



Llywodraeth Cymru  
Welsh Government

# Farm Business Grant

## Expression of Interest

### How to complete guidance



Cronfa Amaethyddol Ewrop ar  
gyrfa Datblygu Gwledig  
Ewrop yn Buddsoddi mewn Ardalau Gwledig  
European Agricultural Fund for  
Rural Development  
Europe Investing in Rural Areas



Llywodraeth Cymru  
Welsh Government

The Welsh Government Rural Communities –  
Rural Development Programme for Wales

2014-2020

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# Farm Business Grant Expression of Interest (EOI) – How to Complete Guidance

These instructions will give you step-by-step guidance on how to complete your Farm Business Grant Expression of Interest (EOI).

The Welsh Government produces this guidance in Welsh and English as required under the Welsh Government Welsh Language Scheme.

If you are encountering problems or are unable to access our website, please contact the RPW Online Helpdesk on 0300 062 5004.


## Following Successful submission

A summary of your completed Farm Business Grant Expression of Interest will be added to the 'Messages' page on your RPW Online account under the title "Documents received by RPW". Ensure you check the information submitted thoroughly. If any of the information shown is incorrect, please reply to the Message detailing your concerns. You should do this as soon as you discover any incorrect information.

If you are encountering problems or are unable to access our website, please contact the RPW Online Helpdesk on 0300 062 5004.

# Rural Payments Wales Online – Home Page

Log into your RPW Online Account – enter your User ID and Password in the boxes and click the **Sign In** button.

 **GOV.UK**

**BETA** This is a new service – your [feedback](#) will help us to improve it.

**Keep your information secure**  
Do not share your Government Gateway user ID and password with anyone else.

English | [Cymraeg](#)

## Sign in using Government Gateway

Government Gateway user ID  
This could be up to 12 characters.

Password

[Sign in](#)

[Create sign in details](#)

**Problems signing in**

[I have forgotten my password](#)  
[I have forgotten my Government Gateway user ID](#)  
[I have forgotten my Government Gateway user ID and password](#)

If you are encountering problems or are unable to access your online account, please contact the RPW Online Helpdesk on 0300 062 5004.

Once logged in to your online account the RPW Online 'Homepage' will appear.

# Rural Payments Wales Online – Homepage

To access the Farm Business Grant Expression of Interest (EOI), click the tab labelled '**Forms**' on the RPW Online home screen, as shown below:



To change the Language at any time click the **Cymraeg** button located in the top right hand corner bar of the RPW Online information. This will allow you to choose the language your Farm Business Grant EOI is displayed in.

## Forms Page

Once you have selected the 'Forms' tab you will see your Applications and Claims that are available for you to complete.

Select the Farm Business Grant Expression of interest from the list.

Home My Details Land Correspondence 7 Forms Contracts and Small Grants

Scheme All Select Reset

Not Submitted Being Processed Completed

Farm Business Grant - Yard Coverings EOI - (Online)
Draft

Start a Form

- Single Application Form 2021  
Available until 11/06/2021. 114 days left.
- Capital Works Claim  
Available anytime
- Farm Business Grant - Yard Coverings EOI  
Available until 31/12/2099. 28806 days left.
- Farm Business Grant Expression Of Interest**  
Available until 31/12/2099. 28806 days left.
- Financial Year End - Project Update  
Available until 31/12/2099. 28806 days left.

# Farm Business Grant Expression of Interest

## Getting Started

Once you have read the Guidance Booklets, to start your EOI click the **Start Button**.

The screenshot shows the RPW Ar-Lein Online portal. The header includes the Welsh Government logo, the RPW Ar-Lein Online logo, and the European Union flag. The main navigation bar has links for Home, My Details, Land, Correspondence (12), Forms, and Contracts and Small Grants. The page title is 'Start Application start an application or claim'. The main content area contains instructions for starting the Farm Business Grant Expression of Interest application. It states that the application will not be submitted until the 'Submit' option is clicked at the end of the process. It also mentions that the application must be submitted to the Welsh Government by a specific date. Below the instructions are links for 'Customer Details' and 'Online Preferences'. The 'Customer Details' section includes fields for Trading Title, Address, Postcode, Telephone Number, Email Address, and Number of Partners. The 'Online Preferences' section includes fields for Email or SMS (Text) Preference, Email Address, and Mobile Number. At the bottom of the form are 'Start' and 'Cancel' buttons. A blue arrow points from the 'Start Button' at the bottom left to the 'Start Button' in the top right corner of the page header.

