



Llywodraeth Cymru
Welsh Government

Farm Business Grant: Yard Coverings

Expression of Interest
How to Complete Guide



Cronfa Amaethyddol Ewrop ar
gyfer Datblygu Gwledig
Ewrop yn Buddsoddi mewn Ardaloedd Gwledig
European Agricultural Fund for
Rural Development
Europe Investing in Rural Areas



Llywodraeth Cymru
Welsh Government

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Farm Business Grant – Yard Coverings Expression of Interest (EOI) - How to Complete Guidance

These instructions will give you step-by-step guidance on how to complete your Farm Business Grant – Yard Coverings Expression of Interest (EOI).

The Welsh Government produces this guidance in Welsh and English as required under the Welsh Government Welsh Language Scheme.

If you are encountering problems or are unable to access our website, please contact the RPW Online Helpdesk on 0300 062 5004.

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Rural Payments Wales Online - Home page

Log into your RPW Online Account - enter your User ID and Password in the boxes and click the **Sign in** button.



BETA This is a new service – your [feedback](#) will help us to improve it

English | [Cymraeg](#)

Sign in using Government Gateway

Government Gateway user ID
This could be up to 12 characters.

Password

Sign in

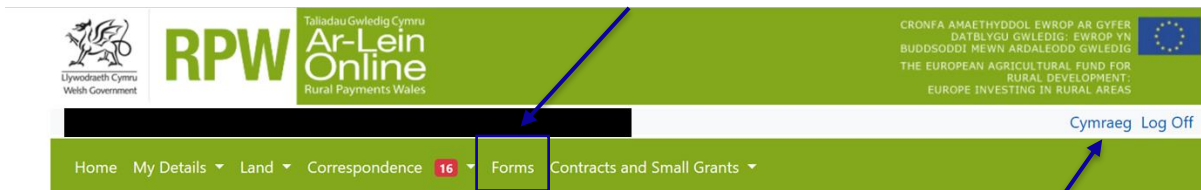
[Create sign in details](#)

If you are encountering problems or are unable to access your online account, please contact the RPW Online Helpdesk on 0300 062 5004.

Once logged in to your online account the RPW Online 'Homepage' will appear.

Rural Payments Wales Online - Home page

To access the Farm Business Grant Expression of Interest (EOI), click the tab labelled 'Forms' on the RPW Online home screen, as shown below



This will take you through to the 'Forms' page



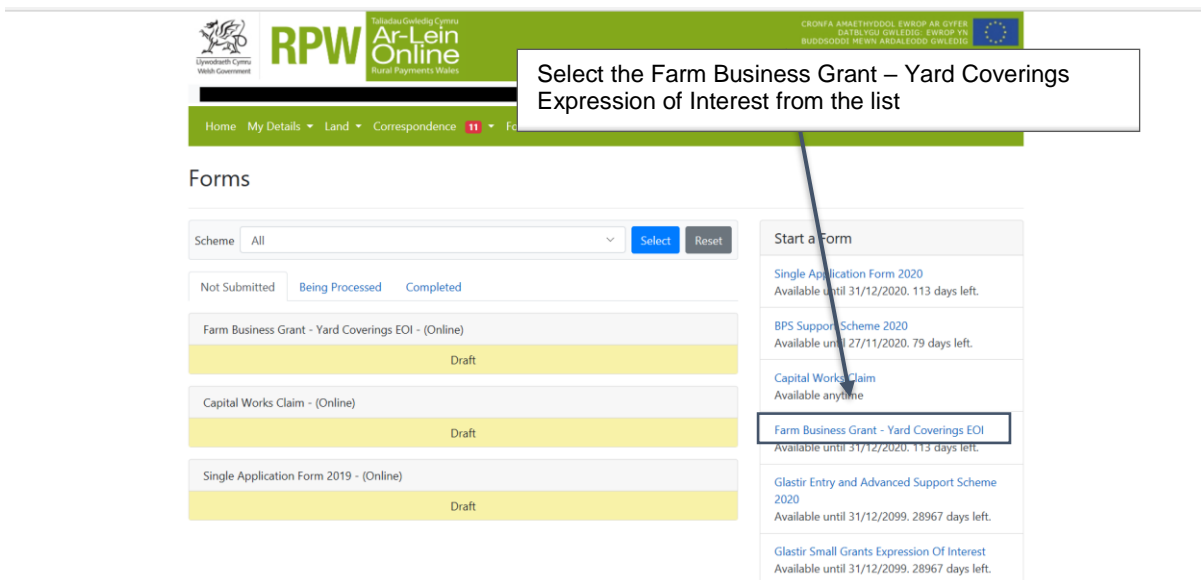
To change the Language at any time button

