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Welsh Government

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Welsh European Funding Office

## Guidance on Indicator Definitions, Data and Evidence Requirements

### ESF Priority 5: Public Services Reform and Regional Working Indicator Definitions

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**Cronfeydd yr UE:  
Buddsoddi yng  
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UNDEB EWROPEAIDD  
EUROPEAN UNION



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## **General**

The Business Plan should outline the target group, the type of activities to be undertaken and how they contribute to the outputs and results of each Specific Objective (SO).

Details of the evidence to be collected should be agreed with WEFO and set out in the Monitoring and Evaluation Plan.

## **Monitoring Data**

Data will need to be provided to support claims. Annex B sets out the mandatory data requirements for WEFO funded operations.

Beneficiaries should collect additional monitoring data to enable evaluation of the effectiveness and impact of the Operation.

The data should be uploaded via WEFO online as a part of the claims process. A template for provision of data is available on the WEFO website.

## **Priority Axis 5 Public Services Reform and Regional Working**

### **Specific Objectives**

**SO1:** Collaboration and innovation in public service delivery.

## **SO1 - Collaboration and innovation in public service delivery**

	<b>Target WWV</b>	<b>Target EW</b>
<b>Outputs</b>		
Number of methods, processes and tools being developed with support	10	10
Number of entities participating in projects target public administrations or public services at national, regional or local level	15	15
Number of projects targeting public administrations or public services at national, regional or local level	4	4
<b>Results</b>		
Number of new methods, procedures, and tools developed and disseminated	8	8

## **Outputs**

**Number of projects targeting public administrations or public services at national, regional or local level**

For the purposes of this indicator each ESF operation funded under Priority 5 constitutes one **'project'**.

## **Number of methods, processes and tools being developed with support**

The number of *working* methods, processes and tools being developed with support of ESF for the purpose of carrying out a public service activity on a regional basis.

**'methods'** may be new or include enhancements of existing methods, provided they are new to the organisation or region.

**'developed with support'** means that the costs of designing and making operational the method, process and/or tool are being met by the ESF operation.

A **'public service activity'** is one that contributes to the indicative actions referred to in the Operational Programme.

This indicator may be claimed once expenditure on developing the method, process and/or tool has begun to be declared to WEFO in claims.

*Suggested evidence:*

Relevant documentation to evidence work having begun on each method, process or tool must be retained and made available for inspection. Details of the evidence required will be agreed between the operation and WEFO, as part of the Monitoring and Evaluation Plan.

## **Number of entities participating in projects targeting public administrations or public services at national, regional or local level**

For the purposes of this indicator:

**'entities participating'** includes all public services organisations which are benefiting from the activities (such as capacity building) delivered by the ESF operation. It includes lead and joint beneficiaries where these are public services organisations which benefit from the activities.

'Entities' do not however include lead or joint beneficiaries which are solely providing project management, expertise or specialist services to the operation. Procured contractors delivering services to the operation are similarly not included.

### *Suggested evidence*

Documenting evidence of the entity's participation should be retained. Details of the evidence required will be agreed between the operation and WEFO, as part of the Monitoring and Evaluation Plan.

## Results

### Number of new methods, procedures and tools developed and disseminated

The number of new *working* methods, processes and tools referred to in the output *Number of methods, processes and tools being developed with support* **developed** with the support of ESF and **disseminated**.

**'developed'** means that the method, procedure or tool was not in existence prior to the ESF operation and has been designed and made operational by the ESF operation

**'disseminated'** means the method, procedure or tool has been shared with other organisation(s). For example, shared with an organisation in another region.

#### *Suggested evidence*

Relevant documentation to evidence each method, procedure or tool developed by the operation must be retained and made available for inspection. Details of the evidence required will be agreed between the operation and WEFO, as part of the Monitoring and Evaluation Plan.