



Llywodraeth Cymru
Welsh Government

Small Scale Coastal Infrastructure Scheme

April 2021



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Key Messages

- The Small Scale Coastal Infrastructure Scheme (SSCIS) is open to applications from all Port Authorities (PA) and Local Authorities (LA) who own ports and harbours across Wales and meet the eligibility selection criteria as set out in this booklet.
 - The scheme covers capital investments in port and harbour infrastructure which deliver benefits to improve the overall performance, sustainability, safety and well-being of the Welsh Marine and Fishing industries as well as the general public enjoying the use of these facilities and the surrounding areas.
 - The grant provides up to 100% towards capital investments in equipment and machinery that have been pre-identified to support Marine users to address environmental, operational, safety and security issues.
 - The maximum grant award per harbour/port is up to £100,000.
 - The Expression of Interest (EOI) has been developed digitally and is available through the RPW Online service. EOIs must be submitted through RPW Online by the publicised deadlines.
 - To register your business details for the first time, you need to complete the **online registration form**. Please refer to the **how to register guidance** for further details.
Please contact the Customer Contact Centre on 0300 062 5004 for further information.
 - Guidance on completing your Small Scale Coastal Infrastructure Scheme EOI (SSCI) online is available at **Welsh Government: Small Scale Coastal Infrastructure**.
- The budget available for this Expression of Interest is £1 million.
 - You must be applying on behalf of a Port Authority or Local Authority.
 - You must follow the Welsh Government guidance and requirements for Competitive Tendering & Procurement Technical Guidance Notes.
 - Annex A at the end of this guidance provides a list of the eligible capital investment items available.
 - The application process is in two-stages. An Expression of Interest via RPW Online, open for 4 weeks and, if your EOI is selected you will need to complete your Small Scale Coastal Infrastructure full application. This will be available to you via RPW Online and will need to be submitted within eight weeks of your selection.

Section A: Introduction

These guidance notes explain the Small Scale Coastal Infrastructure Scheme and the kind of projects that may qualify for Grant aid.

Small scale Coastal Infrastructure Scheme

The Small Scale Coastal Infrastructure Scheme is open to applications from all Port Authorities (PA) and Local Authorities (LA) who own ports and harbours across Wales.

The scheme covers capital investments in port and harbour infrastructure in turn offering benefits to improve the overall performance, sustainability, safety and well-being of the Welsh Marine and Fishing industries as well as the general public enjoying the use of these facilities and the surrounding areas.

A grant of up to £100,000 is available to Port Authorities, Local Authorities and other organisations (jointly with PA or LA as the lead applicant) to purchase capital items from a pre-determined list across the four key focus area:

- Environmental
- Operational
- Safety
- Security.

Applicants must ensure their approach for funding aligns to at least one or more of the objectives below, when requesting funds for items to purchase:

- Have potential to generate longer-term sustainable benefit to the marine and seafood industry.
- Support resources which can be shared at ports by all marine users.
- Be achievable in the short term to deliver benefits at pace within the financial year 2021/2022.

- Deliver benefits for the area and make a difference by helping to sustain or create employment.
- Promote health and safety around coastal infrastructure in Wales.
- Describe the tangible benefits gained as a result of the grant, such as maintaining employment or a reduction in accidents.

Items available for funding

An itemised list (Annex 1) has been developed in conjunction with industry partners to ensure the infrastructure items listed are selected on their relevance to the industry, their impact and benefits to port users and the public good. Individual items also have the potential to benefit multiple industries such as leisure, transport, fishing and coastal communities. For example; fenders which provide protection for all types of boats when moored, likewise the installation of defibrillator units will provide potential health benefits to the port user and coastal community.

At least one item from the Environmental focus area and one item from the Safety focus area must be selected as part of the application. Should this minimum requirement not be selected then applications would be declined.

Funding will not be available for:

- Items which are required to meet regulatory standards.
- Activities which fall outside of the grant funding timescale.
- Items which are not detailed within the itemised infrastructure list.

The funding is solely for the initial purchase of the equipment. The controlling business or authority would be responsible for any permits, licences, subsequent ongoing costs and maintenance.

Ineligible Costs

If it is found that work has commenced prior to accepting the Small Scale Coastal Infrastructure Scheme contract, the Welsh Government will either reject the work started and allow the applicant to carry on with the eligible part of the application, or reject the whole application and approval.

