

**South East Wales Transport Commission
Telephone conference
20 March 2020**

Attendees:

Lord Burns (Chair)
Lynn Sloman
Elaine Seagriff
Stephen Gifford
Jen Heal
Peter Jones
Peter McDonald (Head of Secretariat)
Matt Jones (Secretariat – Head of Policy)
Sam Thomas (Secretariat – Head of Co)
Mari Williams (Secretariat)
Chris Douglas (Technical Team – Freight Specialist)
Nick Richardson (Technical Team – Bus Specialist)
Gareth Potter (Secretariat Project Manager)

Apologies:

Beverly Owen
James Davies

Introduction and Secretariat Update

Lord Burns introduced the meeting and explained the changes taking place in terms of systems and resources due to the COVID-19 situation.

Peter McDonald gave an update on current Government advice in light of COVID-19 and actions being taken to mitigate impact, although some elements of the work must be halted i.e. in-person stakeholder engagement.

Framework

Commissioners continued discussion on the framework and principles of their recommendations. Formats of presenting information in the most effective way were also considered. Discussion was held on the level of ambition necessary for measures to be successful in meeting the objectives of the Commission.

Freight

Chris Douglas provided a summary on his findings to date. A discussion was held on the data, analysis and potential measures for freight to be progressed for further consideration.

Bus

Nick Richardson presented on the current bus provision in the region and opportunities for enhancement. A discussion was held on which options should be progressed for further consideration by Commissioners.

Measures

Matt Jones explained how all measures are being developed by the technical team to inform Commissioner decision making on packaging and appraisal. Discussion took place on how Commissioners wished to see certain measures prioritised.

Next Meeting

The Commission will meet again w/c April 20 – exact date TBC.