

Sustainable Production Grant

**Core Criteria, Nutrient Efficiency and Water Efficiency Form**

The Welsh Government Rural Communities - Rural Development Programme for Wales

2014-2020



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**Mae’r ddogfen yma hefyd ar gael yn Gymraeg / This document is also available in Welsh.**

**SUSTAINABLE PRODUCTION GRANT**

This form has been developed for farm businesses that have submitted an Expression of Interest which has been selected for Sustainable Production Grant (SPG), and have returned the Acceptance Annex sent with their selection notification letter.

The form includes the following for completion which are a requirement for appraisal under SPG:

* Nutrient Efficiency Plan
* Water Efficiency Plan
* Core Criteria Statement

You must complete all sections in this form and return it to the Welsh Government via your RPW Online account by the date notified to you in your SPG selection notification letter.

If you are completing this form as a group, please complete each section with a response which represents that of the group.

**Please enter your details below**

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| Customer Reference Number (CRN) |  |
| Trading Title |  |
| Address |  |
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| Agent/Consultant Details if appropriate |  |
| Name |  |
| Business Address |  |
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| Telephone Number |  |
| Email |  |

**Nutrient Efficiency Plan and Water Efficiency Plan**

Please complete Sections 1 and 2 in the following table. These sections are mandatory and are your Nutrient Efficiency Plan and Water Efficiency Plan.

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| 1. **NUTRIENT EFFICIENCY PLAN** |
| Please give details of how the SPG investment for which you are requesting grant support will improve the nutrient management on farm and the impact it will have on Greenhouse Gases. |
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| 1. **WATER EFFICIENCY PLAN** |
| Please outline the current water requirements and cost to your farm along with options, and explain how the capital investment will help improve water efficiency. |
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**CORE CRITERIA STATEMENT**

Please complete Sections 3 to 10 in the following table. These sections are mandatory and are your Core Criteria Statement.

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| 1. **FINANCIAL AND COMPLIANCE** | | | | |
| SPG offers 40 % grant towards the cost of investment to a maximum of £50,000. In this section you must provide details of   * How you intend to fund the investment in addition to the grant. Provide evidence where available. * Provide details and calculations of the financial return you expect for the business following the investment. | | | | |
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| 1. **DELIVERY** | | | | |
| This section should cover the following:   * Why you need the investment and give a description of what you are going to do. * Details of the location of the investment, including reference to planning consents. * Description of the work to be undertaken to implement/install the investment and how this will be done. * Timescales for all stages. * Include diagrams and images where possible. * Description of risks identified that could affect delivery. | | | | |
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| 1. **MANAGEMENT OF OPERATION** | | | | |
| In this section you will need to provide   * A plan of how you are going to deliver the project. * Details of the different activities and resources that will be required during the project implementation and when they will be used. This can be member of the business or contractors for example. * A description of how the work will be managed. | | | | |
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| 1. **VALUE FOR MONEY** | | | | |
| You must refer to the Welsh Government Competitive Tendering & Procurement  Technical Guidance Notes.  For each selected investment item from your EoI, please complete the table below. To complete this section you must have obtained 3 quotes for each investment item and give details of the quotes in the table below.  **EOI Code** - Please enter the code for the Investment Item as entered on your EoI.  **Description** – Please give the description of the item as provided with the code on your EoI.  **Preferred Quote** – Please enter the name of the supplier and the amount of the quote before VAT.  **Second Quote** – Please enter the name of you second choice supplier and the amount of the quote before VAT.  **Third Quote** – Please enter the name of your third choice supplier and the amount of the quote.  Remember to send the three quotes for each investment item to the Welsh Government with this template. | | | | |
| **EOI**  **Code** | **Description** | **Preferred Quote** | **Second Quote** | **Third Quote** |
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| 1. **INDICATORS AND OUTCOMES** |
| Please provide details of jobs safeguarded and jobs created as a result of the project. |
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| 1. **SUITABILITY OF INVESTMENT** |
| In this section please describe:   * Why the investment is required by the business. * What advantage will be gained by the investment. * Does the investment offer new or a different approach and solution for the business. |
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| 1. **CROSS CUTTING THEMES** |
| Please confirm and outline where possible, that your project will contribute towards the cross cutting themes of   * Equality of Opportunity and Gender Mainstreaming * Sustainable Development * Tackling Poverty and Social Exclusion * Welsh Language |
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| 1. **LONG TERM SUSTAINABILITY** |
| In this section you must describe   * The exit strategy for the project. * Explain how the investment will be maintained in the future. * As a result of the investment, what is the business aiming to do in the future. |
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**DECLARATION BY APPLICANT**

I confirm that I have read and understood the Sustainable Production Grant General Rules booklet and that I am authorised to sign this application.

