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# Application for change to arrangements

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| Name of ISPI | *Full Name* |

**Purpose of Application**

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| Specify the proposed change of arrangement being requested*(delete as appropriate)* | * + Age range
	+ Number of young people the ISPI caters for
	+ The proprietor
	+ The type of ALP provided by the ISPI.
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**Proposed Change to Age Range**

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| --- | --- |
| Please identify the proposed change to age range  |  |

**Proposed Change to Number of Young People that the ISPI caters for**

|  |  |
| --- | --- |
| Please identify the change to number of young people the ISPI caters for |  |

**Proposed Change to Proprietor**

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| --- | --- |
| Please identify the change of Proprietor(*As registered with Companies House and/or Charities Commission)* |  |
| Website (if available) |  |
| Registered Address (including post code) |  |
| Telephone number |  |
| Email Address |  |
| Legal status of organisation(tick as appropriate) | Limited company [ ] Incorporated Charity [ ] Charitable incorporated organisation [ ] Partnership [ ] Limited liability partnership [ ] Sole Trader [ ] Other (please detail) [ ]  |
| Companies House registration number |  |
| Names of company directors/trustees | *As registered with Companies House*  |
| Does the organisation have charitable status?(delete as appropriate) |   Yes No  |
| If YES to ‘12’, provide the name of charity and the Charity Commission registration number | *As registered with Charity Commission* |
| Is the proprietor an individual?(delete as appropriate) |   Yes No  |
| If YES to ‘14’, then provide:Usual residential addressTelephone numberDate of birthNational Insurance number | *Full address, telephone number, etc.*  |
| Is the Principal/Head also the proprietor? |   Yes No  |

**Proposed Change to Type of ALP provided by ISPI**

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| Please identify the Change to Type of ALP |
|  |

**Reasons for the Proposed Change(s) Requested**

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| Please provide a clear and concise rationale for any proposed changes being requested and attach supporting information where necessary.  |
|  |
| Specify the date the proposed change of arrangement would need to take effect | DD/MM/YY |