



Llywodraeth Cymru
Welsh Government

Welsh Fisheries – Seafood Resilience Scheme:

How to Complete Guide



Produced by the Welsh Government

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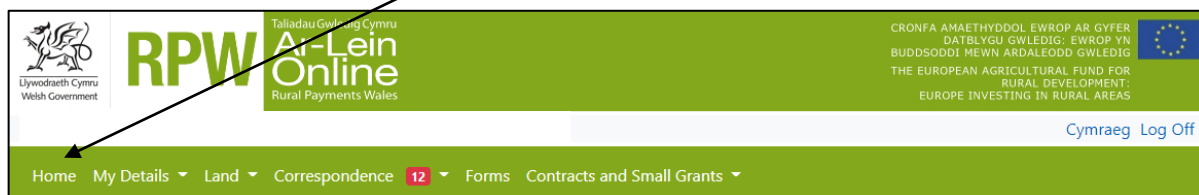
March 2021

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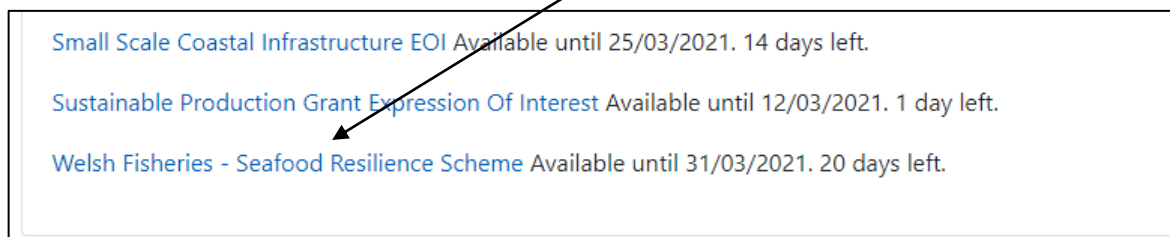
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RPW Online – Home screen

In RPW Online, access the Home screen.



At the bottom of the Home screen, click to access the Welsh Fisheries – Seafood Resilience Scheme application.



Start Application

Read the information shown on this page, and check the Customer Details and Online Preferences shown are correct. You should amend these before starting your application if they are incorrect.

Home My Details Land Correspondence 12 Forms Contracts and Small Grants

Start Application start an application or claim

You have asked to complete the following application online: **Welsh Fisheries - Seafood Resilience Scheme**.

RPW Online will prompt you for the information required by the form. By starting this application online you are not committing to submitting it online; you may Exit the process at any time. If you Exit the application, you can come back later to complete the remainder, RPW Online will have saved the information you entered in your previous session.

The application will not be submitted to the Welsh Government until you click the 'Submit' option at the end of the process. Once you have submitted the application you will not be able to make changes to it using RPW Online.

The application must be submitted to Welsh Government by 31 March 2021. You will not be able to submit the form after this date even if you started filling in the form on or before 31 March 2021.

If you have any problems completing your **Welsh Fisheries - Seafood Resilience Scheme** then you can also contact '[Customer Contact Centre](#)' for further guidance.

Please check that the Customer Details and Online Preferences shown below are correct before submitting your application. If incorrect, you can change them now by clicking the Customer Details or Online Preferences links below.

Customer Details	Online Preferences
Trading Title	Email or SMS (Text) Preference
Address	Email Address
	Mobile Number
Postcode	
Telephone Number	
Email Address	
Number of Partners	

[Start](#) [Cancel](#)

Continue Application / Start Again

Once you start your application, you have the option to leave it and return to it again. If you are accessing an application you have started previously, on this screen you will now be able to Continue (blue button at the bottom of the screen), or Start Again.

Continue Application

continue an application or claim

You have asked to complete the following application online: **Welsh Fisheries - Seafood Resilience Scheme**. You already have an application in progress. Please click 'Continue' to continue with your **Welsh Fisheries - Seafood Resilience Scheme**.

You may choose to remove your existing **Welsh Fisheries - Seafood Resilience Scheme** and start again. This will undo all of the changes that you have made since starting your **Welsh Fisheries - Seafood Resilience Scheme** and the new **Welsh Fisheries - Seafood Resilience Scheme** will be populated with the latest available data. If you wish to do so, click 'Start Again'.

RPW Online will prompt you for the information required by the form. By starting this application online you are not committing to submitting it online; you may Exit the process at any time. If you Exit the application, you can come back later to complete the remainder, RPW Online will have saved the information you entered in your previous session.