click the

located in the top right hand corner bar of the RPW Online information. This will allow you to choose the language your Farm Business Grant – Yard Coverings EOI is displayed in.

Forms Page

Once you have selected the 'Forms' tab you will see your Forms that are available for you to complete.



Farm Business Grant – Yard Coverings Expression of Interest – Getting Started

Once you have read the Guidance Booklets, to start your EOI click the Start Button.

The screenshot shows the 'Start Application' page on the RPW Online portal. The page header includes the Welsh Government logo, 'RPW Online', and the European Union flag. A navigation bar contains links for Home, My Details, Land, Correspondence, Forms, and Contracts and Small Grants. The main heading is 'Start Application start an application or claim'. The text explains that the user is prompted to complete the 'Farm Business Grant - Yard Coverings EOI' application. It states that by starting the application, the user is not committing to submitting it online and can exit at any time. The application must be submitted to the Welsh Government by a specific date. A 'Start' button is highlighted with a blue arrow and a red box. Below the button are links for Guidance Documents, Contact Us, and Copyright Statement.

Start Application start an application or claim

You have asked to complete the following application online: **Farm Business Grant - Yard Coverings EOI**.

RPW Online will prompt you for the information required by the form. By starting this application online you are not committing to submitting it online; you may Exit the process at any time. If you Exit the application, you can come back later to complete the remainder, RPW Online will have saved the information you entered in your previous session.

The application will not be submitted to the Welsh Government until you click the 'Submit' option at the end of the process. Once you have submitted the application you will not be able to make changes to it using RPW Online.

The application must be submitted to Welsh Government by [REDACTED]. You will not be able to submit the form after this date even if you started filling in the form on or before [REDACTED].

If you have any problems completing your **Farm Business Grant - Yard Coverings EOI** then you can also contact 'Customer Contact Centre' for further guidance.

Please check that the Customer Details and Online Preferences shown below are correct before submitting your application. If incorrect, you can change them now by clicking the Customer Details or Online Preferences links below.

Customer Details	Online Preferences
Trading Title	Email or SMS (Text) Preference
Address	Email Address
	Mobile Number
Postcode	
Telephone Number	
Email Address	
Number of Partners	

[Guidance Documents](#) [Contact Us](#) [Copyright Statement](#)

Farm Business Grant – Yard Coverings Expression of Interest

This is the introduction page which provides information about the Farm Business Grant – Yard Coverings.

Farm Business Grant - Yard Coverings EOI

Introduction

Farm Business Grant - Yard Coverings EOI

Please note the following key messages before progressing with this Expression of Interest.

The FBG – Yard Coverings is an important element of the Welsh Government Rural Communities - Rural Development Programme 2014-2020. It is designed to help farmers in Wales to improve the economic and environmental performance of their agricultural holdings. The objectives are to increase on-farm investment, to increase technical performance, increase on-farm production efficiencies and to increase on-farm resource efficiencies.

The FBG – Yard Coverings covers capital investments in items which have been pre-identified as offering clear and quantifiable benefits to your farm enterprise. The capital items have been specified along with a standardised cost.

The items available through the scheme cover the following five themes.

- Animal Health, Performance and Genetics
- Crop Management
- Resource Efficiency
- Energy Efficiency
- ICT

Applications to the Farm Business Grant - Yard Coverings scheme will need to address the strategic and thematic objectives of the Welsh Government.

Items specified under the FBG - Yard Coverings have been selected to address the following Welsh Government Rural Communities - Rural Development Programme 2014-2020 Focus Area:

Focus Area 5. Promoting resource efficiency and supporting the shift towards a low carbon and climate resilient economy in agriculture, food and forestry sectors;

- 5b) increasing efficiency in energy use in agriculture and food processing.
- 5d) reducing nitrous oxide and methane emissions from agriculture.

