

Checklist: Public Health Control Measures

Date undertaken:

Signed:

This checklist can be used to support school leaders in considering which control measures remain proportionate to apply in your school or setting.

Whether it is proportionate to apply a control measure will be determined by:

- all activities undertaken in the school or setting;
- whether activities are undertaken indoors or outside;
- the time of the year; and
- the number and type of learners and staff you are responsible for.

	If you have answered yes, please provide explanation	If no, please provide any actions you plan to take or an explanation as to why you made this decision	Date
<p>Have you assessed the adequacy of the ventilation in your school or setting? YES/NO</p> <p>What have you done to ensure there is sufficient ventilation?</p> <ul style="list-style-type: none"> • What means of ventilation do you have inside your setting (include all accommodation classrooms, staff rooms, toilets, storerooms, all rooms where the learners/staff have access. 			

<ul style="list-style-type: none"> • Do any areas become frequently overcrowded? • Has your CO2 monitoring proved useful in monitoring ventilation? • What changes have you been able to make to improve ventilation? • Consider if any activities can be undertaken outside. 			
<p>Have you and/or your cleaning contractors reviewed the adequacy of your cleaning regime? YES/NO</p> <ul style="list-style-type: none"> • Consider your cleaning schedule in relation to usage and traffic • Are touch points cleaned/disinfected frequently? • Are the cleaners using the correct contact time and dilution rate for their cleaning fluids? 			
<p>Have you made adequate provision for handwashing and personal hygiene? YES/NO</p> <ul style="list-style-type: none"> • Are there sufficient and accessible hand wash facilities for the number of learners and staff? • Is there an adequate supply of soap, hot and cold water and hygienic drying facilities (disposable paper towels, mechanical hand dryers)? • Are learners and staff provided with or do they have access to hand sanitisers? 			

<ul style="list-style-type: none"> • Do you make available hand sanitiser available to visitors on entry or throughout your premises (if applicable?) • Do learners and staff know how and when to wash their hands properly? • Do learners and staff understand and have good respiratory hygiene behaviour? i.e. cough or sneeze into a tissue or elbow, bin tissue, wash hands? 			
<p>Have you undertaken any specific training, or provided instruction/information to your staff, in relation to the public health control measures you have adopted? i.e. appropriate ventilation, good hand washing practices etc. YES/NO</p>			
<p>If required, have you considered what measures be taken to improve physical distancing? YES/NO</p> <ul style="list-style-type: none"> • Is your setting able to support any level of physical distancing? i.e. 1m or 2m – (2m offers maximum benefits as a public health control measure), include staff activities/rooms as well as educational activities 			

<ul style="list-style-type: none"> • Where this is not possible, have you considered implementing any other control measures? 			
<p>Have you discussed and agreed with your local authority and school leadership team what contingency measures are to be implemented based on particular local risks or circumstances?</p> <ul style="list-style-type: none"> • What risk assessment tools have you utilised? • What information, such as school absenteeism data or information from the local authority, will you use to gauge risk and make decisions on mitigation measures? • When and in what circumstances will you introduce 'blended learning'? 			
<p>Do you support learners and staff when they have a vaccination appointment? YES/NO</p> <ul style="list-style-type: none"> • Do you allow staff and learners time off to have their vaccination? • Have you pointed your staff towards Welsh Government information on vaccination? 			
<p>Have you discussed with and implemented reasonable adjustments for disabled workers</p>			

<p>and workers with health conditions? YES/NO</p> <ul style="list-style-type: none"> • Have you identified any learners or staff members with Higher Clinical Risk (HCR)? • Have you sought input from the learner's clinician or health professional (via the parent/carer) to ensure the learners IHP (Healthcare Plan) is up to date? • Have you had a discussion and completed the workforce risk assessment tool with all relevant workers? • Did you identify and implemented any reasonable adjustments as a result? 			
<p>Are there any other control measures which your school or setting has implemented to minimise onward transmission? YES/NO</p> <ul style="list-style-type: none"> • You may have changed some of your practices and operations or introduced other controls which are more suitable for your setting • For example, you may be keeping records ensuring that you are aware who is on site for Fire Safety purposes. Have you considered whether or not you could use these same records as a way of informing those present if someone 			

has symptoms of a communicable disease (including flu, coronavirus or norovirus) or has tested positive for coronavirus?			
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