The application will not be submitted to the Welsh Government until you click the 'Submit' option at the end of the process. Once you have submitted the application you will not be able to make changes to it using RPW Online.

The application must be submitted to Welsh Government by 31 March 2021. You will not be able to submit the form after this date even if you started filling in the form on or before 31 March 2021.

If you have any problems completing your **Welsh Fisheries - Seafood Resilience Scheme** then you can also contact '[Customer Contact Centre](#)' for further guidance.

Please check that the Customer Details and Online Preferences shown below are correct before submitting your application. If incorrect, you can change them now by clicking the Customer Details or Online Preferences links below.

Customer Details	Online Preferences
Trading Title	Email or SMS (Text) Preference
Address	Email Address
	Mobile Number
Postcode	
Telephone Number	
Email Address	
Number of Partners	

Continue working on the **Welsh Fisheries - Seafood Resilience Scheme**

Continue

Back

Please be aware – if you choose to Start Again, this will un-set all of the questions you have answered and remove all of the information you have added.

Welsh Fisheries - Seafood Resilience Scheme - Delete / Start Again

This option will remove your **Welsh Fisheries - Seafood Resilience Scheme** application and will undo **ALL** of the changes that you have made since starting your **Welsh Fisheries - Seafood Resilience Scheme**. Please note that this will:

- remove all of the information that you have added
- un-set all of the questions that you have answered

When this **Welsh Fisheries - Seafood Resilience Scheme** has been removed you can start a new **Welsh Fisheries - Seafood Resilience Scheme**, which will be populated with the latest available data.

Do you wish to proceed with this option?

Please click 'Yes' to confirm that you wish to remove your **Welsh Fisheries - Seafood Resilience Scheme** and start again.

Yes

Please click 'No' to keep the entries you have already made on your **Welsh Fisheries - Seafood Resilience Scheme** and return to the previous screen.

No

Introduction

You have now accessed the application form. Ensure you read all the information on this section. There is a link to Guidance Notes on this screen and this How to Complete guide at the top left. On the left the different sections are displayed. A red cross indicates you either have not accessed each section yet, or you have errors on the section(s). A green tick will display once you have completed each section and there are no errors we can identify. There are various navigation buttons at the top and bottom of the form. Also if you wish to switch between English and Welsh there is a button to do so at the bottom left of the screen.

Welsh Fisheries - Seafood Resilience Scheme

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Introduction

Welsh Fisheries - Seafood Resilience Scheme

Since 1 January 2021, seafood businesses in Wales have suffered severe trade disruption as a result of EU Exit and the conclusion of the UK-EU Trade and Cooperation Agreement (TCA). This disruption has been exacerbated in what was already a critical situation for the Welsh seafood sector following the closure of hospitality markets due to Covid-19 restrictions.

Recognising the economic impact the sector is facing The Welsh Fisheries - Seafood Resilience Scheme has been designed to support Welsh vessel owning fishing businesses with the associated fixed costs of owning a fishing vessel. Successful applicants will receive a grant of up to £10,000 which covers a three month period and is based on the vessel size.

If the vessel has multiple owners only one application per vessel will be accepted.

Please note the following key messages before progressing with this application:

To be eligible for the Welsh Fisheries - Seafood Resilience Scheme you must:


- be the current owner of a vessel up to 40m in length which is licensed by the Welsh Government
- have statutory sales data held by Welsh Government in excess of £10,000 with a registered buyer in 2019 and/or 2020
- continue to fish for a minimum period of six months unless there are mitigating circumstances which would prevent this
- not have been in financial difficulty on 31 December 2019
- not be in receipt of funding from another source within the UK which covers the same costs.

Applications will not be accepted from businesses or individuals who have been convicted of an offence that the Welsh Government or EU consider to be a 'serious infringement', or fraud, in the 12 months before applying. Please see the [Serious Infringement and Fraud Guidance Notes](#).

Any award under the Welsh Fisheries - Seafood Resilience Scheme will not be contingent on previously received de minimis state aid.

Before completing this application please read the [Welsh Fisheries - Seafood Resilience Scheme Application Guidance Notes](#).

By progressing with this application, you declare that you have read and understood the above information.



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Print

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Exit

Previous

Save

Next

Once you have finished on this section, click Next.

Privacy Notice

Next you will see the Privacy Notice. Ensure you read the information on this section.

