Access Reform Programme: Steering Group Meeting 1 23 September 2019



Attendees:

Name	Organisation
Simon Pickering (Chair)	Welsh Government – Head of Landscape & Outdoor Recreation
Jont Bulbeck	Natural Resources Wales
Eifion Jones (BBNPA)	Representing the 3 National Park Authorities and 5 AONBs
Ben Sears	Welsh Local Government Association
Adrian Walls	Wales Rights of Way Managers Working Group

Technical and secretarial support:

Name	Organisation
Tom Cosson	Welsh Government - Landscape & Outdoor Recreation
Sarah Smith	Welsh Government - Landscape & Outdoor Recreation
Joe Roberts	Natural Resources Wales

Key decisions and actions arising	Owner
Welcome and introductions	
Members to advise Sarah of their deputies before the next meeting	All
Terms of reference	
 The Group agreed that key decisions and action points will be publicised and shared on the Welsh Government Access Reform webpage. The Group agreed that they need to be mindful of the time it will take members to consult those that they're representing. It was agreed that the purpose of the Steering Group and the Expert Groups needs to be clear. Some repetitions in the document need to be deleted. The Group agreed to consider an on-line document sharing platform for both the Steering Group and Expert Groups. 	Sarah to amend ToR and circulate with the meeting note. Adrian
Overview, aims and outputs of the Access Reform Programme	

 It was agreed that the Welsh Government will confirm the policy intent for each proposal before the Expert Groups are convened, and sooner if possible. The Welsh Government provided a draft infographic for inclusion on the WG website, to explain the way the Programme would 	Simon
operate. It was agreed to amend the graphics. 9. It was noted that networks will need to be included under the stakeholder mapping section of the Communication Plan.	Sarah
10. It was agreed it would be helpful for the members of ARAG to have sight of the consultation narrative for all proposals. 11. The Group agreed to move proposal 24 out of the remit of the	Sarah
ARAG, given its progression would not require detailed expert input. 12. The Group agreed to move proposal 21 into the remit of the	Sarah
ARAG, given its perceived complexity.	
Next steps	
13. The Group discussed potential evidence that may need to be collated to support the Expert Groups. NRW will provide an update at the next meeting	Joe
14. The Group discussed the recruitment process of the Expert Groups. It was agreed that WG would design the Expression of Interest template (EoI), Terms of Reference for Expert Groups, and a recruitment protocol, all to be agreed by the Steering Group.	Tom
15. It was agreed that the Expert Group EoI and supporting documents will be distributed via the National Access Forum by NRW and to those who have specifically contacted the Welsh Government by Landscape and Outdoor Recreation.	
 16. It was agreed that conflicts of interest will need to be declared by potential applicants. 17. It was noted that the input of technical specialists may be 	
required e.g. when discussing the digital mapping proposal.	
18. It was agreed that NRW will present a paper outlining the suggested processes of the Expert Working Groups at the next meeting.	Joe
19. The Steering Group agreed to hold meetings on a monthly basis in mid Wales.	