Before completing this application please read the [Farm Business Grant - Yard Coverings Rules Booklet](#).

For help in filling in your Expression of Interest, please see the [How to Complete](#) instructions.

If you have any problems completing your Farm Business Grant - Yard Coverings Expression of Interest, you should contact the Customer Contact Centre using your RPW Online account or by telephone on 0300 062 5004.

Important note: Farm Business Grant - Yard Coverings is subject to approval by the European Commission and scheme details and payment rates may change.

Print Cymraeg Exit Previous Save Next

Once you have read the information click on the Next Button.

Farm Business Grant – Yard Coverings Expression of Interest

This is the Privacy notice that you must read

Farm Business Grant - Yard Coverings EO

Privacy Notice

Introduction

Privacy Notice

Eligibility

Select Items

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The information you provide will be used by the Welsh Government to process your expression of interest for Farm Business Grant - Yard Coverings. They will also be the data controller for the personal data you provide. It is necessary for us to collect this information in order for us to process your expression of interest. The Welsh Government may also make use of the information supplied for other purposes, which will include those connected with its functions and duties under the Common Agricultural Policy of the European Community. Failure to provide all the required information may result in us being unable to process your Expression of Interest.

As part of our processing of your expression of interest we may need to share the information you provide with the following parties:

- Fraud Prevention Agencies
- Regulatory authorities, such as HM Revenue and Customs, Local Authorities and the Police

You have the right to:

- access to the Personal data that we are processing about you;
- require us to rectify inaccuracies in that data;
- the right (in certain circumstances) to object to or restrict processing;
- the right (in certain circumstances) for your data to be 'erased';
- lodge a complaint with the Information Commissioner's Office (ICO) who is our independent regulator for data protection.

The contact details for the Information Commissioner's Office are:

Wycliffe House
Water Lane
Wilmslow
Cheshire
SK9 5AF

Telephone: [01625 545 745](tel:01625545745) or 0303 123 1113

Website: <https://ico.org.uk/>

The Retention period for the data we hold will be in accordance with the Commission Implementing Regulation (EU) No 908/2014, 'Conservation of Accounting Information'.

Should you have any queries regarding this privacy statement please contact the RPW Customer Contact Centre.

Previous Save Next

Once you have read the information click on the Next Button.

Eligibility Questions

You must answer all questions on this page.

Farm Business Grant - Yard Coverings EOI

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Eligibility

Questions marked with * are mandatory:

Is your business turnover £1m or less?*

Yes

No

Does your business have at least 3ha of eligible registered agricultural land in Wales?*

Yes

No

Can your business demonstrate over 550 standard labour hours per annum?*

Yes

No

Is your business a primary producer of agricultural products?*

Yes

No

Print

Cancel

Exit

Previous

Save

Next

There are basic data integrity checks built in to this page and any errors or information messages will appear once you either ‘Save’ or click ‘Next’

Farm Business Grant - Yard Coverings EOI

Introduction

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Eligibility

Select Items

Submission

Eligibility

Questions marked with * are mandatory:

Is your business turnover £1m or less?*

Yes

No

This is a mandatory question, please answer it.

Does your business have at least 3ha of eligible registered agricultural land in Wales?*

Yes

No

This is a mandatory question, please answer it.

Can your business demonstrate over 550 standard labour hours per annum?*

Yes

No

This is a mandatory question, please answer it.

Is your business a primary producer of agricultural products?*

Yes

No

This is a mandatory question, please answer it.

