



Llywodraeth Cymru  
Welsh Government

## Independent Remuneration Panel for Wales

The Welsh Government established the Independent Remuneration Panel for Wales (the Panel) in 2008 to determine the range and levels of payments payable by principal councils, Community and Town councils and Fire and Rescue and National Park Authorities (the Authorities) to their councillors and appointed and co-opted members with voting rights. It has powers to make recommendations on proposed variations to the remuneration of chief executives of principal councils in Wales. The Panel is independent of central and local government.

The Panel gather evidence and views from stakeholders.

Any evidence collected is used to determine the level of payments to members of the Authorities. These payments are produced in an annual report that is consulted on and then publicised each February by the Panel.

Welsh Government provide secretariat support to the Panel.

The contact for any queries to the Panel is:

Secretariat to the Independent Remuneration Panel for Wales

E-mail address: [IRPMailbox@gov.wales](mailto:IRPMailbox@gov.wales)

Telephone number: 0300 025 3038.



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## **INDEPENDENT REMUNERATION PANEL FOR WALES - PRIVACY NOTICE**

Individual members of the Independent Remuneration Panel for Wales ('the Panel') participate in evidence gathering to determine the range and levels of payments payable by principal councils, Community and Town councils and Fire and Rescue and National Park Authorities (the Authorities) to their councillors and appointed and co-opted members with voting rights. In so doing they will collect personal data from data subjects (Councillors and co-optees). This notice sets out how that data will be processed.

The Panel will be the data controller for the personal data collected and will process it in pursuance of our public task and the official authority vested in us to undertake the role and functions of the Independent Remuneration Panel for Wales.

The information will be used to make future decisions about the level of payments to Councillors.

Any personal information collected by members of the Panel will be sent to its Secretariat at Welsh Government via secure transfer and stored on a Welsh Government secure server. Only Welsh Government staff who serve as part of the Secretariat will have access to those stored documents. On request by a Panel member, documents will be sent to them via secure transfer.

All data gathered through research will be reported in an anonymised format. It will not contain any contact details and any identifiable information in open-ended answers will be removed. The Panel and the Secretariat will use the information gathered in reports to be used externally by the Independent Remuneration Panel for Wales. Reports will not include any information that could be used to identify individual participants.

Any personal data will be retained in line with Welsh Government retention policy for up to two years.

Under GDPR, you have the following rights in relation to your personal information; you have the right:

- To access a copy of any data;
- For the Panel to rectify inaccuracies in that data;



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- To object to or restrict processing (in certain circumstances);
- For any data to be 'erased' (in certain circumstances); and
- To lodge a complaint with the Information Commissioner's Office (ICO) who is the independent regulator for data protection.

The contact details for the Information Commissioner's Office are:

Wycliffe House, Water Lane, Wilmslow, Cheshire, SK9 5AF. Phone: 01625 545 745 or 0303 123 1113. Website: [www.ico.gov.uk](http://www.ico.gov.uk)

### **Further Information**

If you have any further questions about how the data you provide as part of any research that the Panel undertake or wish to exercise your rights using the General Data Protection Regulation, please contact:

Secretariat to the Independent Remuneration Panel for Wales

E-mail address: [IRPMailbox@gov.wales](mailto:IRPMailbox@gov.wales)

Telephone number: 03000 253038

The Welsh Government's Data Protection Officer can be contacted at:

Welsh Government,  
Cathays Park,  
Cardiff,  
CF10 3NQ,  
Email: [DataProtectionOfficer@gov.wales](mailto:DataProtectionOfficer@gov.wales).