

## Summary of Decisions and Actions

### Meeting of the Joint Executive Committee (JEC) Monday 15 July 2019 – 10am -12pm GMB Regional Office - Cardiff

Chair – Tanya Palmer – Trade Unions

Agenda Item	Outcome/Action	
<b>Item 2 - WPC Work Programme</b>	<b>Decisions</b>	The JEC were content with the proposed deliverables and to receive a proposal regarding Workforce Equity at their September meeting.
		The JEC agreed that each of the following documents should be reviewed in turn and revised where necessary, to bring them in line with new WPC arrangements; with the NGHHA document to be the first. <ul style="list-style-type: none"> <li>• PSSC Principles and Guidance on the appropriate use of Non-Guaranteed Hours Arrangements in the devolved public services in Wales (published 2016)</li> <li>• PSSC Transparency of Senior Remuneration in the devolved Welsh Public Sector (published December 2016)</li> <li>• PSSC Principles and Guidance to support joint workforce planning in public services in Wales (published 2017)</li> </ul>
		The JEC agreed that the PSSC Principles and Guidance on the appropriate use of Non-Guaranteed Hours Arrangements in the devolved public services in Wales (published 2016) should be included within the WPC work programme for development as a WPC Agreement. Respecting the existing guidance.
	<b>Actions</b>	The WPC Joint Secretariat to prepare a proposal for the delivery of Workforce Equity for the next meeting of the JEC on the 18 September 2019.
	The WPC Joint Secretariat to explore the current NGHHA guidance document with partners and collate, for discussion, a paper for the 18 September 2019 JEC that identifies those elements proposed by partners for inclusion in the WPC agreement and any items that require further clarification and/or debate.	

<b>Item 3 - WPC Work Programme – Fair Work Proposal</b>	<b>Decisions</b>	The Fair Work proposal was accepted and the production of a WPC best practice document on the implementation and usage of NGHAs was prioritised.
<b>Item 4 - WPC Work Programme – Workforce Mobility Update</b>	<b>Decisions</b>	The mobility update was noted by the JEC.
		The option of engaging with partners and networks and obtaining feedback on the mobility questions as part of the research exercise through telephone interviews was supported by the JEC.
	<b>Actions</b>	JEC members to provide any other nominations/key contacts to the JS for the working group for Workforce Mobility and the Future of Work.
		JEC members to encourage the engagement and participation of wider stakeholders in the Workforce Mobility research project. JS to progress the Workforce Mobility research exercise through telephone interviews.
<b>Item 5 - Asbestos in public buildings Paper</b>	<b>Decisions</b>	The WPC to issue a joint statement supporting the need for public bodies to comply with existing regulations regarding asbestos management.
		The JEC to write to Richard Baker to request that asbestos in public buildings be taken forward by Ystadau.
	<b>Actions</b>	The JS to prepare a written draft statement in support of existing asbestos management regulations for consideration by the JEC. The JS to prepare a draft letter to Richard Baker requesting that the issue of asbestos management in public buildings be taken forward by Ystadau.
<b>Item 6 - WPC Newsletter – Key Messages</b>	<b>Decisions</b>	The JEC agreed the proposed plan for the production of the first WPC Newsletter.
	<b>Actions</b>	JS to work with partners to identify communications channels that can be used to effectively promote and circulate the WPC Newsletter.
<b>Item 7 - Review of WPC Meeting 01 July 2019 – Actions and Matters Arising</b>	<b>Decisions</b>	Welsh Government advised that it will need to clear the WPC Minute of the 1 July 2019 with the Deputy Minister for Housing and Local Government.
		Devolved Employers and Trade Union side colleagues accepted the WPC Minute of the 1 July 2019.
		The JEC agreed the proposed response to feedback from the WPC on the Communications Plan.
		The JEC requested details of what already exists in practice in support of paid leave for those experiencing domestic abuse.
		The JEC agreed that in future JEC members will lead on JEC items at the WPC and that the JEC will

		convene a few days before each WPC meeting, for WPC planning purposes.
	<b>Actions</b>	Welsh Government to seek clearance of the WPC minute of the 1 July 2019 with the Deputy Minister for Housing and Local Government.
		The JS to take forward the activity proposed in response to WPC feedback over the Communications Plan.
		The JS to identify what paid leave provisions are in place within devolved public bodies across Wales for those experiencing domestic abuse and present a discussion paper at the next meeting of the JEC on the 18 September.
		The JS to arrange JEC meetings a few days before each WPC, for WPC planning purposes
<b>Item 8 - Review of JEC Minute/Matters Arising</b>	<b>Decisions</b>	The verbal updates in response to matters arising from the 3 December 2018 and the 15 May 2019 JEC meetings were noted by members.