Print

Cancel

Exit

Previous

Save

Next

Farm Business Grant - Yard Coverings EOI		Eligibility		Previous	Save	Next
<div> <div>Help</div> <div>Introduction</div> <div>Privacy Notice</div> <div>Eligibility</div> <div>Select Items</div> <div>Submission</div> </div>		<p>Questions marked with * are mandatory.</p> <p>Is your business turnover £1m or less?*</p> <p><input type="radio"/> Yes <input checked="" type="radio"/> No</p> <p>• Your business turnover must be £1m or less to be eligible to apply for a Farm Business Grant.</p> <p>Does your business have at least 3ha of eligible registered agricultural land in Wales?*</p> <p><input checked="" type="radio"/> Yes <input type="radio"/> No</p> <p>Can your business demonstrate over 550 standard labour hours per annum?*</p> <p><input checked="" type="radio"/> Yes <input type="radio"/> No</p> <p>Is your business a primary producer of agricultural products?*</p> <p><input checked="" type="radio"/> Yes <input type="radio"/> No</p>				
<div>Print</div> <div>Cymraeg</div> <div>Exit</div>				Previous	Save	Next

Farm Business Grant - Yard Coverings EOI		Eligibility		Previous	Save	Next
<div> <div>Help</div> <div>Introduction</div> <div>Privacy Notice</div> <div>Eligibility</div> <div>Select Items</div> <div>Submission</div> </div>		<p>Questions marked with * are mandatory.</p> <p>Is your business turnover £1m or less?*</p> <p><input checked="" type="radio"/> Yes <input type="radio"/> No</p> <p>Does your business have at least 3ha of eligible registered agricultural land in Wales?*</p> <p><input type="radio"/> Yes <input checked="" type="radio"/> No</p> <p>Can your business demonstrate over 550 standard labour hours per annum?*</p> <p><input type="radio"/> Yes <input checked="" type="radio"/> No</p> <p>• Your business must have at least 3ha of eligible registered agricultural land in Wales or demonstrate at least 550 hours of standard labour costs per annum.</p> <p>Is your business a primary producer of agricultural products?*</p> <p><input checked="" type="radio"/> Yes <input type="radio"/> No</p>				
<div>Print</div> <div>Cymraeg</div> <div>Exit</div>				Previous	Save	Next

screen print

Farm Business Grant - Yard Coverings EOI		Eligibility		Previous	Save	Next
<div> <div>Help</div> <div>Introduction</div> <div>Privacy Notice</div> <div>Eligibility</div> <div>Select Items</div> <div>Submission</div> </div>		<p>Questions marked with * are mandatory.</p> <p>Is your business turnover £1m or less?*</p> <p><input checked="" type="radio"/> Yes <input type="radio"/> No</p> <p>Does your business have at least 3ha of eligible registered agricultural land in Wales?*</p> <p><input checked="" type="radio"/> Yes <input type="radio"/> No</p> <p>Can your business demonstrate over 550 standard labour hours per annum?*</p> <p><input checked="" type="radio"/> Yes <input type="radio"/> No</p> <p>Is your business a primary producer of agricultural products?*</p> <p><input type="radio"/> Yes <input checked="" type="radio"/> No</p> <p>• Your business must be a primary producer of agricultural products.</p>				
<div>Print</div> <div>Cymraeg</div> <div>Exit</div>				Previous	Save	Next

Once you have answered all of the questions click on the Next Button.

Select Items

Before choosing your items, ensure you have read the Farm Business Grant - Yard Coverings list of Eligible Capital Items at Annex A of the guidance booklet. This will give you the specifications; cost and score for each item.

Farm Business Grant - Yard Coverings EOI

Select Items

Questions marked with * are mandatory.

Farm Business Grant - Yard Coverings entry screen for selecting items.

Selected Items

List the items which will comprise your FBG application. For each item required click Add Item, then select the required item.

Add Item

No Entries

Previous Save Next

To add another item, click on the Add an item Button.

Farm Business Grant - Yard Coverings EOI

Select Items

Questions marked with * are mandatory.

Farm Business Grant - Yard Coverings entry screen for selecting items.

Selected Items

List the items which will comprise your FBG application. For each item required click Add Item, then select the required item.

Add Item

No Entries

Previous Save Next

Select item

Type here to filter the answers...

Principal Items

- Y01 - Roofing - livestock feeding area
- Y02 - Roofing - livestock gathering area
- Y03 - Roofing - manure storage area
- Y04 - Roofing - uncovered slurry stores
- Y05 - Roofing - silage stores

Other Items

- Y06 - Cross Drains
- Y07 - Kerbing
- Y08 - Sleeping Policemen
- Y09 - Rainwater Goods (Guttering)
- Y10 - Rainwater Goods (Downpipe)
- Y11 - Rain water harvesting and filtering systems (Above ground)
- Y12 - Rain water harvesting and filtering systems (Below ground)
- Y13 - Slurry analysis kit

Cancel

Click on an item to select it.

