

Summary of Decisions and Actions

**Meeting of the Shadow Joint Executive Committee (JEC)
Friday 22 March 2019 - 14:30am-16:30pm
Welsh Government Office - Cathays Park 2**

Chair – Helen Arthur – Welsh Government

Agenda Item	Outcome/Action	
Item 1 - Joint Executive Committee (JEC) Shadow Status	Decisions	Members agreed the Joint Executive Committee (JEC) should now move formally out of shadow arrangements.
Item 2 - WPC Vision Document - Working Group Update to the WPC Vision Document Agreed 21 March 2019	Decisions	Members agreed a number of changes should be made to the draft WPC Vision Document and the Priorities for Action defined within it. These were:
		WPC Vision – Martin Mansfield proposed an amendment to the vision which was accepted. Martin agreed to circulate the redrafted text.
		WPC Mission – For the order under this section to be re-drafted so that priority 2. Contribute to Making Wales a Fair Work Nation is listed first and Workforce mobility listed last
		Strategic Context – To replace the current proposed structure with a single paragraph to capture the key issues, offering a strategic context of no longer than 500 words. Issues to be included in the narrative include the well-being of future generations, European Transition, Austerity, One Public Service, Social Partnership Act and the increasing demand on public services. The context would make clear that it will evolve over time and is not static. Joint Secretariat to work with Welsh Government colleagues to draft the strategic context in line with current policy context and circulate to the JEC for approval.
		Priority – Workforce Mobility - It was agreed that to “avoid redundancy” would be added to the ambition section for this priority.
		Priority – Workforce Mobility – It was agreed the Welsh Government would make available the previous work of the WPC’s Workforce Planning and Mobility Sub-group to the Joint Secretariat to include the mobility protocol.
		Priority – Fair Work – It was agreed the first paragraph heading the Objectives would be placed at the foot of that section instead and

		<p>that it would be amended to acknowledge the importance of the Fair Work Commission's recommendations but making clear that implementation of these is not part of the WPC's mandate. It was also agreed that this paragraph would make clear that any work in this area would be produced as living document(s) and adapted as appropriate in order to accommodate the emerging findings of the Fair Work Commission.</p> <p>Priority – Integration and Equivalence – It was agreed this priority should be re-named Workforce Equity.</p>
	Actions	<p>It was agreed the Joint Secretariat would make the amendments to the WPC Vision and Work Programme Priorities for 2019-20. These would then be recirculated to the JEC for approval.</p> <p>Martin Mansfield to provide the Joint Secretariat with the redrafted vision for circulation.</p> <p>Reg Kilpatrick to discuss with Judith Cole how to make available the previous work of the WPC's Workforce Planning and Mobility (WPM) Sub-group to the Joint Secretariat including the mobility protocol.</p>
Item 3 - WPC Legacy Items and Agreements	Decisions	It was agreed that an annex to the WPC Strategic Framework Document be prepared that seeks to define the terms under which any decision or document will, in future, constitute a WPC agreement, guidance or best practice.
	Actions	The Joint Secretariat to develop a flow chart outlining the agreement process.
Item 4 - Asbestos and Public Buildings	Decisions	The JEC noted the seriousness of this issue and considered it could address the matter from a social partnership view in seeking to identify which groups were discussing asbestos, gaining an up to date picture.
	Actions	It was agreed the Joint Secretariat would now prepare a paper for the next meeting of the JEC identifying the different groups involved in discussing asbestos in public buildings. It was noted that expertise from the Welsh Government would be critical to this exercise.
Item 5 - Dying to Work Update	Decisions	That the Employer's side would explore action to encourage further sign-up to the Dying to Work Charter and report back to the JEC.
		That the Dying to Work Charter would be used as a model for mapping out the WPC agreement process.

	Actions	Employers' side, Devolved Services Group and Local Government to prioritise work to encourage further sign up to the Dying to Work Charter and provide an update to the next meeting of the JEC on the 15 May.
		Joint Secretariat to pilot with partners an approach for the establishment of Dying to Work as a WPC agreement.
Item 6 - Open Public Sector Workforce Data	Decisions	JEC noted the Open Public Sector Workforce Data paper.
	Actions	JEC agreed the Open Public Sector Workforce Data paper could be placed on WPC agenda for 1 July 2019.
Item 7 - Communications Update	Decisions	WPC logo was agreed by the JEC subject to an issue around the font used and members noted the costs of developing the WPC Website and Newsletter.
	Actions	<p>Joint Secretariat to go back to the Welsh Government's Design Team and ask them to provide a more modern font for the WPC logo.</p> <p>Joint Secretariat to pursue the Welsh Government's Local Government Directorate for sign off for the costs of developing the WPC Newsletter and for the creation of the WPC website.</p>
Item 8 - WPC Preparations	Decisions	An update on WPC preparations was noted by the JEC.
	Actions	Joint Secretariat to re-send the email to the JEC requesting formal nominations for WPC membership. Following this the Joint Secretariat would send WPC diary markers to all nominated members.
		Joint Secretariat to circulate a draft WPC agenda to the JEC – this would no longer include European Transition and Finance as events had moved on.
		Joint Secretariat to email all partners regarding WPC/JEC timelines as established in accordance with the Strategic Framework document.
		Welsh Government to consider how the Further and Higher Education sectors are represented from an Employer's perspective at the WPC and to update the JEC.
Item 9 - Review of JEC Minute – Actions Arising	Decisions	Actions arising were noted by the JEC.
	Actions	Specific members of the JEC agreed to take forward the actions allocated to them and provide an update to the Joint Secretariat.