



Llywodraeth Cymru
Welsh Government

E-mail request

Our ref: ATISN 15900
Date: 18 January 2022

Dear

ATISN 15900

Thank you for your request which I received on 29 December 2021. You asked:

It is being reported widely that a list has been produced which states words or phrases that government workers have been told not to use.

Under the Freedom of Information Act, I kindly request by email, a copy of the whole document in which this list appears.

Please also provide, by email, the full cost to the taxpayer of producing this list.

Following a search of our paper and electronic records, I have established that some of the information you require is not held by the Welsh Government.

The list you reference is based on existing information published elsewhere and produced at limited cost often in the course of other activity. As such we do not record the limited time used to produce and maintain it.

A copy of the document can be found at the following link <https://gov.wales/govwales-style-guide>

If you are dissatisfied with the Welsh Government's handling of your request, you can ask for an internal review within 40 working days of the date of this response. Requests for an internal review should be addressed to the Welsh Government's Freedom of Information Officer at:

Information Rights Unit
Welsh Government
Cathays Park
Cardiff
CF10 3NQ

or e-mail: Freedom.ofinformation@gov.wales

Please remember to quote the ATISN reference number above.

You also have the right to complain to the Information Commissioner. The Information Commissioner can be contacted at:

Information Commissioner's Office
Wycliffe House
Water Lane
Wilmslow
Cheshire
SK9 5AF

Telephone: 0303 123 1113

Website: www.ico.org.uk

However, please note that the Commissioner will not normally investigate a complaint until it has been through our own internal review process.

Yours sincerely