Once you have selected an item, the details will appear on the next screen.

The screenshot shows a web form titled 'Select Items - Selected Items'. On the left is a sidebar with navigation links: 'Farm Business Grant - Yard Coverings EOI', 'Introduction', 'Privacy Notice', 'Eligibility', 'Select Items' (highlighted), and 'Submission'. The main form area contains the following fields: 'Map Id' (FB001), 'Item' (Y01-Roofing - livestock feeding area), 'Description' (Roof structure impermeable to rainwater, including supporting uprights, inclusive of guttering and downpipes, over previously uncovered existing livestock feeding area with concrete floor. Walls and side cladding not eligible. Slurry must be diverted to a store or appropriate collection tank.), 'Payment Rate' (£ 36.00 / m2), 'Quantity *' (empty text box), 'Value' (£ 0.00), and 'Location of Item*' (No Location Set, Select Location). Below these is a 'Supporting Documents' section with a note: 'This option requires supporting documents to be uploaded. See below for further details.' and a 'Document Type - Geotagged Photos BEFORE Project' with an 'Add' button. At the bottom right, there are buttons for 'Cancel', 'Save', and 'Save and Return'. A blue box highlights the 'Save' button, with an arrow pointing to it from the text 'When you have entered the quantity click on the Save button'.

Enter the quantity of the item.

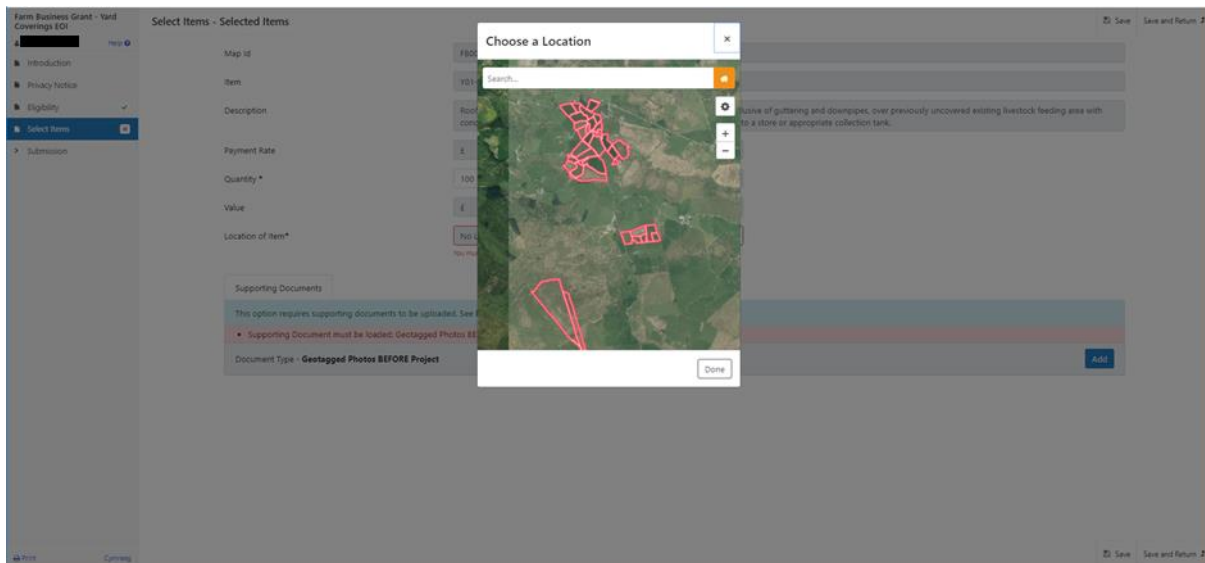
When you have entered the quantity click on the Save button