Welsh Fisheries - Seafood Resilience Scheme		Privacy Notice		< Previous Save Next >	
Introduction	Privacy Notice	How we will handle any personal data you provide in relation to your grant application or request for grant funding.			
		<p>The Welsh Government will be data controller for any personal data you provide in relation to your grant application or request for grant funding. The information will be processed as part of our public task (i.e. exercising our official authority to undertake the core role and functions of the Welsh Government) and will help us assess your eligibility for funding.</p> <p>Before we provide grant funding to you, we undertake checks for the purposes of preventing fraud and money laundering, and to verify your identity. These checks require us to process personal data about you to third party fraud prevention agencies.</p> <p>If we, or a fraud prevention agency, determine that you pose a fraud or money laundering risk, we may refuse to provide the grant funding you applied for, or we may stop providing existing grant funding to you.</p> <p>A record of any fraud or money laundering risk will be retained by the fraud prevention agencies, and may result in others refusing to provide services, financing or employment to you.</p> <p>We will keep personal information contained in files in line with our retention policy. If successful in your application then your personal data will be kept for 10 years from the conclusion of any aid award. If you are unsuccessful your details will be kept for one year after the date you provided them.</p> <p>Under the data protection legislation, you have the right:</p> <ul style="list-style-type: none">to access the personal data the Welsh Government holds on you;to require us to rectify inaccuracies in that data;to (in certain circumstances) object to or restrict processing;for (in certain circumstances) your data to be 'erased';to lodge a complaint with the Information Commissioner's Office (ICO) who is the independent regulator for data protection. <p>For further details about the information the Welsh Government holds and its use, or if you want to exercise your rights under the GDPR, please see contact details below:</p> <p>Data Protection Officer:</p> <p>Welsh Government Cathays Park CARDIFF CF10 3NQ</p> <p>Email: dataprotectionofficer@gov.wales</p>			
Eligibility	Submission	<p>The contact details for the Information Commissioner's Office are:</p> <p>Wycliffe House Water Lane Wilmslow Cheshire SK9 5AF</p> <p>Telephone: 01625 545 745 or 0303 123 1113</p> <p>Website: https://ico.org.uk/</p> <p>Should you have any queries regarding this privacy statement please contact the RPW Customer Contact Centre or read our full privacy policy here:</p> <p>https://gov.wales/sites/default/files/publications/2018-05/rural-grants-and-payments-gdpr-privacy-notice.pdf</p>			

Eligibility

The next section is the Eligibility section. Read the messages in blue, and then click Add Vessel to add the details of your vessel(s) for this business. **Please note:** If you operate different vessels under different businesses, you will need to register each business on RPW Online separately, and complete one application per business.

Welsh Fisheries - Seafood Resilience Scheme		Eligibility		< Previous Save Next >	
Introduction	Privacy Notice	Questions marked with * are mandatory.			
		Your Vessel Details and Eligibility			
Eligibility	Submission	<p>Please enter the details of all your eligible vessels. Eligible vessels are those which are licensed by the Welsh Government, with recorded sales in 2019 and/or 2020 of at least £10,000, and up to 40m in length.</p> <p>Vessel Details</p> <p>To add details of a vessel, click the 'Add Vessel' button.</p> <p>Add Vessel</p> <p>No Entries</p>			
		<p>Will you continue to fish for a minimum period of six months from the date of payment of grant?*</p> <p>Have you applied or received aid under the 'Seafood Response Fund (SRF)?*</p> <p>Do you employ anyone on a PAYE basis?*</p> <p>Are you VAT registered? *</p>			

Undertakings in Difficulty Assessment

An undertaking is considered in difficulty if it meets any one of the following criteria on 31 December 2019:

1. Individuals or companies that have entered into collective insolvency proceedings;
2. Limited companies which have accumulated losses greater than half of their share capital in their last annual accounts (this does not apply to SMEs less than 3 years old);
3. Partnerships, limited partnerships or unlimited liability companies which have accumulated losses greater than half of their capital in their latest annual accounts (this does not apply to SMEs less than 3 years old);
4. Where the undertaking has received rescue aid and has not yet reimbursed the loan or terminated the guarantee, or has received restructuring aid and is still subject to a restructuring plan;
5. A company which is not an SME where, for each of the last two accounting years: i) your book debt to equity ratio has been greater than 7.5; and ii) your EBITDA interest coverage ratio has been below 1.0.

Were you in financial difficulty on 31 December 2019?  ☐ Yes ☐ No

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Eligibility – Vessel Details

On this section you must enter all the details for each vessel for this business. There are some help messages on this section which will display if you click the relevant question mark within a blue circle.

