



Cronfa Amaethyddol Ewrop ar  
gyfer Datblygu Gwledig:  
Ewrop yn Buddsoddi mewn Ardaloedd Gwledig  
European Agricultural Fund for  
Rural Development:  
Europe Investing in Rural Areas

Llywodraeth Cymru  
Welsh Government



Llywodraeth Cymru  
Welsh Government

# Welsh Government Rural Communities – Rural Development Programme 2014-2020

## Rural Development Programme/EMFF 2014-2020.

### Project Change/Re-evaluation - How to Complete Guide

## Contents

Purpose of this Guidance .....	1
1. How to request changes to an approved project.....	1
2. How to complete a Project Change Request .....	1
Start Application .....	2
Introduction Page .....	3
Privacy Notice Page .....	4
Project Changes Page.....	5
Summary Page.....	6
Declaration and Undertakings Page .....	7
3. How to complete the Project Change Re-evaluation form .....	9
Start Application Page .....	10
Introduction Page .....	11
Project Details Page .....	12
Rationale for Change Page .....	14
Errors, Information and Summary.....	15
Declaration and Undertakings .....	17

## Purpose of this Guidance

This guidance shows, step by step in RPW Online, how you request changes to projects approved under the Welsh Government Rural Communities – Rural Development Programme 2014-2020 and European Maritime and Fisheries Fund Programme 2014-2020.

A Project Change Re-evaluation is the process of agreeing significant changes to an approved project. For further details of what changes can be requested, see Guidance for Project Applicants to Request Changes to an Approved Project.

### 1. How to request changes to an approved project

To request changes to your project, there is a two-step process:

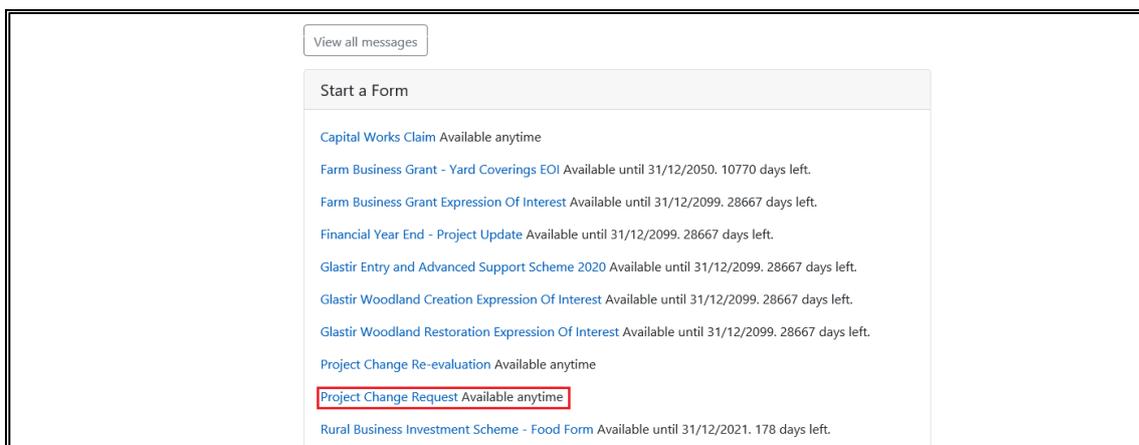
- Step 1 - complete a Project Change Request through your RPW Online account
- Step 2 - once your request is processed, you will be notified to complete an online Project Change Re-evaluation in RPW Online

### 2. How to complete a Project Change Request

In RPW Online, click **Home** as shown in the screenshot to access the Home screen.



In the **Start a Form** section at the bottom of the Home screen, click **Project Change Request** link as shown in the screenshot:



[Back to Contents](#)

## Start Application

This page provides your customer information prior to starting the Project Change Request. It includes a Customer Contact Centre link if required, Customer Details and Online Preferences we hold for you. You should check and amend these before starting your application if they are incorrect. Page shown in the screenshot below:

Cymraeg Log Off

Home My Details Land Correspondence Forms Contracts and Small Grants

### Start Application start an application or claim

You have asked to complete the following application online: **Project Change Request**.

RPW Online will prompt you for the information required by the form. By starting this application online you are not committing to submitting it online; you may Exit the process at any time. If you Exit the application, you can come back later to complete the remainder, RPW Online will have saved the information you entered in your previous session.

