

## Summary of Decisions and Actions

**Workforce Partnership Council Joint Executive Committee (JEC)**  
**Thursday 16 January 2020 - 10am**  
**Welsh Local Government Association (WLGA) Boardroom, Cardiff**  
**Chair: Richard Tompkins**

Item	Decision/Action	
<b>1. Social Partnership and Fair Work</b>	<b>Action</b>	JEC members to give consideration to what action might be necessary to engage and update wider stakeholders on planned developments linked to Social Partnership and Fair Work, including moving responsibility for the WPC and Joint Secretariat into the new Directorate.
<b>2. Special WPC meeting 25 March 2020 – Preparations and actions arising</b>	<b>Decision</b>	JEC members agreed the draft agenda for the Special WPC meeting on 25 March 2020.
<b>3. Draft WPC Agreement – The Acceptable use of Non-Guaranteed Hours Arrangements</b>	<b>Decision</b>	The JEC agreed to publish the best practice document in line with the publication of the NGHHA Agreement.
	<b>Decision</b>	A tripartite letter from the JEC will be issued to accompany the NGHHA Agreement.
	<b>Action</b>	The Joint Secretariat to work with partners to develop a tripartite covering letter for publication with the WPC Agreement on the acceptable use of Non-Guaranteed Hours Arrangements by the end of January 2020.
	<b>Action</b>	The Joint secretariat to publish the best practice document to accompany the WPC Agreement on the acceptable use of Non-Guaranteed Hours Arrangements.
<b>4. Draft WPC Best Practice document - The Acceptable use of Non-Guaranteed Hours Arrangements</b>		No decisions or actions.
<b>5. Proposal - One Welsh Public Service</b>	<b>Decision</b>	The JEC agreed to further development of the STEP and One Public Service portal proposals.

	<b>Action</b>	JEC Members to engage with their networks to seek appropriate organisations to work with Welsh Government on the pilot of the Short Term Experience Programme.
	<b>Action</b>	JEC Members to inform the JS on appropriate meeting forums for the JS to attend, to engage partners in the development of the One Welsh Public Service portal proposal.
<b>6. Ystadau Cymru – Managing Asbestos in Public Buildings</b>	<b>Decision</b>	The JEC agreed that Mike Payne should represent the WPC JEC on the asbestos sub-group of Ystadau Cymru.
	<b>Action</b>	The Joint Secretariat to amend the WPC Joint statement on Asbestos Management in Public Buildings to include a note reflecting that Ystadau Cymru would be taking discussion forward through a dedicated sub-group before being issued.
<b>7. Proposal - WPC Best Practice document on menopause support in the workplace</b>	<b>Decision</b>	The JEC agreed with the trade union proposal to work collaboratively with Wales TUC to review the implementation of organisations' menopause policies and highlight the positive impact of this on the workforce.
	<b>Action</b>	The JS to work collaboratively with Wales TUC to develop a product that highlights the positive impact that menopause policies and supportive practices can have in the workplace.
<b>8. Update – Workplace support for those experiencing domestic abuse</b>	<b>Decision</b>	The JEC supported the proposal to promote and encourage the use of existing resources developed to address the issue of violence, domestic abuse and sexual violence against women.
	<b>Action</b>	The JS to produce a briefing note for JEC Members to share with stakeholders on the resources available, with support from the VAWDASV Team.
<b>9. Review of JEC Minute/Matters Arising</b>	<b>Decision</b>	The minutes of the JEC on 22 November 2019 were agreed as true and accurate.
<b>10. Any other business</b>		No decisions or actions.

