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# Application for change to arrangements

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| Name of ISPI | *Full Name* |

**Purpose of Application**

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| Specify the proposed change of arrangement being requested  *(delete as appropriate)* | * + Age range   + Number of young people the ISPI caters for   + The proprietor   + The type of ALP provided by the ISPI. |

**Proposed Change to Age Range**

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| --- | --- |
| Please identify the proposed change to age range |  |

**Proposed Change to Number of Young People that the ISPI caters for**

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| --- | --- |
| Please identify the change to number of young people the ISPI caters for |  |

**Proposed Change to Proprietor**

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| Please identify the change of Proprietor  (*As registered with Companies House and/or Charities Commission)* |  |
| Website (if available) |  |
| Registered Address (including post code) |  |
| Telephone number |  |
| Email Address |  |
| Legal status of organisation  (tick as appropriate) | Limited company  Incorporated Charity  Charitable incorporated organisation  Partnership  Limited liability partnership  Sole Trader  Other (please detail) |
| Companies House registration number |  |
| Names of company directors/trustees | *As registered with Companies House* |
| Does the organisation have charitable status?  (delete as appropriate) | Yes No |
| If YES to ‘12’, provide the name of charity and the Charity Commission registration number | *As registered with Charity Commission* |
| Is the proprietor an individual?  (delete as appropriate) | Yes No |
| If YES to ‘14’, then provide:  Usual residential address  Telephone number  Date of birth  National Insurance number | *Full address, telephone number, etc.* |
| Is the Principal/Head also the proprietor? | Yes No |

**Proposed Change to Type of ALP provided by ISPI**

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| Please identify the Change to Type of ALP |
|  |

**Reasons for the Proposed Change(s) Requested**

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| Please provide a clear and concise rationale for any proposed changes being requested and attach supporting information where necessary. | |
|  | |
| Specify the date the proposed change of arrangement would need to take effect | DD/MM/YY |