

The Welsh Government  
SAI Swansea Waterfront  
**SERVICE CHARGE BUDGET**

Period from 25th December 2020 to 24 December 2021

Code	Cost Centre		<u>Anticipated</u> <u>Annual Cost</u>	Comments
<b><u>MANAGEMENT</u></b>				
1	<b>Management Fees</b>			
	Management Fees	£	10,000	
3	<b>Site Management Resources</b>			
	Staff Costs & 24 Hour Helpdesk	£	11,500	
<b><u>UTILITIES</u></b>				
5	<b>Electricity</b>			
	Electricity	£	17,000	
<b><u>SOFT SERVICES</u></b>				
10	<b>Cleaning &amp; Environmental</b>			
	External Cleaning & Maintenance	£	36,000	
	Pest Control	£	2,000	
	External Landscaping	£	15,000	
	Snow Clearance/Gritting	£	5,000	
<b><u>HARD SERVICES</u></b>				
12	<b>Mechanical &amp; Electrical Services</b>			
	M&E Maintenance & Repairs	£	12,000	
15	<b>Fabric Repairs and Maintenance</b>			
	External Repairs & Maintenance	£	25,000	<i>Ad-Hoc Site/Highway Repairs</i>
	Drainage Maintenance & Repairs	£	5,000	
<b>Total Budget for Year</b>			<b>£ 138,500</b>	