

For the purposes of this questionnaire, countries in scope (termed overseas in this questionnaire) include:
 EU/EEA countries: Austria, Belgium, Bulgaria, Croatia, Republic of Cyprus, Czech Republic, Denmark, Estonia, Finland, France, Germany, Greece, Hungary, Ireland, Italy, Latvia, Lithuania, Luxembourg, Malta, Netherlands, Poland, Portugal, Romania, Slovakia, Slovenia, Spain, Sweden, Iceland, Liechtenstein and Norway.

OR

Locations with (or nearing) data adequacy agreements: Andorra, Argentina, Canada (only commercial organisations), Faroe Islands, Guernsey, Israel, Isle of Man, Jersey, New Zealand, Switzerland, Uruguay, USA (as relates to Privacy Shield), Japan.

Organisation Name

Name, Job Title and Contact Details of the Person
 Completing the Form

YOUR DATA TRANSFERS AND PROCESSING			
		Answer	Comment
1.	Do you host or process any data overseas?	Y/N	<i>If yes, please list data, approx volume and country e.g. Outlook 365, email for 200 employees, Amsterdam</i>
2.	Where data is hosted or transferred overseas, describe your understanding of the basis of your organisation's data transfers from or processing in the relevant locations? For instance whether it is legally binding or a non-contractual (MOU) agreement?		<i>Please describe</i>
3.	What would be the estimated impact on your public services/functions if the data transferred from, or processed in, the relevant locations were no longer available?		<i>Please describe impacts</i>
THIRD PARTY PROCESSING			
4.	Do you have any contracts with third parties who process data overseas?	Y/N	<i>If yes, please list supplier name, approx contract spend and country where data is hosted/processed</i>
5.	What would be the estimated impact on your public services/functions if the data transferred from, or processed in, the relevant locations were no longer available?		<i>Please describe</i>
SUMMARY			
6.	Combining your answers to questions 3 and 5, how would you categorise these impacts e.g. political, security, infrastructure, social/economic? Please provide up to 5 examples.		<i>List examples</i>
7.	Are these risks to your, or that of your suppliers or their subcontractors, data transfer or processing identified in a risk register?	Y/N	<i>If no, please consider adding them</i>
8.	How well prepared do you consider your organisation to be in the event of a change to legal arrangements for data transfers from, or processing in, the relevant locations?		<i>Please describe</i>
9.	Do you have a mitigation plan in place for any change to legal arrangements for data transfers from, or processing in, the relevant locations?	Y/N	<i>Please describe</i>
10.	To what extent have you developed the mitigation plan and understand the issues involved?		<i>Please describe</i>