When you have entered the quantity click on the Save button

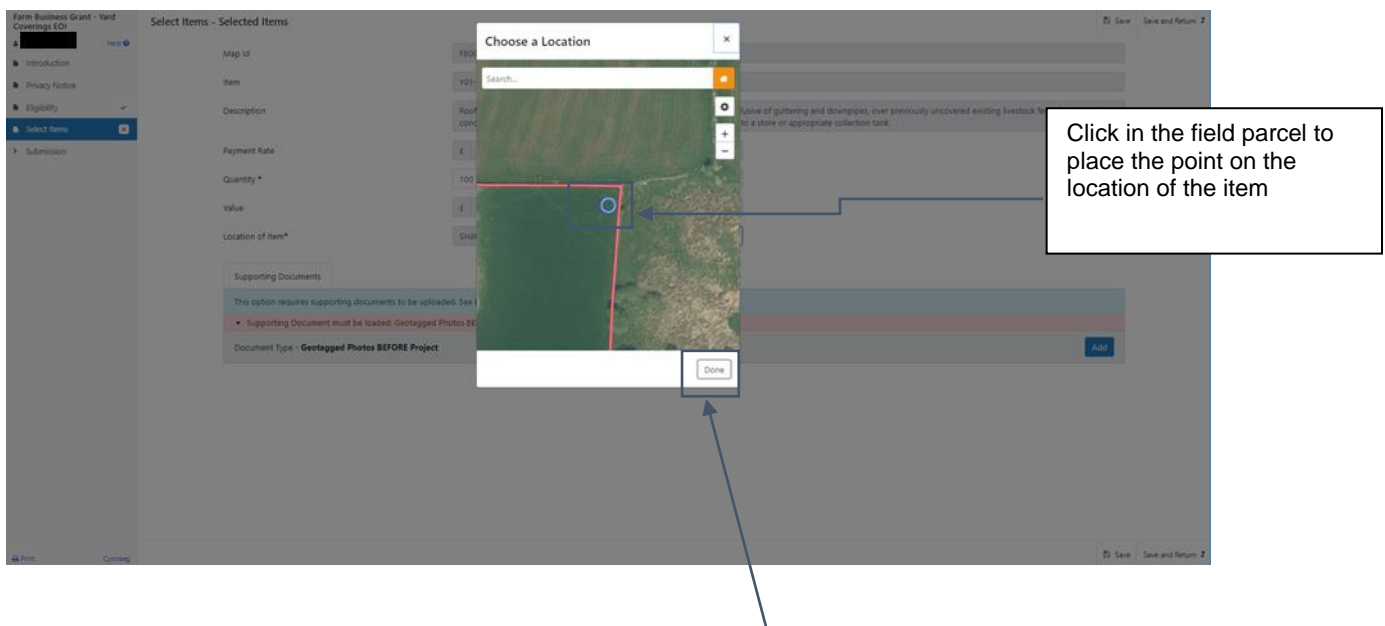
This screenshot shows the same form as above, but with the 'Quantity *' field now containing the value '100'. The 'Value' field has updated to (£ 3,600.00). A blue box highlights the 'Select Location' button next to the 'Location of Item*' field, with an arrow pointing to it from the text 'Click on Select Location to indicate the location of the item'.

Click on Select Location to indicate the location of the item

Once you have clicked on Select Location the map will appear



Zoom in or use the search to locate the field parcel the item is located in



Once you have chosen the location of the item click on the Done Button, this will take you back to the Selected Item screen where a thumbnail image of the map location will be displayed.

You must now add your “before” geotagged photograph of the item you have selected by clicking on the Add button

Select the photograph from where you have saved it on your computer or laptop

Once you have selected your photograph click on the Add button.

Farm Business Grant - Yard Coverings EOI

Introduction Privacy Notice Eligibility **Select Items** Submission

Select Items - Selected Items

Map Id: F8001

Item: Y01-Roofing - livestock feeding area

Description: Roof structures impermeable to rainwater, including supporting uprights, inclusive of gutters and downpipes, over previously uncovered existing livestock feeding area with concrete floor. Walls and side cladding not eligible. Slurry must be diverted to a store or appropriate collection tank.

Payment Rate: £ 36.00 / m2

Quantity: 100 m2

Value: £ 3,600.00

Location of item*

Supporting Documents

This option requires supporting documents to be uploaded. See below for further details.