The application will not be submitted to the Welsh Government until you click the 'Submit' option at the end of the process. Once you have submitted the application you will not be able to make changes to it using RPW Online.

If you have any problems completing your **Project Change Request** then you can also contact 'Customer Contact Centre' for further guidance.

Please check that the Customer Details and Online Preferences shown below are correct before submitting your application. If incorrect, you can change them now by clicking the Customer Details or Online Preferences links below.

[Customer Details](#)

Trading Title

Address

Postcode

Telephone Number

Email Address

Number of Partners

[Online Preferences](#)

Email or SMS (Text) Preference

Email Address

Mobile Number

[Guidance Documents](#) [Contact Us](#) [Copyright Statement](#) [Accessibility Statement](#)

[Back to Contents](#)

## Introduction Page

You have now accessed the Introduction for the request form, as shown in the screenshot below. Ensure you read all the notes on this section.

On the left the different sections are displayed. A red cross indicates you either have not accessed each section yet, or you have errors on the section(s). A green tick will display once you have completed each section and the system has found no errors.

There are navigation buttons at the top and bottom of the form. You can switch to the Welsh form, by selecting Cymraeg at the bottom left hand-side of the screen.

The screenshot shows a web interface for a 'Project Change Request' form. The page title is 'Introduction'. On the left, there is a navigation menu with sections: 'Introduction' (highlighted), 'Privacy Notice', 'Project Changes', and 'Submission'. The main content area is titled 'Project Change Request Form' and contains the following text:

**Please note the following key messages before progressing with your request:**

This form only applies to projects approved under the Rural Development Programme (RDP) and the European Maritime and Fisheries Fund (EMFF).

A Project Change Re-evaluation is the process of requesting changes to an approved project, for example extending the project duration by postponing the month of your final claim. Your approval is dependant on the details set out in the scheme guidance notes, approval letter including any special conditions (if applicable), your application and the agreed delivery profile (DP).

Therefore, you should request a Project Change Re-evaluation if you have to modify any of those dependencies. You should complete this form before the changes take place affecting your ability to claim.

Once you submit the form, we will review it and:

- make an online Project Change Re-evaluation Form (REF) and DP template available, for you to complete via your account in RPW Online **or**
- confirm to you that the changes can go ahead and you do not require a REF completed

See more details of the process in the Project Change Re-evaluation Guidance <https://gov.wales/rural-development-programme-2014-2020-guidance-requesting-changes-approved-projects>

At the bottom right, there is a logo for 'Cronfeydd Strwythurol a Buddsoddi Ewropeaidd' (European Structural and Investment Funds) with the Welsh Government logo. Navigation buttons 'Previous', 'Save', and 'Next' are visible at the top and bottom of the page.

Once you have finished on this section, click **Next**.

[Back to Contents](#)

## Privacy Notice Page

Next you will see the Privacy Notice. Ensure you read the information on this section, which states what the data provided is used for as shown in the screenshot below:

Privacy Notice ◀ Previous Save Next ▶

The information you provide will be used by the Welsh Government to process your application. They will also be the data controller for the personal data you provide. It is necessary for us to collect this information in order for us to process your expression of interest. The Welsh Government may also make use of the information supplied for other purposes, which will include those connected with its functions and duties under the Common Agricultural Policy of the European Community. Failure to provide all the required information may result in us being unable to process your Expression of Interest.

As part of our processing of your expression of interest we may need to share the information you provide with the following parties:

- Fraud Prevention Agencies
- Regulatory authorities, such as HM Revenue and Customs, Local Authorities and the Police

You have the right to:

- access to the Personal data that we are processing about you;
- require us to rectify inaccuracies in that data;
- the right (in certain circumstances) to object to or restrict processing;
- the right (in certain circumstances) for your data to be 'erased';
- lodge a complaint with the Information Commissioner's Office (ICO) who is our independent regulator for data protection.

For further details about the information the Welsh Government holds and its use, or if you want to exercise your rights under the GDPR, please see contact details below:

Data Protection Officer:  
Welsh Government  
Cathays Park  
CARDIFF  
CF10 3NQ  
Email: [dataprotectionofficer@gov.wales](mailto:dataprotectionofficer@gov.wales)

The contact details for the Information Commissioner's Office are:  
Wycliffe House  
Water Lane  
Wilmslow  
Cheshire  
SK9 5AF  
Telephone: 01625 545 745 or 0303 123 1113  
Website: <https://ico.org.uk/>

The Retention period for the data we hold will be in accordance with the Commission Implementing Regulation (EU) No 908/2014, 'Conservation of Accounting Information'.