I declare that the information contained in this application is true to the best of my knowledge and belief.

I confirm that none of the items covered by the application are replacements under an insurance claim.

I declare that the project would not be carried out but for the grant requested and that the level of grant applied for is the minimum necessary for the project to proceed.

I undertake to meet any obligations in relation to obtaining of planning permission and, where appropriate, tendering for public works.

I undertake to meet any statutory obligations such as Health and Safety; employment; hygiene; environmental management and protection; animal or crop and welfare that apply during the time of this project.

I undertake to notify the Welsh Government of carrying out any changes to the nature or construction of this project.

I undertake to notify the Welsh Government of any other application for grant aid for this project.

I confirm that no work on this project has been undertaken other than consultancy work, site purchase, the obtaining of quotations, the obtaining of planning permission or the drawing up of site plans.

I acknowledge that neither Welsh Government nor any adviser appointed by Welsh Government shall be responsible for any advice given, including without limit any advice given in relation to this application or business development plan, and that I am solely responsible for all business decisions undertaken.

I undertake to notify the Welsh Government of any changes to the detail provided in this form.

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| --- | --- |
| Name (Block Capitals) |  |
| Date |  |
| Position |  |

By submitting this form through RPW Online you are making the above declaration.

**Warning – Any person who knowingly or recklessly makes false or misleading statements for the purposes of obtaining grant under the Rural Programmes or assisting another to obtain grant may be prosecuted.**

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| Contacts  **Farmer Enquiries –**  **Customer Contact Centre**  Your first point of contact for all telephone enquiries and email correspondence should be the Customer Contact Centre where staff are on hand to provide information and answer queries. The Customer Contact Centre is open between 08:30 and 17:00.  The contact details for the Customer Contact Centre are as follows:  Tel: 0300 062 5004  E-mail: [rpwonline@gov.wales](mailto:rpwonline@gov.wales)  PO Box address: Rural Payments Wales,  PO Box 1081, Cardiff, CF11 1SU  **Regional and Area Offices**  Offices at Aberystwyth, Caernarfon, Carmarthen and Llandrindod Wells will continue to be open for visitors between 09:00 and 16:30 Monday to Friday. Area offices are open less frequently to visitors and so farmers are advised to check our website or ring the Customer Contact Centre on 0300 062 5004 for opening hours.    Caernarfon Regional Office  Welsh Government  Victoria Dock  Caernarfon  Gwynedd LL55 1TH  Carmarthen Divisional Office  Government Buildings  Picton Terrace  Carmarthen SA31 3BT  Aberystwyth Area Office  Welsh Government  Rhodfa Padarn  Llanbadarn Fawr  Aberystwyth  Ceredigion SY23 3UR  Newtown Area Office  Ladywell House  Park Street  Newtown SY16 1JB | Llandrindod Wells Divisional Office  Government Buildings  Spa Road East  Llandrindod Wells LD1 5HA  Llandudno Junction Regional Office  Sarn Mynach  Llandudno Junction  Conwy LL31 9RZ  Rural Payments Wales  Welsh Government  West Core 4th Floor  Cathays Park  Cardiff CF10 3NQ  **Access to Welsh Government offices for people with disabilities or special needs**  If you have any special needs which you feel are not met by our facilities contact the Customer Contact Centre on 0300 062 5004. Welsh Government officials will then endeavour to make arrangements to accommodate your requirements.  **Welsh Government Website**  For all of the latest Agricultural and Rural Affairs information, visit the Welsh Government’s website at [www.gov.wales/agrischemes](http://www.gov.wales/agrischemes). By visiting the website, you can also sign up to receive the Rural Affairs e-newsletter which delivers the latest news directly to your e-mail inbox.  **Gwlad**  Gwlad is the Welsh Government’s magazine for farm and forestry businesses and all those involved with agriculture and rural Wales. It contains news stories, guidance and information in an accessible, easy-to-read format. The March/April 2016 edition of Gwlad was the final one issued in hard copy. Following the final copy one of the ways that we communicate with you is through the Gwlad e-newsletter. To keep informed and up to date with all the latest agriculture news and developments in future we would encourage you to sign up to receive the Gwlad e-newsletter. You can do this either at [www.gov.wales/news-alerts](http://www.gov.wales/news-alerts) or at [www.gov.wales/gwlad](http://www.gov.wales/gwlad) |