

	<p>Learning Disability Ministerial Advisory Group</p> <p>Minutes of the 1st meeting</p> <p>4 December 2018</p>	
<p>Attendees - Members</p> <p>Sophie Hinksman - Co-chair Gwenda Thomas - Co-chair</p> <p>Raghu Baburaj - Royal College of Psychiatrists Adrian Burke - Community Housing Cymru Rebecca Cicero - Social Care Wales Wayne Crocker - Mencap Cymru Christine Griffiths - Welsh Therapies Advisory Committee Julian Hallett - Down's Syndrome Association Edwin Jones - Challenging Behaviour Community of Practice Martyn Jones - Learning Disability Wales Michelle Martin - Care Forum Wales Emma Mulinder - Adult Social Services Ruth Northway - University of South Glamorgan Joe Powell - All Wales People First Hayley Tarrant - Welsh Nursing and Midwifery Committee Oliver Townsend - Cymorth Cymru Catherine Watchorn - All Wales People First Pauline Young - All Wales Forum of Parents & Carers</p> <p>Others</p> <p>Tracey Drew - supporting Sophie Celia Lewis - supporting Catherine Kelly Stuart - observer from All Wales People First</p>	<p>Apologies</p> <p>Dermot McChrystal – Association of Directors of Education Jane Rodgers – All Wales Heads of Children's Services Sharon Williams – Public Health Wales</p>	

<p>Officials</p> <p>Karen Eveleigh Claire Hough Graham Davies Alyson Collins</p> <p>Attending for agenda items</p> <p>Julie Annetts/Anna Harris – officials (item 7) Andy Wallsgrove – Head of Practice, Children’s Commissioner’s Office (item 8).</p>	
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1.	Actions from Previous Meeting	Date of Meeting	Responsibility
	N/A		

2.	Welcome, apologies, introductions	
	<p>2.1 Sophie welcomed everyone to the first meeting of the Learning Disability Ministerial Advisory Group (LDMAG) and invited them to introduce themselves and who they were representing. The apologies were noted.</p> <p>2.2 Sophie read out the ground rules for the LDMAG meetings and reminded members of the need to listen to others and respect their views.</p> <p>2.3 Sophie congratulated Ruth on being presented with the UK Chief Nursing Officers’ Lifetime Achievement Award.</p>	
3.	Terms of reference	
	<p>3.1 Members were asked to consider and sign off the Terms of Reference for the LDMAG which had been circulated prior to the meeting. In response to a query, Karen advised that Ministerial Advisory Groups were set up to oversee the work of the Welsh Government and provide advice to Ministers and did not have executive powers.</p>	

Actions	i. Members confirmed they were content to sign off the LDMAG Terms of Reference.	
4.	Membership	Responsibility
	4.1 Members were advised that the membership of the group had been strengthened by the addition of representatives from Down's Syndrome Association, Care Forum Wales, Community Housing Cymru and Cymorth Cymru.	
Actions	<p>i. Members confirmed they were content with the additions made to the membership.</p> <p>ii. It was agreed that should the group need specific input on a topic this could be sought as and when required.</p> <p>iii. It was agreed that the group's membership would be reviewed in December 2019.</p>	<p>Members/ Secretariat</p> <p>Secretariat</p>
5.	Improving Lives Programme – progress report	
	<p>5.1 Karen advised that all twenty-four recommendations were now considered actions and will be shown as such in future progress reports.</p> <p>5.2 Karen advised the group she had received further updates from policy colleagues on some of the actions and would circulate a final updated progress report with the minutes of the meeting.</p> <p>5.3 A number of the individual actions were discussed:</p> <p><u>Action 1 : ACE (Adverse Childhood Experiences) Hub</u> - members said they would like more information on the role of the ACE hub and how it operated. Gwenda asked whether the ACE hub worked with the custodial services.</p> <p><u>Action 5 – Supported Housing</u> : Claire said that good practice guidance on supported living was being developed and was likely to be launched in March.</p> <p><u>Actions 9 and 10 : Person centred approach/ developing models of funding for joint packages</u></p>	