**RPW Ar-Lein Online**  
Rural Payments Wales

CRONFA AMAEFYDDOL EWROP AR GYFER  
DAT LYGU GWLEDDIG EWROP YN  
BUDDSODD HEWN ARDALEDDO GWLEDDIG  
THE EUROPEAN AGRICULTURAL FUND FOR  
RURAL DEVELOPMENT  
EUROPE INVESTING IN RURAL AREAS

Cymraeg Log Off

Home My Details Land Correspondence 12 Forms Contracts and Small Grants

### Start Application start an application or claim

You have asked to complete the following application online: **Farm Business Grant Expression Of Interest**.

RPW Online will prompt you for the information required by the form. By starting this application online you are not committing to submitting it online; you may Exit the process at any time. If you Exit the application, you can come back later to complete the remainder, RPW Online will have saved the information you entered in your previous session.

The application will not be submitted to the Welsh Government until you click the 'Submit' option at the end of the process. Once you have submitted the application you will not be able to make changes to it using RPW Online.

The application must be submitted to Welsh Government by [REDACTED] You will not be able to submit the form after this date even if you started filling in the form on or before [REDACTED]

If you have any problems completing your **Farm Business Grant Expression Of Interest** then you can also contact 'Customer Contact Centre' for further guidance.

Please check that the Customer Details and Online Preferences shown below are correct before submitting your application. If incorrect, you can change them now by clicking the Customer Details or Online Preferences links below.

[Customer Details](#)

Trading Title [REDACTED]  
Address [REDACTED]  
Postcode [REDACTED]  
Telephone Number [REDACTED]  
Email Address [REDACTED]  
Number of Partners [REDACTED]

[Online Preferences](#)

Email or SMS (Text) Preference [REDACTED]  
Email Address [REDACTED]  
Mobile Number [REDACTED]

[Start](#) [Cancel](#)

[Guidance Documents](#) [Contact Us](#) [Copyright Statement](#) [Accessibility Statement](#)

# Farm Business Grant Expression of Interest

## Introduction

This is the introduction page which provides information about the Farm Business Grant.

The screenshot shows the 'Farm Business Grant Expression Of Interest' page. On the left is a sidebar with a 'Help Guide' link and a list of steps: 'Introduction' (checked), 'Farm Business Grant Eligibility', 'Select Items', and 'Submission'. The main content area is titled 'Farm Business Grant Expression Of Interest' and contains detailed information about the grant scheme, including its objectives, eligible items, and focus areas. At the bottom right, there are three buttons: 'Save', 'Exit', and 'Next >'. A blue arrow points from the text 'Once you have read the information click on the Next Button' to the 'Next >' button.

Farm Business Grant

Help Guide

Introduction

Farm Business Grant Eligibility

Select Items

Submission

Cymraeg

### Farm Business Grant Expression Of Interest

Please note the following key messages before progressing with this Expression of Interest

The FBG is an important element of the Welsh Government Rural Communities - Rural Development Programme 2014-2020. It is designed to help farmers in Wales to improve the economic and environmental performance of their agricultural holdings. The objectives are to increase on-farm investment, to increase technical performance, increase on-farm production efficiencies and to increase on-farm resource efficiencies

The FBG covers capital investments in equipment and machinery that have been pre-identified as offering clear and quantifiable benefits to your farm enterprise. The capital items have been specified along with a standardised cost.

The items available through the scheme cover the following five themes

- Animal Health, Performance and Genetics
- Crop Management
- Resource Efficiency
- Energy Efficiency
- ICT

Applications to the Farm Business Grant scheme will need to address the strategic and thematic objectives of the Welsh Government.

Items specified under the FBG have been selected to address at least one of the following Welsh Government Rural Communities - Rural Development Programme 2014-2020 Focus Areas:

Focus Area 2. Enhancing competitiveness of all types of agriculture and enhancing farm viability:

2a) facilitating restructuring of farms facing major structural problems, notably farms with a low degree of market participation, market-oriented farms in a particular sector and farms in need of agricultural diversification.

Focus Area 5. Promoting resource efficiency and supporting the shift towards a low carbon and climate resilient economy in agriculture, food and forestry sectors;

5b) increasing efficiency in energy use in agriculture and food processing

5d) reducing nitrous oxide and methane emissions from agriculture.

