



Llywodraeth Cymru  
Welsh Government

## E-mail request

Our ref: ATISN 15744  
Date: 13 January 2022

Dear

### **ATISN 15744**

Thank you for your request which I received on 3 December 2022. Over the last 3 years, you asked for the following information:

flights taken by Welsh Government Ministers, Special Advisers and Welsh Civil Servants (date, destination and airport used).

The information requested accompanies this letter as a spreadsheet. There are two tabs - one for officials and Special Advisers, and one containing information on Ministerial flights that have not been previously disclosed.

The flight information for officials is international flights only. The International Relations and Trade Department keep a central record of staff travelling overseas linked with their role as a hub for international activity.

With regard to (staff) internal flights information, I estimate that it will take longer than the appropriate limit set out in the Freedom of Information and Data Protection (Appropriate Limit and Fees) Regulations 2004 to provide information on UK domestic flights taken by officials.

The appropriate limit specified for central government is £600. This represents the estimated cost of it taking over 24 hours of time to determine whether we hold the information and to thereafter locate, retrieve and extract it.

The Welsh Government's central finance system does not hold the specific information you have requested and as such, officials would need to review individual transactions/records to establish what information is held to respond.

Over the 3 year period, there have been 142,895 transactions booked to the travel & subsistence nominal on the Welsh Government's finance system (the nominal describes the category of expenditure).



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I estimate it would take approximately 3 minutes to extract and review each record to determine whether any information therein was captured by your request - the limit is therefore exceeded (142,895 x 3 minutes /60 = 7,145 hours).

You may wish to narrow your request to focus on UK domestic flights taken by officials to a specific destination combined with a smaller time period. Please note however that any narrowed request which requires Welsh Government to undertake the exercise to locate, extract and retrieve information from our finance system may still exceed the appropriate limit. Any redefined questions will be treated as a new request for information.

For Ministers, part of the information you have requested (regarding overseas flights costing more than £500) is already available at the following link:

<https://gov.wales/ministerial-code-information-publication-5th-assembly>.

This information is published on an annual basis by financial year as required under the Ministerial Code. We have therefore only included information on flights not previously declared (in this case internal flights, or for overseas travel costing less than £500).

If you are dissatisfied with the Welsh Government's handling of your request, you can ask for an internal review within 40 working days of the date of this response. Requests for an internal review should be addressed to the Welsh Government's Freedom of Information Officer at:

Information Rights Unit  
Welsh Government  
Cathays Park  
Cardiff  
CF10 3NQ

or e-mail: [Freedom.ofinformation@gov.wales](mailto:Freedom.ofinformation@gov.wales)

Please remember to quote the ATISN reference number above.

You also have the right to complain to the Information Commissioner. The Information Commissioner can be contacted at:

Information Commissioner's Office  
Wycliffe House  
Water Lane  
Wilmslow  
Cheshire  
SK9 5AF

Telephone: 0303 123 1113

Website: [www.ico.org.uk](http://www.ico.org.uk)

However, please note that the Commissioner will not normally investigate a complaint until it has been through our own internal review process.

Yours sincerely