- Supporting Document must be loaded: Geotagged Photos BEFORE Project.

Document Type: Geotagged Photos BEFORE Project

geo14.jpg

Add Remove

The photograph will show as being added, if you wish to remove it and add it again you can do so by clicking on the Remove button

Farm Business Grant - Yard Coverings EOI

Introduction Privacy Notice Eligibility **Select Items** Submission

Select Items

Questions marked with * are mandatory.

Farm Business Grant - Yard Coverings entry screen for selecting items.

Selected items

List the items which will comprise your FBG application. For each item required click Add Item, then select the required item.

Map Id	Code	Description	Quantity	Value	
F8001	Y01	Roofing - livestock feeding area	100 m2	£3,600.00	Add Item Modify Delete

* This photograph is more than 30 metres from the item location. The photograph must be deleted or the item location must be changed.

Maximum Grant Value £3,600.00

An error message will be displayed if the geotagged photograph that you have added is more than 30 metres away from the location of the item you have indicated on the map.

If you are selecting supportive items in a number of different locations for example 100m of Sleeping Policemen in one location and 300m in another location you will need to select these as separate items and provide photographs of each location.

You can modify or delete the item to correct the location by clicking on the Modify or Delete button.

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Next

Questions marked with * are mandatory.

Farm Business Grant - Yard Coverings entry screen for selecting items.

Selected Items

List the items which will comprise your FBG application. For each item required click Add Item, then select the required item.

Map Id	Code	Description	Quantity	Value	Add Item
FB001	Y01	Roofing – livestock feeding area	100 m2	£3,600.00	<div>Modify</div> <div>Delete</div>
FB002	Y06	Cross Drains	50 m	£1,644.00	<div>Modify</div> <div>Delete</div>
Maximum Grant Value				£5,244.00	

Previous

Save

Next

Once all items have been selected the Select Items screen will show the list of items.

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Submission Page – Errors, Information and Summary

This gives a summary of the items you have selected and informs you of any errors or information messages on your application.

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Errors, Information and Summary

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Submit

Errors, Information and Summary

PreviousSaveNext

Important - Please review this summary. Please scroll down if applicable.

Eligibility

Is your business turnover £1m or less?

Yes

No

Does your business have at least 3ha of eligible registered agricultural land in Wales?

Yes

No

Can your business demonstrate over 550 standard labour hours per annum?

Yes

No

Is your business a primary producer of agricultural products?

Yes

No

Select Items

Selected Items

The maximum grant value of £12,000 has been exceeded. One item will be part funded.

Map id	Code	Description	Quantity	Value
FB001	Y05	Roofing – silage stores	120 m2	£4,320.00
FB002	Y01	Roofing – livestock feeding area	150 m2	£5,400.00
FB003	Y13	Slurry analysis kit	10	£1,660.00
FB004	Y10	Rainwater Goods (Downpipe)	50 m	£301.00
FB005	Y09	Rainwater Goods (Guttering)	100 m	£361.00
				Maximum Grant Value
				£12,042.00

Mapped Items

Farm Business Grant - Yard Coverings EOI

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Errors, Information and Summary

PreviousSaveNext

Important - Please review this summary. Please scroll down if applicable.

There are errors present on your form. Please review and correct any errors.

Eligibility

Is your business turnover £1m or less?

Does your business have at least 3ha of eligible registered agricultural land in Wales?

Can your business demonstrate over 550 standard labour hours per annum?

Is your business a primary producer of agricultural products?

Yes

No

Select Items

Selected Items

Map id	Code	Description	Quantity	Value
FB001	Y01	Roofing – livestock feeding area	100 m2	£3,600.00
FB002	Y06	Cross Drains	0 m	£0.00

This is mandatory. You must enter a value.

You must mark the location of this activity on the map.

Maximum Grant Value

£3,600.00

Mapped Options

FB001 - SH8950 2251 - Cae main penrhyn

Item: Y01 - Roofing – livestock feeding area

Farm Business Grant - Yard Coverings ECI

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Errors, Information and Summary

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Important - Please review this summary. Please scroll down if applicable.

No Errors or Information Messages identified.