Examples of commencement of work include the following:

- Entering into a legally binding contract (i.e. with a supplier, etc).
- Purchasing equipment/materials – accepting delivery of the same.
- Paying deposits/incurring expenditure in relation to the proposed application will all be viewed by the Welsh Government as commencement of work prior to grant approval.

Section B: Small Scale Coastal Infrastructure – Eligibility

You are eligible if:

- You are registered with the Welsh Government and have been issued with a Customer Reference Number (CRN). You must be registered with RPW Online. To register your business details for the first time, you need to complete the [online registration form | gov.wales](#). Please refer to the [how to register guidance | gov. wales](#) for further details. The vast majority of changes to business details can be done online. However, Welsh Government may require further details on any major changes. Please contact the Customer Contact Centre on 0300 062 5004 for further information.
- You are a Port Authority or Local Authority. Welsh Government encourages joint collaborative bids from sector associations with their respective Port or Local Authority (as the lead applicant) in order to ensure the needs of the Marine user and Fisheries sector are met across Wales.

- As Port Authorities and Local Authorities may have ownership of more than one port or harbour it is expected the scheme will receive multiple application from the same Local or Port Authority covering their respective areas, however only one application is eligible per harbour or port.

Marine Licences, planning consents, building regulations, Environmental Consents and Licences

If an applicant proposes to install capital items which in effect require licences and/or agreement they are advised to consult with the relevant licensing authority, Natural Resources Wales (NRW), their Local Authority (LA) or other agency as consent may be required to carry out some work.

Applicants must obtain any necessary planning consent and abide by any other relevant statutory requirements. Applicants also need to check their proposals do not break any byelaws, obstruct rights of way, affect oil or gas pipelines etc, and must avoid damaging the environment or causing pollution.

Welsh Government understands that, in some instances, applicants are unable to have these in place when making an application, therefore in this instance applications will be accepted prior to necessary agreements. However, these agreements will be required to be detailed within the application and will be required to be obtained before the project begins. A failure to have the necessary licences and or agreements in place by the agreed dates within the application will result in a withdrawal of grant award.

The payment of any grant will not be made until the original licence and/or agreement approval documents have been received and approved by the Welsh Government.

Section C – Indicators and Outcomes

The Small Scale Coastal Infrastructure scheme requires applicants to achieve one or more of the outcomes listed below which correspond to, and can be measured, by one or more of the indicators listed below.

Outcomes

- **Environmental** – Increase in the recycling of Marine litter.
- **Safety** – Reduction in number or accidents reported at ports or harbours.
- **Security** – Reduction in number of criminal acts (vandalism, theft etc).
- **Operational** – Increase in Jobs safeguarded by investment.

Indicators

- **Environmental** – Volume of material recycled by port or harbour (Tonnes).
- **Safety** – The number of work-related injuries and accidents (by single unit).
- **Security** – The number of incidents reported (by single unit).
- **Operational** – Number of jobs safeguarded and created (FTE).

Maximum Grant Rate and Maximum Grant Threshold

The grant amount is made up from the total public sector contribution to the investment project, which is solely domestically funded by Welsh Government.

If other EU or UK public funds are obtained to support the costs of a project, they will be discounted against the Small Scale Coastal infrastructure Scheme.

The maximum grant award is **£100,000**.

Only one grant award per port or harbour will be made under the scheme.

The maximum grant rate for any individual investment project is **100%** of the total investment cost (excluding VAT) regardless of the size of the enterprise and location.

UK Subsidy Control

Grants provided under this scheme will comply with the maximum intervention rates and aid ceilings set out in the EU-UK Trade and Cooperation Agreement (TCA) which provides for the UK to have its own independent subsidy control.

Section D: Applying for Small Scale Coastal Infrastructure Scheme – The Two Stage Application Process

The application process will be in two stages. The first stage will be to submit an Expression of Interest (EOI). Applicants who are successful at EOI stage will be invited to second stage to submit a Full Application.

First stage – Submitting an Expression of Interest (EOI)

You can apply for the Small Scale Coastal Infrastructure Scheme by accessing **Rural Payments Wales (RPW) Online** only.

If you already have a Customer Reference Number (CRN) you should have received a letter informing you of your Activation Code to set up your account. If you no longer have this, please telephone the Customer Contact Centre on 0300 062 5004 (Monday – Thursday 8:30 – 17:00, Friday 8:30 – 16:30) and tell the operator your CRN.

