

Work Based Learning (WBL) Timetables 2019/20

Month & Year	Period	Profiled Start Date	Profiled End Date	LLWR Freeze dates for funding (12 Noon)	LLWR-Inform Reports (expected availability **)	LLWR Freeze Used to Inform		Suspension Overpayment Reclaims	Suspension Overpayment Reclaims	Performance Management (Analysis of Profiled Delivery v Actual Delivery)	Deadline for receipt of Verification Form / Errors Spreadsheet for learners identified as NOT in learning	Deadline for amendment of LLWR data for learners identified as NOT in learning				
						2018/19	2019/20						2018/19	2019/20	2019/20	2019/20
August '19	1	01/08/2019	31/08/2019	22/08/2019	02/09/2019	Derivation of Month 13 payment	Derivation of Month 1 payment				19/09/2019	24/10/2019				
September '19	2	01/09/2019	30/09/2019	19/09/2019	30/09/2019		Derivation of Month 2 payment				24/10/2019	21/11/2019				
October '19	3	01/10/2019	31/10/2019	24/10/2019	04/11/2019	Derivation of Month 15 payment	Derivation of Month 3 payment	Derivation of Month 15 Indicative report			21/11/2019	19/12/2019				
November '19	4	01/11/2019	30/11/2019	21/11/2019	02/12/2019		Derivation of Month 4 payment		Derivation of Month 4 Indicative report		19/12/2019	23/01/2020				
December '19	5	01/12/2019	31/12/2019	19/12/2019	Month 17 18/19 - 22/01/2020 Month 5 19/20 - 08/01/2020	Derivation of Month 17 payment (final mainstream payment for 2018/19 contract year)	Derivation of Month 5 payment	Derivation of Month 17 report (identifying overpayments to be reclaimed for learning programmes completed in 2018/19 contract year)		Quarter 1 Analysis of Profiled v Actual (monitoring period: Aug 2019 - Oct 2019)	23/01/2020	20/02/2020				
January '20	6	01/01/2020	31/01/2020	23/01/2020	03/02/2020		Derivation of Month 6 payment				20/02/2020	19/03/2020				
February '20	7	01/02/2020	28/02/2020	20/02/2020	02/03/2020		Derivation of Month 7 payment				19/03/2020	23/04/2020				
March '20	8	01/03/2020	31/03/2020	19/03/2020	30/03/2020		Derivation of Month 8 payment		Derivation of Month 8 Indicative report	Quarter 2 Analysis of Delivery v Actual (monitoring period: August 2019 - Jan 2020)	23/04/2020	21/05/2020				
April '20	9	01/04/2020	30/04/2020	23/04/2020	04/05/2020		Derivation of Month 9 payment				21/05/2020	19/06/2020				
May '20	10	01/05/2020	31/05/2020	21/05/2020	Traineeship - Month 8 19/20 - 19/06/2020 Month 10 19/20 - 01/06/2020		Derivation of Month 8 payment (final Traineeship payment for 2019/20 contract year) Derivation of Month 10 payment				19/06/2020	23/07/2020				
June '20	11	01/06/2020	30/06/2020	18/06/2020	29/06/2020		Derivation of Month 11 payment			Quarter 3 Analysis of Delivery Actual (monitoring period: Aug 2019 - Apr 2020)	23/07/2020	20/08/2020				
July '20	12	01/07/2020	31/07/2020	23/07/2020	03/08/2020		Derivation of Month 12 payment		Derivation of Month 12 report (identifying overpayments to be reclaimed for learning programmes completed in 2019/20 contract year)		20/08/2020	17/09/2020				

** Subject to Change