Should you have any queries regarding this privacy statement please contact the RPW Customer Contact Centre.  
<https://gov.wales/privacy-notice-welsh-government-grants>

Once you have finished on this section, click **Next**.

[Back to Contents](#)

## Project Changes Page

In this page, you provide details of the project and the changes you wish to make to the project:

Project Change Request: A0001306

Project Changes

Questions marked with \* are mandatory.

**Project Details**

Project Title\*

Scheme\*

Case ID Number\*

**Please select all that apply from the list below:**

I want to:

Change which organisation is delivering the project (Lead Sponsor or Applicant)\*  Yes  No

Add new types of expenditure headings (categories)\*  Yes  No

Move (vire) money between types of expenditure headings\*  Yes  No

Decrease project costs / grant\*  Yes  No

Extend project (change when the Last Financial Claim will be)\*  Yes  No

Change unit cost rates (Simplified Costs)\*  Yes  No

Add new or change types of Indicator outputs (targets)\*  Yes  No

Re-profile expenditure (move to later claims)\*  Yes  No

Move expenditure between financial years\*  Yes  No

Other\*  Yes  No

- enter the **project title**
- select the **scheme** from the dropdown list
- enter the **case ID** (a 5 digit reference for your approved project)
- select **Yes** to any answers that apply to the changes you wish to make; there must be an answer in each question so select No if not required

Once you have finished on this section, click **Next**.

[Back to Contents](#)

## Errors, Information and Summary Page

This page gives a summary of the changes you are requesting and highlights any errors. If you need to make any alterations select **Previous** or if you are happy to proceed, click **Next**.

Project Change Request		Errors, Information and Summary		Previous	Save	Next																																	
<p>A0001306 <a href="#">Help</a></p> <p>Introduction</p> <p>Privacy Notice</p> <p>Project Changes</p> <p>Submission</p> <p><b>Errors, Information and Summary</b></p> <p>Declaration and Undertakings</p> <p>Submit</p> <p><a href="#">Print</a> <a href="#">Cymraeg</a></p>		<p><b>Important</b> - Please review this summary. Please scroll down if applicable.</p> <p>No Errors or Information Messages identified.</p> <p>Introduction</p> <p><b>Project Change Request Form</b></p> <p>Project Changes</p> <table border="1"> <tr> <td>Project Title</td> <td>Milking machine</td> </tr> <tr> <td>Scheme</td> <td>Food Business Investment Scheme</td> </tr> <tr> <td>Case ID Number</td> <td>81245</td> </tr> <tr> <td>Change which organisation is delivering the project (Lead Sponsor or Applicant)</td> <td> <input type="checkbox"/> Yes  <input checked="" type="checkbox"/> No                 </td> </tr> <tr> <td>Add new types of expenditure headings (categories)</td> <td> <input type="checkbox"/> Yes  <input checked="" type="checkbox"/> No                 </td> </tr> <tr> <td>Move (vire) money between types of expenditure headings</td> <td> <input checked="" type="checkbox"/> Yes  <input type="checkbox"/> No                 </td> </tr> <tr> <td>Decrease project costs / grant</td> <td> <input type="checkbox"/> Yes  <input checked="" type="checkbox"/> No                 </td> </tr> <tr> <td>Extend project (change when the Last Financial Claim will be)</td> <td> <input type="checkbox"/> Yes  <input checked="" type="checkbox"/> No                 </td> </tr> <tr> <td>Add new types of expenditure headings (categories)</td> <td> <input type="checkbox"/> Yes  <input checked="" type="checkbox"/> No                 </td> </tr> <tr> <td>Move (vire) money between types of expenditure headings</td> <td> <input checked="" type="checkbox"/> Yes  <input type="checkbox"/> No                 </td> </tr> <tr> <td>Decrease project costs / grant</td> <td> <input type="checkbox"/> Yes  <input checked="" type="checkbox"/> No                 </td> </tr> <tr> <td>Extend project (change when the Last Financial Claim will be)</td> <td> <input type="checkbox"/> Yes  <input checked="" type="checkbox"/> No                 </td> </tr> <tr> <td>Change unit cost rates (Simplified Costs)</td> <td> <input type="checkbox"/> Yes  <input checked="" type="checkbox"/> No                 </td> </tr> <tr> <td>Add new or change types of Indicator outputs (targets)</td> <td> <input type="checkbox"/> Yes  <input checked="" type="checkbox"/> No                 </td> </tr> <tr> <td>Re-profile expenditure (move to later claims)</td> <td> <input checked="" type="checkbox"/> Yes  <input type="checkbox"/> No                 </td> </tr> <tr> <td>Move expenditure between financial years</td> <td> <input type="checkbox"/> Yes  <input checked="" type="checkbox"/> No                 </td> </tr> <tr> <td>Other</td> <td> <input type="checkbox"/> Yes  <input checked="" type="checkbox"/> No                 </td> </tr> </table>				Project Title	Milking machine	Scheme	Food Business Investment Scheme	Case ID Number	81245	Change which organisation is delivering the project (Lead Sponsor or Applicant)	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Add new types of expenditure headings (categories)	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Move (vire) money between types of expenditure headings	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Decrease project costs / grant	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Extend project (change when the Last Financial Claim will be)	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Add new types of expenditure headings (categories)	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Move (vire) money between types of expenditure headings	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Decrease project costs / grant	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Extend project (change when the Last Financial Claim will be)	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Change unit cost rates (Simplified Costs)	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Add new or change types of Indicator outputs (targets)	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Re-profile expenditure (move to later claims)	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Move expenditure between financial years	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Other	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
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Other	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No																																						
<p><a href="#">Print</a> <a href="#">Cymraeg</a></p>		Exit			Previous	Save	Next																																