	<p><u>of care</u> - Karen highlighted the important role that Regional Partnership Boards have in delivering actions around joint planning and commissioning of services. She advised the group of the funding available under the Transformation Fund and the Integrated Care Fund.</p> <p><u>Action 13 : to improve the take-up and quality of annual health checks</u> - Karen advised that agreement with GPC Wales had been reached on a revised specification for annual health checks which would be offered to all individuals over the age of 14 with a learning disability. Karen also highlighted the check would be offered to everyone and not linked to the severity of learning disability. Karen advised the revised specification would be subject to formal negotiation with GPC Wales as part of the overall negotiations for the new GP contract commencing April 2019.</p> <p>Next steps:</p> <ul style="list-style-type: none">• Populate the GP practice registers to ensure the annual health check is offered to the learning disability population;• Raise awareness of the importance of the health check to support increased take-up; and,• Support GPs at Primary Care Cluster level to ensure good quality annual health checks are undertaken consistently across Wales.	
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Actions	<p>i. A meeting to be set up between the ACE hub and the following LDMAG members: Chris, Edwin, Martyn, Oliver, Pauline and Wayne</p>	Secretariat/ Members
	<p>ii. To look into the ACE hub's involvement with custodial services.</p>	Secretariat
	<p>iii. Following a request from Chris, Claire said that she would highlight the importance of the engagement of therapies in supported living.</p>	Secretariat
	<p>iv. To provide a paper on how the ICF grant allocations for 2019-20 will be used for the benefit of people with a learning disability.</p>	Secretariat
	<p>v. To circulate the revised annual health check specification to members. To work with the All Wales Forum of Parents and Carers, All Wales People First and Learning Disability Wales to increase the awareness and take up of annual health checks across Wales.</p>	Secretariat
	<p>Karen invited members to e-mail her if they have any queries on the progress report tabled.</p>	Secretariat
6.	Research & Evaluation	
	<p>6.1 Karen and Ruth spoke to this item and stressed the importance of being able to measure the difference the Improving Lives Programme was making to the lives of people with a learning disability. To do this effectively there needed to be a strong evidence base and an understanding of where the gaps are and what the priority areas are.</p> <p>6.2 Ruth added that it was important to have a better understanding of: ongoing research; the evidence and the data available and how robust it was.</p> <p>6.3 Rebecca spoke about the research information held by Social Care Wales and the national data set that was presently being developed.</p> <p>6.2 Karen also spoke about the evaluation of the Social Services and Well-being (Wales) Act which would be looking at how the obligations of the Act were being met. The contract for this research has recently been awarded to the University of South Wales.</p>	

Actions	<p>i. To provide a progress report on research and evaluation at the March LDMAG meeting and develop a research plan by the June LDMAG meeting.</p> <p>ii. The following members offered to work with Karen, Hazel and Ruth on developing the research plan: Edwin, Joe, Martyn, Michelle, Oliver, Pauline, Rebecca and Wayne.</p>	<p>Secretariat</p> <p>Members listed</p>
7. Autism – Consultation on the Code of Practice		
	<p>7.1 Julie Annetts and Anna Harris joined the meeting to speak about the consultation on the 'Development of the Code of Practice on the Delivery of Autism Services'. Anna gave a presentation covering: the Timeline; Aims of the Code; Aim of the Consultation; and the 4 key areas of the code. Julie added that an easy read version of the consultation would be available in the New Year and that during the consultation period, meetings would be held with the third sector.</p> <p>7.2 A discussion followed on the code and whether it met the needs of the estimated 40% of autistic people who also have learning disability. Julie thanked members for their views.</p>	
Actions	<p>i. To take members views into consideration in developing the Code of Practice.</p>	<p>Julie Annetts</p>
8. Don't Hold Back – Children's Commissioners Report		
	<p>8.1 Andy Wallsgrave joined the meeting to talk about 'Don't Hold Back' – a report prepared by the Children's Commissioner on transitions to adulthood for young people with learning disabilities – published in July 2018. Andy spoke about the meeting the Children's Commissioner had with a group of children and their parents in North Wales that had led to the report; Dr Axel Kaehne's review of existing research; and CARP Collaborations' gathering of views from young people, their parents and professionals. Andy said that next steps included making the report widely known and available, seeking the views of the Welsh Government; and continuing to listen to young people and their</p>	

	<p>families.</p> <p>8.2 Karen advised members that the recommendations in the 'Don't Hold Back' report had been mapped across to the recommendations in the Learning Disability Improving Lives Programme (LDILP).</p>	
Actions	<ul style="list-style-type: none"> i. Chris asked about the involvement of therapies in the transition from childhood to adolescence. Andy agreed to find out and report back to the LDMAG. ii. To consider the recommendations in the Don't Hold back report as part of the Learning Disability Improving Lives programme of work. 	<p>Andy</p> <p>Members</p>
	<p>Themes for future LDMAG meetings</p>	
	<p>9.1 Karen outlined her thoughts on topics for future LDMAG meetings.</p> <p><u>March</u> – transition and an update on the research plan</p> <p><u>June</u> – an update on the evaluation of the Social Services and Well-being (Wales) Act; and the six monthly progress report on the LDILP.</p> <p><u>September</u> –the findings of the research project on parents with a learning disability and next steps; an update on the health recommendations in the LDILP; and early years.</p> <p>9.2 A discussion followed on whether the LDMAG meetings should centre on themes and be held across Wales as detailed in the Terms of Reference. Views were mixed on whether this would be the best way of working given the limited time available and the way the work in each of the themes would develop as the year progressed. The possibility of setting up task and finish groups to take forward some of the work was raised.</p>	

Actions	<p>i. Karen agreed to circulate, out of committee, further thoughts and suggestions for agenda items for future LDMAG meetings. Action by end Jan for further discussion and agreement at the March meeting.</p>	Secretariat
<p>Date and time of future meetings:</p> <p>Monday 25th March 2019 Tuesday 4th June 2019 Tuesday 10th September 2019 Wednesday 4th December 2019</p> <p>All meetings to start at 11.00am and run until 3.00pm.</p>		