Eligibility

Is your business turnover £1m or less?

Yes

No

Does your business have at least 3ha of eligible registered agricultural land in Wales?

Yes

No

Can your business demonstrate over 550 standard labour hours per annum?

Yes

No

Is your business a primary producer of agricultural products?

Yes

No

Select Items

Selected Items

Map Id	Code	Description	Quantity	Value
FB001	Y01	Roofing - livestock feeding area	100 m2	£3,600.00
				Maximum Grant Value: £3,600.00

Mapped Items

FB001 - E316540 N175564

Item: Y01 - Roofing - livestock feeding area

Quantity: 100 m2

Value: £3,600.00

Print

Cyrraedd

Save

Previous

Next

Once you have checked the summary and corrected any errors click on the Next Button

Submission Page – Declarations and Undertakings

You must read the Declarations and Undertakings and tick the box to confirm that you have read and agree them.

Farm Business Grant - Yard Coverings EOI

Declaration and Undertakings

Please tick the box to accept the declarations and undertakings.

I confirm that:

- I have read and understood the Farm Business Grant - Yard Coverings Rules Booklet including the data disclosure and permit the Welsh Government to use my information to support my Expression of Interest for Farm Business Grant.
- I will notify the Welsh Government of any material changes to the information provided in this Expression of Interest or supporting documentation within 30 days of any such changes.
- I understand that the Welsh Government may need to update the rules and conditions to take account of changes to European Regulations or the Welsh Government Rural Communities - Rural Development Programme for Wales 2014 - 2020.
- I agree to abide by any changes following notification by the Welsh Ministers.
- I have given details that are true, accurate and complete to the best of my knowledge and belief on the Expression of Interest and any supporting documentation.
- I understand that the Welsh Government displays 'Error' and 'Information' messages in the sections of the Expression of Interest only as an aid for completion and submission of the Expression of Interest.
- I will allow officers of the Welsh Government or their duly authorised agent, access to any land which I farm and inspect animals and any relevant equipment, storage facilities and all records and information needed to establish my eligibility and the accuracy of the information provided.
- I am a primary producer of agricultural products
- I undertake to meet any obligations in relation to obtaining planning permission, where necessary.
- I undertake to meet any statutory obligations such as Health and Safety; employment; hygiene; environmental management and protection; animal or crop health and welfare that apply during the time of this project.
- I undertake to notify the Welsh Government of any other application for grant aid for this project.
- I confirm that none of the items covered by the application are replacements under an insurance claim.
- I acknowledge that payment of grant will be subject to the terms and conditions of the scheme and I undertake with the Welsh Government to comply with these conditions.
- Any person who makes a false declaration or fails to notify the Welsh Government of a material change to the information given in this Expression of Interest may be liable to prosecution. A false, inaccurate or incomplete statement or failure to notify the Welsh Government of any material changes to the information given in this Expression of Interest may result in termination of contract and/or recovery of any payments.

☐ I agree to the above declarations and undertakings *

Print Cancel Exit

Previous Save Next

Once you have read and agreed the Declarations and Undertakings click on the Next Button

Submission Page – Submit

To submit your Farm Business Grant – Yard Coverings Expression of Interest click on the Submit Button.

Farm Business Grant - Yard Coverings EOI

Submit

You must submit appropriate documentation to support this application. You can do this by clicking the 'Submit Documentation' button on the next screen after you have clicked 'Submit' below.

Click the button below to submit your Farm Business Grant - Yard Coverings EOI.

Submit

A Message containing a copy of your submitted Farm Business Grant - Yard Coverings EOI will be available in your online Messages page within one working day.

Print Cancel Exit

Previous Save Next

Once submitted, you will receive a confirmation which you can print for your own records.

Following Successful submission

A summary of your completed Farm Business Grant – Yard Coverings Expression of Interest will be added to the 'Messages' page on your RPW Online account under the title "Documents received by RPW". Ensure you check the information submitted thoroughly. If any of the information shown is incorrect, please reply to the Message detailing your concerns. You should do this as soon as you discover any incorrect information.

If you are encountering problems or are unable to access our website, please contact the RPW Online Helpdesk on 0300 062 5004.