## Declaration and Undertakings Page

Once satisfied that the form is complete, tick I agree to the above declaration and undertakings and click **Next**. As shown in the screenshot below:

Project Change Request: A0001306

Declaration and Undertakings

Please tick the box to accept the declarations and undertakings.

I confirm that:  
The details provided on this form and any supporting documentation are true, accurate and complete to the best of my knowledge and belief.  
I will advise the Welsh Government of any material changes to the information provided in this form or supporting documentation.  
I understand that any person who makes a false declaration or fails to notify Welsh Government of a material change to the information given in this application is liable to prosecution.  
I have read and understood the Welsh Governments Privacy Policy (<https://beta.gov.wales/rural-grants-and-payments-privacy-notice>) for Rural Payments Wales online.

I agree to the above declarations and undertakings

Exit Previous Save Next

Then click **Submit**, as shown below:

Project Change Request: A0001306

Submit

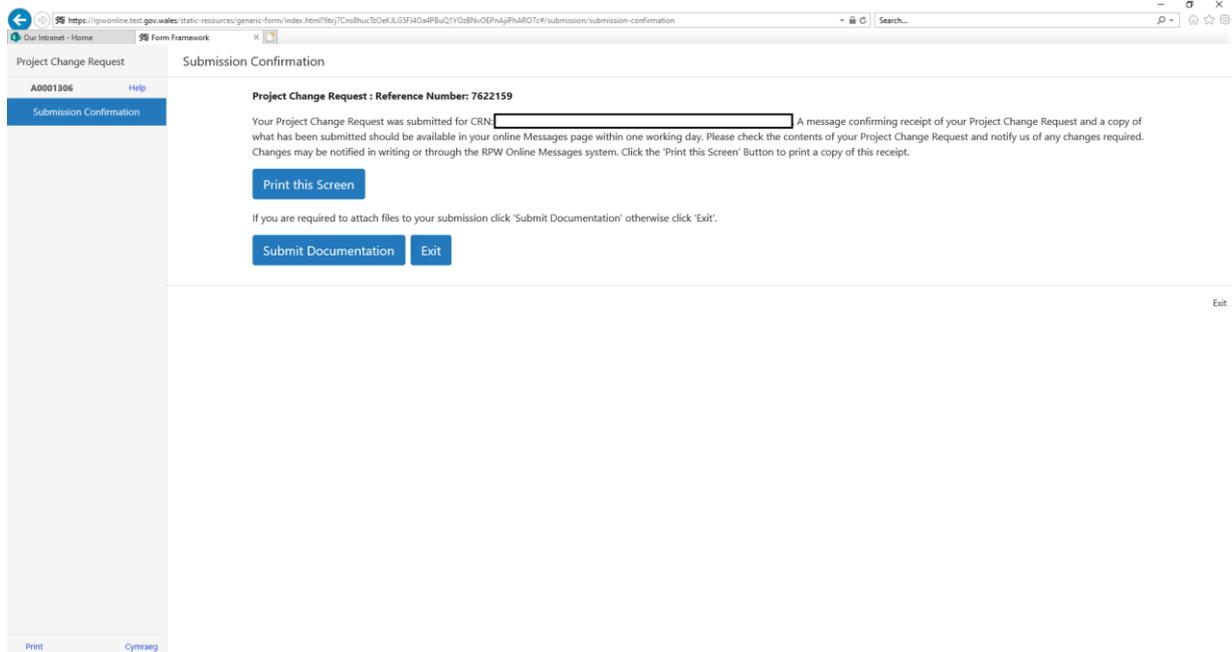
Click the button below to submit your Project Change Request.