They will send you a new Activation Code. Once registered, your Small Scale Coastal infrastructure Scheme Expression of Interest is available from the “Applications and Claims” section of your account.

Agents acting on behalf of a client will need to register as a Rural Payments Wales agent. If you have yet to do this, you are advised to complete and return an Agent / Farming Union Customer Details (Wales) form immediately. This form is available on **RPW Online**. Upon receipt of the form, we will send you an Agent Customer Reference Number (Agent CRN) and an RPW Online Activation Code.

You will also need to complete an Association Authorisation Form to agree roles with your client. This form is available from **RPW Online**. If you have any questions about registering for RPW online or completing your EOI, please contact the Customer Contact Centre on 0300 062 5004. They will be able to provide advice, including the digital assistance that is available to you. Please refer to the Small Scale Coastal Infrastructure Scheme guidance for more information about RPW Online and how to complete an Small Scale Coastal Infrastructure Scheme EOI.

Completing the EOI

When completing your EOI, you will be required to select from a list of eligible capital investment items and provide an estimate of total cost for each item selected. The maximum total grant that can be approved is £100,000.

An EOI total grant value over this amount will be capped to £100,000. You are advised to obtain quotes for each investment item you submit on your EOI. If your EOI is selected, any grant awarded will not be higher than that submitted on your EOI or that was capped to £100,000. Once the EOI is submitted, you cannot amend the items you have selected.

At EOI at least one item from the Environmental focus area and one item from the Safety focus area must be selected as part of the application. Should this minimum requirement not be selected then applications would be declined.

The Scoring and Selection Process

Each capital investment item listed at Annex A has been scored. This score is given in Annex A against each individual item.

The purpose of this scoring is to allow Welsh Government to rank the EOIs against the funding available in each window.

The Small Scale Coastal Infrastructure Scheme selection process assesses each Capital Works Project submitted by LA or PA through the EOI. A score will be assigned to each project listed in the EOI based on its ability to deliver an outcome towards the Small Scale Coastal Infrastructure Scheme objectives. The EOIs will be scored and ranked in order according to the scoring criteria.

The scoring system takes the total score value of the items you have applied for (as detailed in Annex A) and divides this overall score by the total number of items selected on your EOI to arrive at a final score.

To be considered for selection, your Expression of Interest must exceed a minimum threshold of 0.0001.

You will be notified whether or not your EOI has been selected through your RPW online account.

Selected EOIs – Submitting your Full Application Online, Supporting Plans and Documents for Appraisal

If your EOI is selected, you must accept or decline the selection and return the Application Annex included with your selection notification letter to the Welsh Government via your RPW Online account by the date given in the letter. The Small Scale Coastal Infrastructure Scheme full application will be available to you via your RPW Online account to submit providing specific information about your business and the investment proposals.

Guidance on the content of this online full application is available at [Welsh Government: Small Scale Coastal Infrastructure](#) to help applicants prepare and complete fully comprehensive documentation in support of their application, guidance on the technical appraisal and verification procedures undertaken by the Welsh Government is available at [Welsh Government: Small Scale Coastal Infrastructure](#).

You will be given eight weeks from the date of selection to submit your full application and supporting documents via your RPW Online account.

Please ensure that you follow the guidance as failure to do so may delay appraisal.

The plans and documents that you are required to complete and submit are:

- Online Small Scale Coastal Infrastructure Scheme Full Application.
- Three Quotes for each investment item selected on the EOI.
- Three Years of Certified Accounts.
- Planning Permission and/or required licences if appropriate.

Online Small Scale Coastal Infrastructure Scheme Full Application

The online full application will be made available to you to provide details on the following:

1. Core Criteria Statement

The Core Criteria Statement will ask for detail of the following:

- Strategic Fit
- Financial & Compliance
- Delivery – Project Delivery
- Delivery – Risk and Risk Management
- Management of Operation
- Value for Money
- Indicators & Outcomes
- Suitability of Investment

- Cross cutting themes
- Long Term Sustainability

2. Investment Item Quote Details

A list of your investment items as submitted on the successfully selected EOI application will be pre-populated in your full application for you to provide quote information.

- Three quotes for each Investment item.

You must refer to the Welsh Government Guidance and Requirements Competitive Tendering & Procurement Technical Guidance Notes via the following link:

Rural Development Programme 2014-2020 Technical Guide Competitive Tendering and Public Procurement

You will need to obtain and submit three separate quotes for each investment and select one as the preferred quote for the investment.

