

**Children (Abolition of the Defence of Reasonable Punishment) (Wales) Bill
Operations, Guidance and Training
Task and Finish Group Meeting
12 September 2019
Summary of Meeting**

1. Welcome and Introductions

Welsh Government (WG) welcomed attendees to the first meeting of the Operations, Guidance and Training Task and Finish Group and members introduced themselves.

2. Overview and Update on the Bill

WG provided an overview of the current position of the Bill and presented the Welsh Government's Bill Explainer Video and agreed to circulate to members.

3. Agree scope of the Operations Task & Finish Group

Members considered and discussed the scope of the group and potential approaches to proceeding with the work. It was agreed that understanding current processes, guidance and referral routes would be key.

It was agreed the group should map current referral processes and guidance to aid understanding. Stage one would map guidance and the second stage would include looking at what training might be required.

It was recognised that there are overlaps between the work of this group and some of the other task and finish groups, Clarity about the scope of each group with regular sharing of information between them would be important. WG agreed to consider how take this forward as part of the overall implementation plan.

4. Agree draft Terms of Reference

Members discussed the terms of reference, covering the chairing of the group, nominating leads from key organisations to co-ordinate work required to be done in different sectors, and the timing and regularity of group meetings. The Terms of Reference for the Task and Finish Group were agreed.

5. Afternoon session – workshops on Key Discussion Points

Two groups were formed for workshops to consider understanding how current practice, procedures and organisations operate and the relationship with current guidance; as well as current and future training. Members highlighted key guidance documents together with sectors that would need be included in plans for updating guidance and providing training.

6. Next steps

Next meeting to take place late February 2020.