Submit

A Message containing a copy of your submitted Project Change Request will be available in your online Messages page within one working day.

Exit Previous Save Next

The following message will appear confirming that the Project Change request has been submitted.



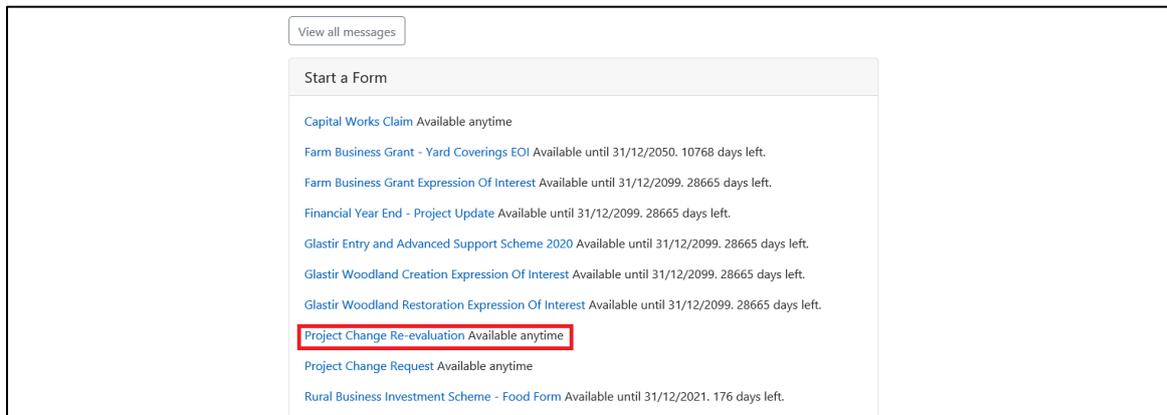
Once you submit the Project Change Request, SMU will review your request and inform you whether you need to complete an online Re-evaluation Form or not. If required, this form and supplementary documents will be made available in your RPW online account for you to complete.

### 3. How to complete the Project Change Re-evaluation form

You can access this form from the RPW Online **Home** page.



In the **Start a Form** section at the bottom of the Home screen, click **Project Change Re-evaluation** link as shown in the screenshot:



## Start Application Page

This page provides customer information prior to starting the Project Change Re-evaluation. As shown in the screenshot below:

Web comment Rural Payments Wales EUROPE INVESTING IN RURAL AREAS Cymraeg Log Off

Home My Details Land Correspondence Forms Contracts and Small Grants

### Start Application start an application or claim

You have asked to complete the following application online: **Project Change Re-evaluation - Milking machine.**

RPW Online will prompt you for the information required by the form. By starting this application online you are not committing to submitting it online; you may Exit the process at any time. If you Exit the application, you can come back later to complete the remainder, RPW Online will have saved the information you entered in your previous session.

The application will not be submitted to the Welsh Government until you click the 'Submit' option at the end of the process. Once you have submitted the application you will not be able to make changes to it using RPW Online.

If you have any problems completing your **Project Change Re-evaluation** then you can also contact 'Customer Contact Centre' for further guidance.

Please check that the Customer Details and Online Preferences shown below are correct before submitting your application. If incorrect, you can change them now by clicking the Customer Details or Online Preferences links below.

[Customer Details](#)  
Trading Title  
Address  
Postcode  
Telephone Number  
Email Address  
Number of Partners

[Online Preferences](#)  
Email or SMS (Text) Preference  
Email Address  
Mobile Number

Once you have finished on this section, click **Next**.



## Project Details Page

This page shows the details you entered when completing the Project Change Request, but you can amend the type of changes at this point. Click **Next**.