Only one quote is required when the purchase is under £5,000. Please ensure that the quotes are submitted by the date in your selection letter.

- Three years of Certified Accounts.

Please provide copies of accounts for the last three years.

Planning Permission

If your investment requires planning consent, which has not yet been issued, you must submit either the planning approval documents or receipt from the local planning authority that the planning application has been submitted.

The payment of any grant will not be made until planning approval documents have been submitted and verified by the Welsh Government.

If the project has been considered by the planning authority not to require planning consent, you will need to provide evidence from the planning authority to confirm. These documents will be assessed by the appraisal team for:

- their ability to meet the objectives set out in the scheme
- the economic and environmental return on investment to the business
- the business need of the project proposals in accordance with the scheme eligibility rules.

The checks will include full due diligence appraisal and eligibility checks and only at that point, will a final decision be taken to offer a grant.

There is no guarantee that an offer of grant will be approved. The appraisal process will take a maximum of 90 working days from receipt of your plans and supporting documents. The appraisal will not commence unless **ALL** the supporting documentation has been received by the Welsh Government.

Successful Appraisal

If appraisal of your plans and documents is successful, you will be offered a Small Scale Coastal Infrastructure Scheme Contract via your RPW Online account. You will need to accept or decline this offer of Contract by selecting the Blue Accept/Decline button available on your RPW Online account within 30 days. If you do not accept the contract within 30 days, the offer of contract will be withdrawn.

If you accept your offer of contract you will also be required to complete a delivery profile to confirm the month and year in which you intend to submit your claim for each investment item approved on your contract.

Starting Work

You must not start work until you have accepted your contract. If you do start work, the Welsh Government may reject the work started or terminate the contract and recover payments made.

Submitting Your Claims for Payment and Completion of Work

You must purchase, have completed the work and submitted claims for all the items in your contract to Welsh Government via your RPW online account by 31 March 2022.

Withdrawing or Not Proceeding with Selection

If, after being selected, you decide not to proceed with your contract or fail to accept the offer of a contract within the time permitted, you will not be able to apply for Small Scale Coastal Infrastructure Scheme under any subsequent SSCIS rounds.

If you decide to withdraw from the contract prior to completing the work or if you do not complete all the work approved in your contract, you will not be able to apply for Small Scale Coastal Infrastructure Scheme under any subsequent rounds and may be required to repay any payments made.

Conditions of Grant

The offer of a Small Scale Coastal Infrastructure Grant is made subject to terms and conditions, including those set out below.

Failure to meet the terms and conditions of the award could result in the cancellation of your award and/or the recovery of sums already paid, or a reduction of the amount of grant payable.

Conditions:

- Accept a Small Scale Coastal Infrastructure Scheme contract within 30 days of the offer date and adhere to all the requirements.
- Ensure that you only purchase items listed in your contract after you have accepted the contract offer.
- Ensure that you have purchased, installed and completed **all** of the investment items listed in your contract before you submit your claim.

- The award is made on the basis of statements made by you or your representatives in the application form and subsequent correspondence.
 - You must not begin any work on the project without first obtaining written authority to do so from Welsh Government.
 - You must meet any legal obligations imposed under UK law.
 - No alterations may be made to the project, including the location of the activity, without the written approval of Welsh Government.
 - No items purchased with grant aid must be disposed of, transferred or sold without the prior written consent of Welsh Government, during the project delivery and for five years from the project end date.
 - The applicant is required to comply with the rules on eligible expenditure as detailed in the relevant Scheme Guidance Notes.
 - Submit a claim via your RPW online account using the Capital Works claim page within the deadline. A claim is not considered valid until all required supporting information is submitted.
 - Submit supplier invoices for all investment items claimed. Invoices must be receipted and dated with the date paid and a bank statement showing the invoice paid. If payment is made by cheque, a scanned copy of the written cheque, before it is presented to the supplier, will be required, in addition to the bank statement.
 - Claims must be submitted in accordance with the agreed timetable. You cannot change the agreed timing and value of your claims without written agreement from Welsh Government.
 - Projects should be completed within the timetable agreed with Welsh Government. You cannot change this without written agreement from Welsh Government.
 - You must confirm that none of the items covered by the application are replacements under an insurance claim.
 - You must provide confirmation that no other public funding (whether from EU or UK sources) has been sought.
 - Any publicity given to the project must make reference to the part played by Welsh Government in funding it.
 - Records concerning the activity of the business and the delivery of the project, including all original invoices and other related documents, such as competitive tenders or quotes, must be retained for at least seven years after the project end date as stated in this grant approval letter.
 - You must allow representatives of Welsh Government, the Auditor General for Wales and Audit Commission to inspect the project. On request, you must provide them with information and / or access to original documentation in relation to the project.
 - The information provided in the application and any supporting documentation is subject to the requirements of the Welsh Government's Code of Practice on Public Access to Information, the Freedom of Information Act 2000 and the Environmental Information Regulations 2004.
- You should be aware that, if successful, Welsh Government reserve the right to publish the name of your business or company, the amount of grant you were awarded and a summary of your project.**

