



## Attendees:

Name	Organisation
Simon Pickering (Chair)	Welsh Government – Head of Landscape & Outdoor Recreation
Jont Bulbeck	Natural Resources Wales
Eifion Jones (BBNPA)	Representing the 3 National Park Authorities and 5 AONBs
Adrian Walls	Welsh Rights of Way Managers Working Group
Ben Sears	Welsh Local Government Association

## Technical and secretarial support:

Name	Organisation
Joe Roberts	Natural Resources Wales
Jayne Carter	Natural Resources Wales
Helen Lewis	Welsh Government - Landscape & Outdoor Recreation

Key decisions and actions arising	Owner
<p><b>Notes and actions from previous meeting (14/12/2020)</b></p> <p>1. <b>Point 8:</b> it was agreed to extend the deadline for submission of the final report to the Minister until late April/early May. This will allow time for the draft report to be circulated to all Expert Group members and for any final feedback to be incorporated into the report.</p>	
<p><b>Expert Group workshops</b></p> <p>2. Workshops are taking place throughout January. Group members received the analysis reports and revised option selection reports prior to Christmas. Workshops start with PowerPoint presentations by NRW followed by an interactive session where group members select preferred options.</p>	

<p><b>Cross-cutting Themes workshops</b></p> <p>3. The cross-cutting group members have been recruited maintaining an equal balance of representatives from the three stakeholder sectors: landowners, users and public sector.</p> <p>4. The cross-cutting themes workshops will take place in February. One will focus entirely on responsible recreation; the other will consider the remaining themes of accessibility and equality, commercial activities, and Local Access Forums. The groups will undertake SWOT analyses of various options to inform option selection.</p>	
<p><b>Option Selection and Analysis reports</b></p> <p>5. The option selection and analysis reports have now been translated. Executive summaries to be added into each report.</p> <p>6. Output reports from each Expert Group stage will be published on the WG website i.e.:-</p> <ul style="list-style-type: none"> <li>• stage 1 - problem definition</li> <li>• stage 2 - options identification</li> <li>• stage 3 - options analysis</li> <li>• stage 4 - option selection</li> </ul>	<p>NRW</p> <p>WG</p>
<p><b>Final report</b></p> <p>7. The final report will pull together the outputs from the previous stages. A preliminary draft will be submitted to the next steering group meeting for consideration of the format.</p> <p>8. The group recognised the importance of ensuring that Expert Group members are content their views have been expressed accurately. This is being addressed by extending the final report deadline to enable them to review (see below). The group discussed whether to include an additional section in the report for each stakeholder pillar to comment. To be considered further in the February steering group meeting.</p>	

<p><b>Final report timetable</b></p> <p>9. The draft final report will be sent to Expert Group members prior to Easter. Allowing two working weeks for consideration, responses will be due back mid-April. An additional steering group meeting will be convened for the end of April to consider any final amendments and agree signoff.</p> <p>10. The draft report will be submitted to the Minister prior to the general election.</p> <p>11. It was acknowledged that time constraints may prevent substantial re-drafting of the report should numerous comments be received following its circulation. Steering group to give further consideration as to whether members should be asked to restrict their comments to factual accuracy only, or whether there is scope to include further comments in the report.</p>	
<p><b>Communications</b></p> <p>12. NRW provided an updated briefing for NAF and LAF members in September and are currently preparing a new update.</p>	