

**Annex 1**

**Local Government Procurement Fitness Checks**  
**Summary of Themes and Recommendations**

<b>Theme/Recommendation</b>	<b>No of instances</b>	<b>Value Wales support</b>
Ensure Senior Leaders are involved in forward strategic planning	22	Home Grown Talent Project
Implement Category Management Strategies	22	Short course training
Spend data analysis & intelligent use of information	22	Spend analysis exercise
Improve cross-departmental working	22	
Share of best practise by exemplar orgs - networking and mentoring	22	Regional events
Increase collaboration & use of frameworks	22	
e-Procurement support -update systems, p2p in devolved areas, training etc.	20	e-Procurement Service
Professional Procurement Training - develop staff both central & devolved	17	Short course and professional training contracts
Improve contract & supplier management	16	Short course training
Formalise KPIs, monitoring & reporting processes	16	Common KPIs
Performance monitoring and improved customer feedback to realise benefits	16	
Develop communications, change management & engagement strategies	13	Short course training
Develop sourcing plan & forward work programmes	13	
Raise profile of procurement across organisation	10	Home Grown Talent project
Improve commercial expertise	9	Short course training
Improve strategies for important spend areas - social care, estates, highways	7	Short course training
Develop central contracts register	6	
Implement use of standardised procurement templates	6	SQuID and eProcurement Service
Local business / SME development	5	
Robust controls to be enforced	4	
Clearly defined roles for procurement	3	
Develop a procurement implementation plan	3	
Change to Head of Procurement role - either re-evaluate role or advertise	3	
Improve risk management processes	3	
Strategic Review / Audit of Procurement	2	
Develop a resources plan	2	
Create procurement experts across the organisation	2	
Develop a succession plan	1	