Section E: Payment of Grant

Claims

You may make interim claims during the period of your project. Guidance notes on how to claim will be issued when the award is confirmed and subsequent the claim is invited. Claims will only be paid when the Welsh Government is satisfied the relevant expenditure has taken place and that the work has been completed according to plan. Payment will be made by electronic transfer to your bank account.

Final claims for payment of grant should be submitted as soon as possible after the physical work on the project has been completed. All final claims must be paid no later than **31 March 2022** in order for Welsh Government to be able to meet the payment. Failure to submit claims may result in the grant paid to date being recovered.

During the lifetime of the grant, when claims are submitted, they may be scrutinised to ensure expenditure is eligible and in line with that approved in the original application. During the project, the site will be visited and a detailed assessment of the project undertaken.

The information that will be required at the visit includes original invoices; serial/plant numbers; Building Regulations completion certificate (where appropriate); Health & Safety system including risk analysis; Fire Risk Assessment documents in accordance with the Regulatory Reform (Fire Safety) Order 2005; Marine licences and any other statutory control records that are required to be maintained by the enterprise.

The release of grant will be conditional upon adequate progress having been made.

Incorrect claims

You have a responsibility to make sure that each claim submitted is arithmetically correct; that it is only for defrayed expenditure (the money has gone from your bank account), that all the items and costs are eligible and that the claim is on time.

It is essential, that if you have any doubts about anything that you need for your project, that you obtain written confirmation of its eligibility **before you incur the costs.**

Section F: Monitoring of Projects

It is a requirement that the progress of your project is monitored and its success evaluated following completion. You will be asked to provide regular updates on its progress and, three months following completion, a final report on its performance, when the project will be evaluated against the objectives and targets set out in the approved application. If the project should fail to meet these targets and on the basis of progress actually made, would not have qualified for grant aid under the scheme, action may be taken to recover the grant paid.

It will be a requirement of the grant award that items purchased with the aid of a Small Scale Coastal Infrastructure Scheme on which grant is paid, must be kept in situ, operational and in good repair, and used for the same purpose as set out in the original application for five years from the final project claim date. This is to ensure the longevity of the project and to guarantee lasting project's benefits.

You must allow officials from Welsh Government, or their representatives, to inspect the project at any reasonable time within this five year period.

End of Small Scale Coastal Infrastructure Scheme

All claims must be submitted to the Welsh Government by no later than 31 March 2022. All project activity must be completed in time for accounts and records to be audited and claims to be prepared and submitted by this date.

Section G: Appeals Procedure

If an application is rejected, the reasons for rejection will be spelt out clearly. We will be prepared to discuss any modifications which might be needed to make the project acceptable.

Appeals, including supporting evidence, must be received within 60 days of the date of the letter outlining the decision you wish to appeal against.

We welcome receiving correspondence in Welsh, and will respond to any correspondence in Welsh if that is your preferred language. This will not lead to delay.

Section H: Complaints Procedure

If you consider that we have failed to follow the correct procedure in the handling of your request you may wish to make a complaint in accordance with Welsh Government's Complaints procedure.

Complaints will be dealt with under the Welsh Government's Code of Practice on Complaints. Further advice on how to make a complaint can be obtained on the Welsh Government website.

You may also choose to contact the Public Services Ombudsman for Wales:

**1 Ffordd yr Hen Gae
Pencoed
CF35 5LJ**

Tel: 0300 790 0203

Website: Ombudsman.Wales

Section I: Privacy notice – Welsh Government grants

How we will handle any personal data you provide in relation to your grant application or request for grant funding.