Project Change Re-evaluation

A0001306 Help

Introduction

Privacy Notice

Project Changes

Rationale for Changes

Submission

Print Cymraeg Exit

Project Details

Project Title Milking machine

Scheme Food Business Investment Scheme

Case ID Number 81245

Date of Latest Approval 07-07-2021

Current Financial Completion Date 31-12-2021

Please select all that apply from the list below:

I want to:

Change which organisation is delivering the project (Lead Sponsor or Applicant)\*  Yes  No

Add new types of expenditure headings (categories)\*  Yes  No

Move (vire) money between types of expenditure headings\*  Yes  No

You will need to submit an updated Delivery Profile

Decrease project costs / grant\*  Yes  No

Extend project (change when the Last Financial Claim will be)\*  Yes  No

Change unit cost rates (Simplified Costs)\*  Yes  No

Add new or change types of indicator outputs (targets)\*  Yes  No

Move expenditure between financial years\*  Yes  No

Other\*  Yes  No

Previous Save Next

Each change that is selected as Yes will show the supporting documents that you will need to complete.

When we issued this form, we also made the required templates available to you in your messages.

If you have selected Yes to Move expenditure between financial years, a table appears, as shown below, to enter the revised monetary values for the current and future years; this must match the values entered in the supporting documentation. You need to enter the Requested Grant (Capital) and Requested Grant (Revenue) for each financial year that is relevant. You will also need to provide an explanation in the Rationale for Change section as detailed in the Rationale for Change instructions below.

Form Framework

rpwonline.test.gov.wales/static-resources/generic-form/index.html?MBOJqMancTeFA59d3nMBHXO79J%2BFsUZZLFmUGk%2FxtUsEhVp%2FHEWe#/project...

Apps Sign in to your acco... Rural Payments Wal... stratus.test.gov.wales Reading list

Project Change Re-evaluation

- A0000190
- Introduction
- Privacy Notice
- Project Changes**
- Rationale for Changes
- Submission

Extend project (change when the Last Financial Claim will be)\*  Yes  No

Change unit cost rates (Simplified Costs)\*  Yes  No

Add new or change types of Indicator outputs (targets)\*  Yes  No

Move expenditure between financial years\*  Yes  No

You will need to submit an updated Delivery Profile

Other\*  Yes  No

**Financial Year 2021 - 2022**

Approved Grant (Capital) 1000.00

Requested Grant (Capital) 500.00

Approved Grant (Revenue) 1000.00

Requested Grant (Revenue) 500.00

**Financial Year 2022 - 2023**

Approved Grant (Capital) 1000.00

Requested Grant (Capital) 1500.00

Approved Grant (Revenue) 1000.00

Requested Grant (Revenue) 1500.00

**Financial Year 2023 - 2024**

Approved Grant (Capital) 1000.00

Requested Grant (Capital) |

Approved Grant (Revenue) 1000.00

Requested Grant (Revenue)

Print Edit < Previous Save Next >

## Rationale for Change Page

In this section, you need provide full details of the changes you wish to make to the project:

- describe the proposed changes in detail
- the reason for the changes, for example what happened to impact the delivery of the project
- describe how the changes affect delivery, especially the indicators and outcomes
- explain how the changed project still reflects the aims of the business plan and the scheme

Project Change Re-evaluation

A0001306 Help

Introduction

Privacy Notice

Project Changes

Rationale for Changes

Submission

Print Cymraeg

Rationale for Changes

Previous Save Next

Questions marked with \* are mandatory.

Please describe what the proposed changes are in detail\*

0 / 1000

Why are the changes required i.e. what has happened that has impacted on the delivery of the project.\*

0 / 1000

Project Change Re-evaluation

A0001306 Help

Introduction

Privacy Notice

Project Changes

Rationale for Changes

Submission

Print Cymraeg

How will the changes affect your delivery of the approved project, including indicators/outputs?\*

0 / 1000

How will the proposed changes reflect the aims of your Business Plan and the Scheme?\*

0 / 1000

Previous Save Next

If you selected to move expenditure between financial years, you need to provide an explanation in the 'Please provide detail of the exceptional circumstances for requesting to move between financial years' box.

