

## ANNEX B: Enterprise Data Requirements

Grouping	Category	Criteria	Guidance
Identifier			
	Enterprise ID	Free	This is a unique identifier which as an Operation you use to identify an Enterprise. It must be unique for all Enterprises in your Operation.
Contact details			
	Contact Title	Free	This should be the person who understands the support given to the Enterprise by the Operation.
	Contact first name(s)	Free	
	Contact surname	Free	
	Contact job title	Free	
	Enterprise Name	Free	In order to assess the lasting effects of Structural Funds WEFO will need to carry out research. For the purpose of this research WEFO may need to contact enterprises.

Grouping	Category	Criteria	Guidance
	Enterprise Address 1	Free	This should be the address of the Enterprise supported.
	Enterprise Address 2	Free	
	Town/City	Free	
	Unitary Authority of Enterprise	Blaenau Gwent; Bridgend; Caerphilly; Cardiff; Carmarthenshire; Ceredigion; Conwy; Denbighshire; Flintshire; Gwynedd; Isle of Anglesey; Merthyr Tydfil; Monmouthshire; Neath Port Talbot; Newport; Pembrokeshire;	This is the Unitary Authority of the Enterprise supported.

Grouping	Category	Criteria	Guidance
		Powys; Rhondda Cynon Taf; Swansea; Torfaen; Vale of Glamorgan; Wrexham; Outside of Wales	
	Postcode of the enterprise	XX###XX	Contact purposes and to confirm location
	Contact telephone number	Number	
	Email address	Free	
Administration / activity indicators			
	Entry date	dd/MM/yyyy	This should be the date that support was first received by the enterprise.
	Specific Objective	SO#.#	This is the Specific Objective of the Structural Funds Operation/project.

Grouping	Category	Criteria	Guidance
	Beneficiary	Free cell	Business Party Name of the organization responsible for managing/providing the intervention.
	Exit date	dd/MM/yyyy	This should be the date that the Enterprise completes their engagement with the intervention, be this completion or early departure.
Outputs / Outcomes			
	Collaborating with learning providers?	Yes; No	
	Adopting or improving equality and diversity strategies and monitoring systems?	Yes; No	
	Adopting or improving sustainable development strategies and monitoring systems	Yes; No	