The Welsh Government will be data controller for any personal data you provide in relation to your grant application or request for grant funding. The information will be processed as part of our public task (i.e. exercising our official authority to undertake the core role and functions of the Welsh Government) and will help us assess your eligibility for funding.

Before we provide grant funding to you, we undertake checks for the purposes of preventing fraud and money laundering, and to verify your identity. These checks require us to process personal data about you to third party fraud prevention agencies.

If we, or a fraud prevention agency, determine that you pose a fraud or money laundering risk, we may refuse to provide the grant funding you applied for, or we may stop providing existing grant funding to you.

A record of any fraud or money laundering risk will be retained by the fraud prevention agencies, and may result in others refusing to provide services, financing or employment to you.

In order to assess eligibility we may also need to share personal information relating to your application with Regulatory authorities, such as HM Revenue and Customs, Local Authorities, Health and Safety Executive and the Police.

Your information, including your personal information, may be the subject of a request by another member of the public. When responding to such requests the Welsh Government may be required to release information, including your personal information, to fulfil its obligations under the Freedom of Information Act 2000, the Environmental Information Act 2004 or the Data Protection Act 2018.

We will keep personal information contained in files in line with our retention policy.

If successful in your application then your personal data will be kept for 10 years from the conclusion of any aid award. If you are unsuccessful your details will be kept for one year after the date you provided them.

Under the data protection legislation, you have the right:

- to access the personal data the Welsh Government holds on you
- to require us to rectify inaccuracies in that data
- to (in certain circumstances) object to or restrict processing
- for (in certain circumstances) your data to be 'erased'
- to lodge a complaint with the Information Commissioner's Office (ICO) who is the independent regulator for data protection.

For further details about the information the Welsh Government holds and its use, or if you want to exercise your rights under the GDPR, please see contact details below:

Data Protection Officer:
Welsh Government
Cathays Park
CARDIFF
CF10 3NQ

Email: dataprotectionofficer@gov.wales

The contact details for the Information Commissioner's Office are:

Wycliffe House
Water Lane
Wilmslow
Cheshire
SK9 5AF

Tel: 01625 545 745 or 0303 123 1113

Website: www.ico.org.uk

Should you have any queries regarding this privacy statement please contact the RPW Customer Contact Centre.

Annex 1

| Item Code | Investment | Description | Focus Area | Item Score |
|---|---------------------------|---|---------------|------------|
| At least one item from the Environmental focus area and one item from the Safety focus area must be selected as part of the application. Should this minimum requirement not be selected then applications would be declined. | | | | |
| Environmental | | | | |
| SS01 | Marine litter facilities | Suitable area for marine users to recycle and dispose of marine litter. The area should ensure that access is only available for this purpose and that suitable arrangements for the management of the site are in place. | Environmental | 100 |
| SS02 | Wash down Pump | High pressure pump to wash down surfaces and keep areas clean for health and safety purposes and address issues relating to invasive non-native species. | Environmental | 80 |
| SS03 | Scrubbing Grid/Pad | Concrete base, wooden beams, water supply. Tackles Invasive non-native species | Environmental | 80 |
| SS04 | Floating waste collection | Products which help to collect marine waste which would otherwise be floating in ports and harbours. Making public areas cleaner and nicer, while protecting wildlife and giving ports environmental credentials. | Environmental | 60 |
| SS05 | Spill Kits | Oil absorbents and spill kits for cleaning up spills of oil on land and water. These are only to enhance current practices and guidelines and not as a replacement for agreed local procedures. | Environmental | 50 |
| SS06 | Marine Spillage boom | Designed for short term emergency deployment in inland waters, ports, harbours and docks. These are only to enhance current practices and guidelines and not as a replacement for agreed local procedures. | Environmental | 50 |

| Item Code | Investment | Description | Focus Area | Item Score |
|------------------|----------------------------|--|-------------------|-------------------|
| SS07 | Marine Debris Boom | Designed for deployment in inland ports, harbours and docks. These are only to enhance current practices and guidelines and not as a replacement for agreed local procedures. | Environmental | 50 |
| SS08 | Holding tank for waste oil | Holding tank for storing waste oil (Bunded). These are only to enhance current practices and guidelines and not as a replacement for agreed local procedures. | Environmental | 50 |
| SS09 | Marine Skimmer | The skimmers ability should be to skim all floating fluids from the surface of water. These are only to enhance current practices and guidelines and not as a replacement for agreed local procedures. | Environmental | 50 |