**Privacy statement**

The information you provide will be used by the Welsh Government to process your expression of interest for Farm Business Grants. They will also be the data controller for the personal data you provide. It is necessary for us to collect this information in order for us to process your expression of interest. The Welsh Government may also make use of the information supplied for other purposes, which will include those connected with its functions and duties under the Common Agricultural Policy of the European Community. Failure to provide all the required information may result in us being unable to process your Expression of Interest.

Save Exit Next >

European Commission  
Welsh Government

Once you have read the information click on the Next Button



# Eligibility Questions

You must answer all questions on this page.

The screenshot shows the 'Farm Business Grant Eligibility' form. On the left is a sidebar with a 'Help Guide' link and a list of sections: 'Introduction' (checked), 'Farm Business Grant Eligibility' (checked), 'Select Items' (marked with a red X), and 'Submission' (marked with a red X). The main content area is titled 'Farm Business Grant Eligibility' and has '< Prev' and 'Next >' buttons. A light blue banner states 'All items marked with \* must be entered.' Below this are four questions, each with 'Yes' and 'No' radio button options:

- Is your business turnover £1m or less? \*
- Does your business have at least 3ha of eligible registered agricultural land in Wales? \*
- Can your business demonstrate over 550 standard labour hours per annum? \*
- Is your business a primary producer of agricultural products? \*

At the bottom right, there are four buttons: '< Prev', 'Save', 'Exit', and 'Next >'.

There are basic data integrity checks built in to this page and any errors or information messages will appear once you either 'Save' or click 'Next'.

This screenshot shows the same form after clicking 'Next'. The four questions are now highlighted with red background bars, indicating they are mandatory and unanswered. Each question has a red 'X' icon and the text 'This is a mandatory question, please answer it.' below it. The 'Next >' button at the bottom right is now highlighted with a blue box and a blue arrow points to it from the text below.

Once you have answered all of the questions click on the **Next Button**



## Select Items

Before choosing your items, ensure you have read the Farm Business Grant Annex A –List of Eligible Capital Items. This will give you the specifications; cost and score for each item.

Farm Business Grant

Help Guide

Introduction

Farm Business Grant Eligibility

Select Items

Submission

Cymraeg

Click on this button to see a drop-down list of all available items.

Select Items

< Prev

Next >

All items marked with \* must be entered.

The minimum Farm Business Grant per EO1 is £3000.

Item *	Name	Unit Of Measure	Grant Value (£)	Quantity *	Value (£)	Score
	Previous FBG Value (£)		0.00			
	This FBG Value (£)		0.00			
	Total FBG Value (£)		0.00			

+ Add an Item

Total Score Value

0.000000

< Prev

Save

\* Exit

Next >

This shows the value of your previous approved applications and the value of the Expression of Interest you are completing for the current window.

**Farm Business Grant**

Help Guide

Introduction ✓

Farm Business Grant Eligibility ✓

**Select Items** ✓

Submission ✓

## Select Items

All items marked with \* must be entered.

◀ Prev Next ▶

+ Add an Item

Item *	Name	Unit Of Measure	Grant Value (£)	Quantity *	Value (£)	Score	
F001	Cattle Mobile Handling Systems	Item	3,850.00	1	3,850.00	240.00	Remove

Previous FBG Value (£)	0.00	Total Score Value	0.062338
This FBG Value (£)	3,850.00		
Total FBG Value (£)	3,850.00		

Once you have selected an item from the drop down list it will be displayed here. The quantity will default to 1; this can be amended if you wish to apply for more than 1 item. You can also remove the item by clicking on the Remove Button.

As you add items the running total will show here along with the total score value for all items selected.

If you are adding; removing or amending items click on the Save Button to refresh the page to ensure that it displays the correct scores and totals.

◀ Prev Save ✕ Exit Next ▶

Once you have selected all your items click on the **Next Button**

# Submission Page – Errors, Information and Summary

## Summary

This gives a summary of the items you have selected and informs you of any errors or information messages on your application.

