



Llywodraeth Cymru  
Welsh Government

## 1. General Data Protection Regulation: Privacy Notice

- 1.1. This notice informs you about the Welsh Government's use of the information provided in your application for a CRN for the purposes of requesting a new County Parish Holding (CPH) number. It also explains the Welsh Government's processing and use of your personal data and your rights under the General Data Protection Regulation. The data controller for the information is the Welsh Government, Cathays Park, Cardiff, CF10 3NQ.

The data protection officer for the same information is the Data Protection Officer, Welsh Government, Cathays Park, Cardiff, CF10 3NQ.

Email: [DataProtectionOfficer@gov.wales](mailto:DataProtectionOfficer@gov.wales).

- 1.2. The information will be processed and managed by the Welsh Government in accordance with its obligations and duties under the following European Regulations:

- Council Regulation 1760/2000;
- Council Regulation 21/2004;
- Council Directive 2008/71;
- General Data Protection Regulation (EU) No 679/2016.

The information will primarily be used for the purposes of processing and determining applications for a CPH number, or changes to the land included in a CPH. However, the Welsh Government may also make use of the information supplied for the purposes of animal traceability for disease control.

- 1.3. The lawful basis for the processing is that it is necessary for the performance of a task carried out in the exercise of official authority vested in the Welsh Government.
- 1.4. The Welsh Government collects personal data to identify your location and your farm business(es). The Welsh Government does not collect any special category data.
- 1.5. The data is processed through an automated process of business rules that use the Customer Reference Number (CRN) as a primary key for the majority of reports.
- 1.6. Your information will be held by the Welsh Government for as long as your CPH is active. If your CPH is closed, we will hold your information for at least 7 years for disease control and animal traceability purposes. We may extend



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this if it is necessary to carry out a task that is in the public interest or as is required of the data controller.

Examples include:

- appeal;
- audit activity
- complaint
- irregularity
- historic value, as determined by the Public Records Act
- legal action
- a formal request for information
- if it sets a precedent.

Where possible personal data will be redacted or access restricted.

## **2. Reasons for sharing personal data**

2.1. The Welsh Government may share information for disease control and traceability purposes with:

- Animal and Plant Health Agency
- Veterinary Medicine Directorate
- Welsh Local Authorities
- Food Standards Agency Wales
- DEFRA
- Other UK Government Agriculture Offices.

2.2. The information may be used for the following:

- Cross Compliance and cross checking between Governmental organisations to prevent breaches of the Common Agricultural Policy schemes
- the production and publication of maps showing the areas of land that are used for livestock purposes.
- compilation of reports of aggregated data and/or summary statistics to be made publicly available
- identification of landowners/users in events of emergencies, e.g. disease control and breach control
- allowing partner organisations to fulfil their legal duties
- publication of certain information and responding to requests for information.



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### **3. The Publication and Disclosure of Information**

3.1. Your information, including your personal information, may be the subject of a request by another member of the public. When responding to such requests the Welsh Government may be required to release information, including your personal information.

### **4. Rights under the General Data Protection Regulation (GDPR)**

4.1. The GDPR gives individuals rights in respect of the personal data held on them. These rights include:

- the right to be informed (this notice)
- the right to ask for and receive copies of the personal data that the Welsh Government holds about them, although the Welsh Government can sometimes withhold some data or not provide copies
- the right, in some circumstances, to prevent or restrict the Welsh Government processing personal data
- the right, in some circumstances, to have wrong data rectified
- the right, in some circumstances, to have data erased (to be forgotten).

If you wish to exercise any of your rights under the GDPR, you should contact the Welsh Government at the address provided at the beginning of this notice.

4.2. Individuals also have the right to ask the Information Commissioner, who enforces and oversees the GDPR, to assess whether or not the processing of their personal data is likely to comply with the GDPR. The Information Commissioner can be contacted at:

Information Commissioner's Office,  
Wycliffe House  
Water Lane  
Wilmslow  
Cheshire  
SK9 5AF

Telephone: 01625 545 745 or 0303 123 1113

Website: [www.ico.org.uk](http://www.ico.org.uk)