| Safety | | | | |
|---------------|----------------------------------|---|--------|-----|
| SS10 | Defibrillator units and cabinets | Installation of a fixed defibrillator unit and cabinet which is accessible to the public. This item needs to be in a prominent accessible location. Ongoing checks ensuring cabinet accessibility and functionality to be considered. | Safety | 100 |
| SS11 | Non-Slip surfaces | Non-slip surface ensuring safe and level walkways upon working areas (e.g. rubber matting) | Safety | 100 |
| SS12 | Lifebuoys and housing | Lifebuoys should be marked with the name of the port and fitted with reflective tape and should be circular in shape, together with a throw line. | Safety | 100 |
| SS13 | Rescue poles | Carbon fibre rescue poles which extend out to approx. 17 meters and approx. 3kg in weight together with secure housing. | Safety | 100 |
| SS14 | Fixed Ladder | Suitable for egress and ingress at ports and harbours. Consideration should be given to the ladders anti-fouling and anti-slip agents and production materials should be of high resistance to abrasion and will not corrode or rot. | Safety | 90 |
| SS15 | Harbour railings and bollards | Will ensure that areas are suitably safe for all users. Materials should be of high resistance to abrasion and will not corrode or rot. | Safety | 90 |

| Item Code | Investment | Description | Focus Area | Item Score |
|------------------|---------------------------------|---|-------------------|-------------------|
| SS16 | SOS Pedestal | Fixed pedestal for emergency equipment. | Safety | 80 |
| SS17 | Harbour lighting | Supply of suitable lighting made from materials of high resistance to abrasion and will not corrode or rot. | Safety | 80 |
| SS18 | Marine applicable First aid kit | Robust fit for purpose first aid kit. PA/LA are responsible for having suitably trained and available first aiders. | Safety | 70 |

| Operational | | | | |
|--------------------|-------------------------------|--|-------------|----|
| SS19 | Fish waste digester | Waste food waste bio-digester for the utilisation of fish waste and or unwanted catches landed in compliance with the Landing Obligation. | Operational | 80 |
| SS20 | Fixed or moveable fender | Fixed or moveable fender designed to absorb the kinetic energy of a vessel berthing against a jetty, quay or another vessel. | Operational | 80 |
| SS21 | Harbour Anodes | New/replace existing i.e due to corrosion. | Operational | 70 |
| SS22 | Fish dock digital scales | A robust digital scale to be sited close to the quay for ease of reporting requirements such as catch recordings. | Operational | 70 |
| SS23 | Internal and external signage | Signs and/or noticeboards to be installed to assist and direct port users. All signage requires to be in both Welsh and English. All signage should be weatherproof and displayed in prominent positions with adequate lighting. | Operational | 65 |
| SS24 | Davit | Fixed or portable Davit crane manufactured from steel, aluminium or stainless steel with a welded construction and enclosed motor compartment. | Operational | 60 |
| SS25 | Mooring bollards | General purpose mooring bollard suitable for a wide range of mooring line capacities. | Operational | 50 |
| SS26 | Mooring buoys | General purpose mooring buoys suitable for a wide range of mooring line capacities. | Operational | 50 |

| Item Code | Investment | Description | Focus Area | Item Score |
|------------------|-----------------------------------|---|-------------------|-------------------|
| SS27 | Cold stores, Chilled bait storage | A structure where bait or catch can be stored, must be cold stores, lockable with relevant access to the fishers to securely store their bait or catch. | Operational | 45 |
| SS28 | Pontoon | Fixed or moveable and made from materials of high resistance to abrasion and will not corrode or rot. By installing a new pontoon would add mooring capacity at harbours. Considerations to be made by PA/LA responsible for consents and licences. | Operational | 40 |
| SS29 | Ice Plant | Capable of producing up to 5 tons of ice per day. This item should be secured in a suitable facility. | Operational | 40 |

| Security | | | | |
|-----------------|------------------------------|---|----------|----|
| SS30 | Fixed security camera system | Fixed Security System such as CCTV which enhance the security of ports and harbours for all its users. Installations require to be waterproof and vandal proof. | Security | 50 |
| SS31 | Security lighting | Fixed security lights which project a powerful, focused light over the specified outdoor area and commercial buildings. Should be wall-mounted fixture and include motion sensors and solar powered is desirable. | Security | 50 |
| SS32 | Security fencing and gates | Fixed fencing and gates which increase security to an area or property. | Security | 50 |