The screenshot shows the 'Submission - Errors, Information & Summary' page. On the left is a sidebar with a 'Farm Business Grant' header and a 'Help Guide' link. Below this is a list of navigation items: 'Introduction' (green check), 'Farm Business Grant Eligibility' (green check), 'Select Items' (green check), 'Submission' (green check), 'Errors, Information & Summary' (green check and highlighted), 'Declarations and Undertakings' (green check), and 'Submit'. The main content area has a title 'Submission - Errors, Information & Summary' and 'Prev'/'Next' buttons. Under 'Errors and Information', it states 'No Errors or Information Messages identified.' and provides a confirmation message. Under 'Summary Details', it says 'Important: Please review this summary. Please scroll down, if applicable.' and 'The following summarises your Farm Business Grant Expression Of Interest as completed by you.' Below this is a table with 7 columns: Item, Name, Unit Of Measure, Grant Value (£), Quantity, Value (£), and Score. The table contains one row: F001, Cattle Mobile Handling Systems, Item, 3,850.00, 1, 3,850.00, 240. At the bottom right are 'Prev', 'Save', 'Exit', and 'Next' buttons.

Item	Name	Unit Of Measure	Grant Value (£)	Quantity	Value (£)	Score
F001	Cattle Mobile Handling Systems	Item	3,850.00	1	3,850.00	240

Pages with errors will display a red cross and you can return to the pages to make amendments by clicking here.

This screenshot shows the same page as above, but with errors. In the sidebar, 'Farm Business Grant Eligibility' and 'Submission' now have red crosses. The 'Errors, Information & Summary' section also has a red cross. The main content area under 'Errors and Information' lists sections with errors: 'Farm Business Grant Eligibility' has 'Errors' (red cross) and 'Information' (None). The 'Summary Details' section remains the same. The table at the bottom is identical. At the bottom right, the 'Next' button is highlighted with a blue box and an arrow pointing to it.

Item	Name	Unit Of Measure	Grant Value (£)	Quantity	Value (£)	Score
F001	Cattle Mobile Handling Systems	Item	3,850.00	1	3,850.00	240

Once you have checked the summary and corrected any errors click on the **Next Button**.

## Submission Page – Declarations and Undertakings

You must read the Declarations and Undertakings and **tick** the box to confirm that you have read and agree them.

Farm Business Grant

Help Guide

Introduction ✓

Farm Business Grant Eligibility ✓

Select Items ✓

Submission ✓

Errors, Information & Summary ✓

Declarations and Undertakings ✓

Submit

Cymraeg

### Submission Declarations and Undertakings

< Prev Next >

**I confirm that:**

I have read and understood the Farm Business Grant Rules Booklet including the data disclosure and permit the Welsh Government to use my information to support my Expression of Interest for Farm Business Grant.

I will notify the Welsh Government of any material changes to the information provided in this Expression of Interest or supporting documentation within 30 days of any such changes.

I understand that the Welsh Government may need to update the rules and conditions to take account of changes to European Regulations or the Welsh Government Rural Communities - Rural Development Programme for Wales 2014 - 2020.

I agree to abide by any changes following notification by the Welsh Ministers.

I have given details that are true, accurate and complete to the best of my knowledge and belief on the Expression of Interest and any supporting documentation.

I understand that the Welsh Government displays 'Error' and 'Information' messages in the sections of the Expression of Interest only as an aid for completion and submission of the Expression of Interest.

I will allow officers of the Welsh Government or their duly authorised agent, access to any land which I farm and inspect animals and any relevant equipment, storage facilities and all records and information needed to establish my eligibility and the accuracy of the information provided.

I am a primary producer of agricultural products

I undertake to meet any obligations in relation to obtaining planning permission, where necessary.

I undertake to meet any statutory obligations such as Health and Safety; employment; hygiene; environmental management and protection; animal or crop health and welfare that apply during the time of this project.

I undertake to notify the Welsh Government of any other application for grant aid for this project.

I confirm that none of the items covered by the application are replacements under an insurance claim.

☐ I have read and agree to the above Declarations and Undertakings.

< Prev Save Exit Next >

Once you have read and agreed the Declarations and Undertakings click on the **Next Button**.

## Submission Page – Submit

To submit your Farm Business Grant Expression of Interest click on the **Submit Button**.

Farm Business Grant

Help Guide

Introduction ✓

Farm Business Grant Eligibility ✓

Select Items ✓

Submission ✓

Errors, Information & Summary ✓

Declarations and Undertakings ✓

Submit

Cymraeg

### Submission Submit

< Prev

Click the button below to submit your Farm Business Grant Expression of Interest.

Submit

< Prev Save Exit

Once submitted, you will receive a confirmation which you can print for your own records.