If you only have one vessel, once all the details have been added click Save and Return at the bottom of the screen.

If you have more than one, select Save and Add Another until the details of all relevant vessels for this business have been added, and then click Save and Return.

The screenshot shows the 'Eligibility - Vessel Details' form. On the left is a sidebar with a 'Help' icon and a menu containing 'Introduction', 'Privacy Notice', 'Eligibility' (which is highlighted with a green checkmark), and 'Submission'. The main content area is titled 'Eligibility - Vessel Details' and includes a 'Cancel' button. Below the title, it states 'Questions marked with * are mandatory.' The form contains several input fields: 'Name of vessel:*' (text box), 'Vessel Licence Number:*' (text box with a help icon), 'Ownership details - Please list all registered owners of this vessel*' (text area with a character count '0 / 255'), 'Vessel Registry of Seamen and Shipping (RSS) number:*' (text box with a help icon), 'Port Letters and Numbers (PLN):*' (text box with a help icon), and 'Overall length of vessel (m):*' (text box with a help icon). At the bottom, there is a question 'Has this vessel landed fish in excess of £10,000 in 2019 and/or 2020? Welsh Government will verify this against statutory sales data. *' with radio button options for 'Yes' and 'No'. At the very bottom of the form, there are buttons for 'Print', 'Cymraeg', 'Cancel', 'Save and Add Another', and 'Save and Return'.

Once you have finished adding details of your vessel(s) these will display as below. You then need to answer the remaining questions.

The screenshot shows the 'Eligibility' form. The sidebar is the same as in the previous screenshot. The main content area is titled 'Eligibility' and includes 'Previous', 'Save', and 'Next' navigation buttons. Below the title, it states 'Questions marked with * are mandatory.' The section is titled 'Your Vessel Details and Eligibility'. A light blue box contains the text: 'Please enter the details of all your eligible vessels. Eligible vessels are those which are licensed by the Welsh Government, with recorded sales in 2019 and/or 2020 of at least £10,000, and up to 40m in length.' Below this is a 'Vessel Details' tab. A light blue box states: 'To add details of a vessel, click the 'Add Vessel' button.' Below this is a table with the following columns: 'Vessel Name', 'Licence Number', 'RSS Number', 'PLN', 'Length (m)', and 'Fish landed exceeds £10,000?'. There is an 'Add Vessel' button to the right of the table. Below the table, there are 'Modify' and 'Delete' buttons. Below the table, there are four questions with radio button options for 'Yes' and 'No': 'Will you continue to fish for a minimum period of six months from the date of payment of grant?*', 'Have you applied or received aid under the 'Seafood Response Fund (SRF)?*', 'Do you employ anyone on a PAYE basis?*', and 'Are you VAT registered? *'.

If you answer No to the following question, you will need to provide further details in the text box.

Will you continue to fish for a minimum period of six months from the date of payment of grant?*

☐ Yes ☒ No

Please provide further details (otherwise you may be deemed ineligible for this grant)*

0 / 255

If you answer Yes to the following question, you will need to provide further details in the text box.

Have you applied or received aid under the 'Seafood Response Fund (SRF)?*

☒ Yes ☐ No

Please provide further details (otherwise you may be deemed ineligible for this grant)*

0 / 255

If you answer Yes to both of the questions below, the Warning message shown will appear. If you are eligible to claim support from the Welsh Government Economic Resilience Fund, you must claim support from that fund instead of the Welsh Fisheries - Seafood Resilience Scheme.

Do you employ anyone on a PAYE basis?	<div><div><input checked="" type="checkbox"/></div>Yes</div> <div><div><input type="checkbox"/></div>No</div>
Are you VAT registered?	<div><div><input checked="" type="checkbox"/></div>Yes</div> <div><div><input type="checkbox"/></div>No</div>

• WARNING. If you employ anyone on a PAYE basis and are VAT registered, you may be eligible to claim support from the Welsh Government Economic Resilience Fund (ERF). If you are eligible for the ERF you must claim support from that fund instead of the Welsh Fisheries - Seafood Resilience Scheme

Errors, Information and Summary

The next section will show any Error or Information messages on your application, and a Summary of the application. Any Errors will prevent you from submitting your application and will need to be resolved. Information messages, such as the yellow Warning message below, do not prevent you from submitting the application.

Check all the information shown is correct before proceeding.

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Important - Please review this summary. Please scroll down if applicable.