The screenshot shows a web browser window with the URL `rpwonline.test.gov.wales/static-resources/generic-form/index.html?MBOJqMancTeFA59d3nMBHXO79J%2BFsUZ2LFmUGk%2FxtJsEhVp%2FHEWe#/rational...`. The page title is "Project Change Re-evaluation" and the form ID is "A0000190". A sidebar menu on the left contains the following items: "Introduction", "Privacy Notice", "Project Changes", "Rationale for Changes" (highlighted in blue), and "Submission". The main content area contains two text input fields. The first field is labeled "How will the proposed changes reflect the aims of your Business Plan and the Scheme?" and has a character count of "0 / 1000". The second field is labeled "Please provide detail of the exceptional circumstance for requesting to move between financial years." and also has a character count of "0 / 1000". At the bottom of the page, there are navigation buttons for "Print", "Cyming", "Exit", "Previous", "Save", and "Next".

## Errors, Information and Summary

This page gives a summary of the requested changes and the information provided but at this stage you select Previous to amend any details. If there are any errors on the form these will also show on the following screenshot:

### Text box

**Important** - Please review this summary. Please scroll down if applicable.

No Errors or Information Messages identified.

Introduction

**Project Change Re-evaluation Form**

Project Changes	
Project Title	Milking machine
Scheme	Food Business Investment Scheme
Case ID Number	81245
Date of Latest Approval	07-07-2021
Current Financial Completion Date	31-12-2021
I want to:	
Change which organisation is delivering the project (Lead Sponsor or Applicant)	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Add new types of expenditure headings (categories)	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Move (vire) money between types of expenditure headings	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No

You will need to submit an updated Delivery Profile

Decrease project costs / grant	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Extend project (change when the Last Financial Claim will be)	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Change unit cost rates (Simplified Costs)	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Add new or change types of Indicator outputs (targets)	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Move expenditure between financial years	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Other	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

**Rationale for Changes**

Please describe what the proposed changes are in detail.	/g.fg/fg
Why are the changes required i.e. what has happened that has impacted on the delivery of the project.	fg/dt/gf/g
How will the changes affect your delivery of the approved project, including indicators/outputs?	gf.mfg.js
How will the proposed changes reflect the aims of your Business Plan and the Scheme?	.fg.fg/

## Declaration and Undertakings

If you are content with the information you have inputted, tick 'I agree to the above declarations and undertakings', then click **Next**.

The screenshot shows a web browser window with the URL <https://govonline.test.gov.wales/itatic-resources/generic-form/index.html?9FwC29%2B86e1PwCa4zTB8V0XmZFP5D4H9h9eE8z3WBF/submission/declaration-and-undertakings>. The page title is 'Declaration and Undertakings'. On the left, a navigation menu includes 'Project Change Re-evaluation', 'Introduction', 'Privacy Notice', 'Project Changes', 'Rationale for Changes', 'Submission', 'Errors, Information and Summary', 'Declaration and Undertakings' (highlighted), and 'Submit'. The main content area has a yellow header: 'Please tick the box to accept the declarations and undertakings.' Below this is a grey box containing the following text: 'I confirm that: The details provided on this form and any supporting documentation are true, accurate and complete to the best of my knowledge and belief. I will advise the Welsh Government of any material changes to the information provided in this form or supporting documentation. I understand that any person who makes a false declaration or fails to notify Welsh Government of a material change to the information given in this application is liable to prosecution. I have read and understood the Welsh Governments Privacy Policy (<https://beta.gov.wales/rural-grants-and-payments-privacy-notice>) for Rural Payments Wales online.' At the bottom of this box is a checkbox labeled 'I agree to the above declarations and undertakings' which is checked. At the bottom of the page are 'Exit', 'Previous', 'Save', and 'Next' buttons. The footer contains 'Print' and 'Cymraeg'.

Then click **Submit**.

The screenshot shows the same web browser window with the URL <https://govonline.test.gov.wales/itatic-resources/generic-form/index.html?9FwC29%2B86e1PwCa4zTB8V0XmZFP5D4H9h9eE8z3WBF/submission/submit>. The page title is 'Submit'. The navigation menu on the left is identical to the previous screenshot, but 'Submit' is now highlighted. The main content area has a light blue header: 'Click the button below to submit your Project Change Re-evaluation.' Below this is a blue 'Submit' button. Underneath the button is the text: 'A Message containing a copy of your submitted Project Change Re-evaluation will be available in your online Messages page within one working day.' At the bottom of the page are 'Exit', 'Previous', 'Save', and 'Next' buttons. The footer contains 'Print' and 'Cymraeg'.

The following message will appear confirming that the Re-evaluation request has been submitted.

