

Summary of Decisions and Actions

Meeting of the Executive Committee (JEC) Wednesday 15 May 2019 – 10am -12pm Welsh NHS Confederation - Cardiff

Chair – Richard Tompkins – Devolved Employers

Agenda Item	Outcome/Action	
Item 1 - WPC Strategic Framework – Annex WPC Decisions and Agreements	Decisions	Generic descriptions of ‘agreements’, ‘guidance’ and ‘best practice’ needed within the Annex
		Term negotiation to remain in the Annex and a context to be provided for negotiation by providing a paragraph on social partnership.
		Process and flowchart approved subject to the following amendments: <ul style="list-style-type: none"> • Add reference to timelines and delivery ‘at pace’, within the process • Add ‘agree timelines’ at stage two ‘JEC decision’ of the flowchart • Add a feedback loop
		WPC Partnership and Managing Change document to be updated and submitted to the WPC on 1 July 2019 for approval.
	Actions	JS to add generic descriptions of ‘agreements’, ‘guidance’ and ‘best practice’ within the Annex
		Welsh Government (Helen Arthur) to provide a paragraph on social partnerships to the JS for inclusion in the annex to the WPC Strategic Framework document.
		JS to amend the process and flowchart within the annex and include: <ul style="list-style-type: none"> - Reference to timelines and delivery ‘at pace’ within the process - Point 2 (JEC Decision) of the chart to include ‘agree timelines’ - Feedback loop
		JEC to work virtually to review and amend the WPC Partnership and Managing Change document
JS to agenda Partnership and Managing Change for the WPC on 01 July 2019		

Item 2 - WPC Vision and Re-affirmation of Key Decisions linked to WPC Review	Decisions	<p>The WPC vision paper was approved subject to the following additions/amendments:</p> <ul style="list-style-type: none"> • The WPC should be referred to as ‘the’ key forum • That redundancy be included at point 14.d • That a caveat be added to note the evolving context and potential future changes in response to Fair Work and the Social Partnership Act
	Actions	JS to update the WPC vision paper to take account of the agreed additions/amendments
Item 3 - WPC Work Programme	Decisions	Agreed that the papers presented at items 2 & 3 to be combined into a single paper for the WPC on 01 July 2019.
		WPC Work Programme document to be developed further and work plan regarded to be a live working document.
	Actions	Item 2 WPC Vision and Re-affirmation of Key Decisions Linked to WPC and item 3 WPC Work Programme to be drafted by the JS as one document for the WPC agenda for 1 July 2019.
		WPC Work Programme key deliverables to be reconsidered and amended by JS with input from JEC members.
Item 4 - WPC Preparations (Including Agenda)	Decisions	WPC draft agenda approved subject to addition of an opening statement by the Minister to offer some ‘introduction and context’, if possible to include the Social Partnership Act and the Fair Work Commission Report.
		Agreed that the WPC Member from the NHS for the Employers side would be a NHS Chief Executive from a Health Board rather than the NHS Chief Executive within Welsh Government.
		Joint Secretariat to present JEC papers at WPC 1 July 2019 with assistance from JEC members.
	Actions	Welsh Government to request the Minister offers an opening statement to offer some introduction and context to the WPC on 01 July 2019, if possible including reference to the Social Partnership Act and Fair Work.
		All JEC members to provide any suggested amendments to JS (following their consultation with stakeholders) on the WPC pack of papers by 10 June 2019 at the latest.

		Richard Tompkins to confirm the NHS nominations for the WPC to the JS ASAP
		Employer's side to inform the JS should a pre-meeting be required ahead of WPC 1 July so that a room can be booked.
Item 5 - Mobility Research Proposal	Decisions	Mobility Research Proposal agreed subject to the amendment of the second bullet at point 11
	Actions	JS to amend the research brief to better define the second bullet at point 11
		Nominations from each JEC partner and wider stakeholders to be provided to Joint Secretariat ASAP in order to progress and achieve the mobility research brief.
Item 6 - Fair Work	Decisions	Agreement reached not to progress the NGHAs and Two Tier Code surveys
	Actions	Fair Work Theme to be developed further by JS with input by JEC Members in light of the Fair Work Commission Report.
		Welsh Government will seek advice from Ministers on the recommendation of the JEC not to progress the NGHAs and Two Tier Surveys.
Item 7 - Review of JEC Minute & Matters Arising	Decisions	JEC Minutes of 22 March 2019 were formally approved and agreed.
	Actions	Trade Union and Employers to take the Dying to Work Charter back to local Joint Consultative Committee's within local government for discussion.
		JEC Members requested to progress the actions carried forward from previous meetings in accordance with matters arising.
Item 8 - AOB	Decisions	WPC Logo – option 5 confirmed by the JEC.
	Actions	Welsh Government (Katie Antippas) to chase secondment paperwork for Ceri Williams and ascertain obligations of insurance liability in the interim period.