Eligibility

Your Vessel Details and Eligibility

Vessel Details

Vessel Name	Licence Number	RSS Number	PLN	Length (m)	Fish landed exceeds £10,000?

Will you continue to fish for a minimum period of six months from the date of payment of grant?

Yes

No

Have you applied or received aid under the 'Seafood Response Fund (SRF)?

Yes

No

Do you employ anyone on a PAYE basis?

Yes

No

Are you VAT registered?

Yes

No

WARNING: If you employ anyone on a PAYE basis and are VAT registered, you may be eligible to claim support from the Welsh Government Economic Resilience Fund (ERF). If you are eligible for the ERF you must claim support from that fund instead of the Welsh Fisheries - Seafood Resilience Scheme

Undertakings in Difficulty Assessment

Were you in financial difficulty on 31 December 2019?

Yes

No

Print

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Declarations and Undertakings

Read the declarations and undertakings section and once you have done so, tick the box at the bottom to confirm you agree to these.

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Declaration and Undertakings

Submit

Declaration and Undertakings

Please tick the box to accept the declarations and undertakings.

I confirm that I have read and understood the [Welsh Fisheries - Seafood Resilience Scheme Application Guidance Notes](#) and I am authorised to submit this application.

I declare the information contained in this application is true to the best of my knowledge and belief.

I confirm that I am not a business in difficulty (as defined within the Welsh Fisheries - Seafood Resilience Scheme Guidance Notes).

I confirm I am not eligible for funding from "Seafood Response Fund (SRF)" and/or "Economic Resilience Fund", that overlap/compensate for the same loss.

I confirm I will use the funding solely for the purposes of continuing to operate my vessel(s).

I confirm the Grant will not be used for any of the following purposes:

- Aid export-related activities towards third countries or Member States, namely aid directly linked to the quantities exported, to the establishment and operation of a distribution network or to other current expenditure linked to the export activity
- The purchase of fishing vessels
- The modernisation or replacement of main or ancillary engines of fishing vessels
- Increase the fishing capacity of a vessel or equipment increasing the ability of a vessel to find fish
- Construction of new fishing vessels or importation of fishing vessels
- Temporary or permanent cessation of fishing activities
- Aid the amount of which is fixed on the basis of price or quantity of products purchased or put on the market
- To transfer ownership of a vessel or business

I confirm I will inform the Welsh Government immediately of any change of ownership or control of an undertaking or a vessel whilst in receipt of support from the Welsh Fisheries - Seafood Resilience Scheme.

I confirm I will inform Welsh Government of any change in circumstance which may affect the accuracy of the information given whilst this application is being considered by Welsh Government or during the funding period.

I confirm I have disclosed all material facts or circumstances which need to be disclosed to enable Welsh Government to obtain a true and correct view of my business and affairs.

I acknowledge that neither the Welsh Government nor any advisor appointed by the Welsh Government shall be responsible for any advice given, including without limit any advice given in relation to this application or business development plan, and that I am solely responsible for all business decisions undertaken.

I acknowledge that payment of grant will be subject to the terms and conditions of the scheme and undertake with the Welsh Government to comply with these conditions.

I undertake to submit appropriate documentation in support of my application and proof of sales if requested.

Print

Cymraeg

Exit

Previous

Save

Next

Submit

When you have finished completing the application, click the Submit button.

Submit

Previous

Save

Click the button below to submit your Welsh Fisheries - Seafood Resilience Scheme.

Submit

A Message containing a copy of your submitted Welsh Fisheries - Seafood Resilience Scheme will be available in your online Messages page within one working day.

Submission Confirmation

A copy of your application will appear on your RPW Online account within one working day. You should save or print the Submission Confirmation, by selecting Print this Screen. You may now click Submit Documentation if you wish to submit any documents, or click Exit to leave the application and return to RPW Online.

Submission Confirmation

Welsh Fisheries - Seafood Resilience Scheme : Reference Number:

Your Welsh Fisheries - Seafood Resilience Scheme was submitted for

Fisheries - Seafood Resilience Scheme and a copy of what has been submitted should be available in your online Messages page within one working day. Please check the contents of your Welsh Fisheries - Seafood Resilience Scheme and notify us of any changes required. Changes may be notified in writing or through the RPW Online Messages system. Click the 'Print this Screen' Button to print a copy of this receipt.

A message confirming receipt of your Welsh

[Print this Screen](#)

If you are required to attach files to your submission click 'Submit Documentation' otherwise click 'Exit'.

[Submit Documentation](#)

[Exit](#)