

**Please return the enclosed S112 declaration form and disabled badge marked private and confidential for the attention of (INVESTIGATION OFFICER); to the address given on the declaration form;**

**ROAD TRAFFIC REGULATION ACT 1984 - SECTION 112**

Ref:

**(ISSUING LOCAL AUTHORITY) formally request you to give such information as to the identity of the driver alleged to be guilty of an offence**

Were you, **(INSERT NAME)**, the registered keeper of vehicle **(MAKE, MODEL and REGISTRATION NUMBER)** on **(DATE)**?

Yes / No **Please circle**

Please insert below the full name, address, and telephone number of the driver of vehicle **(MAKE MODEL REGISTRATION NUMBER)**; who on **(DATE)** left this vehicle parked at **(LOCATION)**; whilst displaying the deceased person's disabled parking Blue Badge bearing serial number **(XXXXXX)**.

Name
Address
Telephone Number

Signed \_\_\_\_\_

Name \_\_\_\_\_

Date \_\_\_\_\_

If you have sold or were no longer the keeper of this vehicle on the specified date please contact me on the telephone number given at the top of this letter.

**Please return this form marked confidential for the attention of: (INVESTIGATION OFFICER)**

**LOCAL AUTHORITY DEPARTMENT AND ADDRESS**

## **Annex I - Enforcement Script for Enforcement Officers dealing with suspected misuse**

**I am conducting Blue Badge checks could you kindly please present your disabled badge for inspection.**

**If challenged regarding powers (Section 94 TMA 2004 gives CEO's the powers to inspect).**

**If the person refuses,**

**Advise "Failure to present the Blue Badge without reasonable excuse would be deemed an offence under Section 21 of the Chronically Sick & Disabled Persons Act 1970 which can lead to a fine up to £1,000".**

**Make second request if refused and advise they will be reported for an alleged offence - complete pocket book (vehicle detail / description record and refer to Investigation Officer.**

**Upon presentation of badge - If not the badge holder**

**Where is the badge holder?**

**Why are you using the badge in the absence of the holder?**

**Radio call to TMC / Blue Badge section and request badge/holder security check**

### **Confirmed Misuse**

**Request the Name & Address of person using the badge**

**Issue PCN / Reg 10 issue if vehicle leaves the scene**

**Retain the badge under DPPBA 2013**

**Full Pocket Book Records must be maintained and incidents of Blue Badge or permit abuse must be referred to service Investigation Officer/ team.**