal address of the application site.

Unit:                  House Number:                  House suffix:

House Name:

Address 1:

Address 2:

Address 3:

Town:

County:

Postcode (optional):

Description of location or a grid reference (must be completed if postcode is not known):

Easting:

Northing:

Description:

## 5. Related Proposals

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Are there any current applications, previous proposals or demolitions for this site?

Yes                      No

If Yes please describe and include the planning application reference number(s) if known:

Description

Reference Number:

## 6. Pre-application advice

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Has assistance or prior advice been sought from the local authority about this application?                      Yes                      No

If Yes, please complete the following information about the advice you were given.  
(This will help the authority to deal with this application more efficiently.)

Please tick if the full contact details are not known, and then complete as much as possible:

Officer Name:

Reference:

Date (DD/MM/YYYY) (must be pre-application submission):

Details of pre-application advice received?

## 7. Neighbour and Community Consultation

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Have you consulted your neighbours or the local community about the proposal?

Yes                      No

If Yes, please provide details:

## 8. Authority Employee/Member

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With respect of the Authority, I am:

- a) a member of staff                      b) an elected member  
c) related to a member of staff                      d) related to an elected member

Do any of these statements apply to you?      Yes                      No

If Yes, please provide details of the name, relationship and role:

## 9. Explanation of Proposed Demolition Work

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Why is it necessary to demolish all or part of the building(s) and/or structure(s)?

## 10. Certificates

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One Certificate A,B,C, or D, must be completed with this application form

**Certificate Of Ownership – Certificate A. Certificate under the Planning (Listed Buildings and Conservation Areas) (Wales) Regulations 2012.**

I certify/The applicant certifies that on the day 21 days before the date of this application nobody except myself/the applicant was the owner (owner is a person with a freehold interest or leasehold interest with at least 7 years left to run) of any part of the land or building to which the application relates.

Signed – Applicant:

Or signed – Agent:

Date:(DD/MM/YYYY)

(Date cannot be pre-application)

**Certificate Of Ownership – Certificate B. Certificate under the Planning (Listed Buildings and Conservation Areas) (Wales) Regulations 2012.**

I certify/The applicant certifies that I have/the applicant has given the requisite notice to everyone else (as listed below) who, on the day 21 days before the date of this application, was the owner (owner is a person with a freehold interest or leasehold interest with at least 7 years left to run) of any part of the land or building to which this application relates.

Name of Owner:

Address:

Date Notice Served:

Signed – Applicant:

Or signed – Agent:

Date:(DD/MM/YYYY)

(Date cannot be pre-application)

**Certificate Of Ownership – Certificate C. Certificate under the Planning (Listed Buildings and Conservation Areas) (Wales) Regulations 2012.**

I certify/The Applicant certifies that:

- Neither Certificate A or B can be issued for this application
- All reasonable steps have been taken to find out the names and addresses of the other owners (owner is a person with a freehold interest or leasehold interest with at least 7 years left to run) of the land or building, or of a part of it , but I have/the applicant has been unable to do so.

The steps taken were:

Name of Owner:

Address:

Date Notice Served:

Notice of the application has been published in the following newspaper (circulating in the area where the land is situated):

On the following date (which must not be earlier than 21 days before the date of the application):

Signed – Applicant:

Or signed – Agent:

Date:(DD/MM/YYYY)

(Date cannot be pre-application)

**Certificate Of Ownership – Certificate D. Certificate under the Planning (Listed Buildings and Conservation Areas) (Wales) Regulations 2012**

I certify/The Applicant certifies that:

- Certificate A cannot be issued for this application
- All reasonable steps have been taken to find out the names and addresses of everyone else who, on the day 21 days before the date of the is application, was the owner (owner is a person with a freehold interest or leasehold interest with at least 7 years left to run) of any part of the land to which this application relates, but I have/ the applicant has been unable to do so.

The steps taken were:

Notice of the application has been published in the following newspaper(circulating in the area where the land is situated):

On the following date (which must not be earlier than 21 days before the date of the application):

Signed – Applicant:

Or signed – Agent:

Date:(DD/MM/YYYY)

(Date cannot be pre-application)

## 11. Planning Application Requirements – Checklist

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Please read the following checklist to make sure you have sent all the information in support of your proposal. Failure to submit all information required will result in your application being deemed invalid. It will not be considered valid until all information required by the Local Planning Authority has been submitted.

The original and 3 copies of a completed and dated application form:

The original and 3 copies of other plans and drawings or information necessary to describe the subject of the application:

The original and 3 copies of a plan which identifies the land to which the application relates drawn to an identified scale and showing the direction of North:

The original and 3 copies of the completed dated Ownership Certificate (A, B, C, D – as applicable):

## 12. Declaration

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I/we hereby apply for planning permission as described in this form and the accompanying plans/drawings and additional information.

I confirm that, to the best of my knowledge, any facts stated are true and accurate and any opinions given are the genuine opinions of the persons giving them.

Signed – Applicant:

Or signed – Agent:

Date:(DD/MM/YYYY)

(Date cannot be pre-application)

## 13. Applicant Contact Details

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### Telephone Numbers

Country Code:

National Number:

Extension Number:

Country Code:

Mobile Number (optional):

Fax Number (optional):

Email address (optional):

## 14. Agent Contact Details

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### Telephone Numbers

Country Code:

National Number:

Extension Number:

Country Code:

Mobile Number (optional):

Fax Number (optional):

Email address (optional):

## 15. Site Visit

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Can the site be seen from a public road, public footpath, bridleway or other public land?

Yes

No

If the planning authority needs to make an appointment to carry out a site visit, whom should they contact? (Please select only one)

Agent

Applicant

Other

(If different from the agent/applicant's details)

If other has been selected, please provide:

Contact Name:

Telephone Number:

Email address: