**ACPW3**

**2022**

**Application Form**

****

|  |
| --- |
| **Section 1 – Applicant and Project Summary** |
| **Lead Body****and grant recipient:** |  |
| **List Joint Partner(s):** |  |
| **Project Title:**  |  |
| **Project Summary** |  |
| **Please confirm if a collaboration agreement is in place and provide a copy**  |  |

|  |
| --- |
| **Section 2 – Costs and timescales** |
| **2.1 Total Project cost** | **Match funding****Non Welsh Government*****(including any possible future funding that is non Welsh Government)*** | **Any other Welsh Government funding** | **ACPW3 Grant Amount Requested and percentage of Amount Requested compared to project total****(£) %** |
| **Lead Body costs** |  |  |  | **%** |
| **Joint Body Costs** |  |  |  | **%** |
| **Total of both Lead and Joint Body Costs** |  |  |  | **%** |
| **2.2 Proposed Start Date of Project:**  |  | **2.3 Anticipated** **date of Project completion:** |  |

|  |
| --- |
| **Section 3 – Lead Body Contact Details** |
| **Title:** |  | **Full Name:** |  |
| **Position:** |  |
| **Name of Organisation:**  |  |
| **Address:** |  |
| **Town/County:** |  |
| **Post Code:** |  |
| **Telephone:** |  | **Mobile:** |  |
| **Email address:** |  |

|  |
| --- |
| **Section 3 – Joint Partner(s)** |
| **3.1 Please outline below the details of any Joint Partner(s) to the Project e.g. other Public Bodies or Third Sector partners.**  |
|  |
| **Title:** |  | **Full Name:** |  |
| **Position:** |  |
| **Name of Organisation:** |  |
| **Type of Organisation:** |  |
| **Address:** |  |
| **Town/County:** |  |
| **Post Code:** |  | **Mobile:** |  |
| **Telephone:** |  |
| **Email address:** |  |
|  |
| **Title:** |  | **Full Name:** |  |
| **Position:** |  |
| **Name of Organisation:** |  |
| **Type of Organisation:** |  |
| **Address:** |  |
| **Town/County:** |  |
| **Post Code:** |  | **Mobile:** |  |
| **Telephone:** |  |
| **Email address:** |  |

Note: please insert additional contact sections here if required.

|  |
| --- |
| **Section 4 – Project Description** |
| **4.1 Please describe your proposed Project in detail (attach plans and photographs where applicable) and describe how collaboration is expected to lead to the anticipated outputs and outcomes:** |
|  |
| **4.2 Who owns the assets attributed to the Project?** |
|  |
| **4.3 Have the asset or any of the assets involved in the Project been awarded historical Welsh Government funding or any other type of funding from other bodies or organisations? Please provide full details and disclose all past financial funding whether public or private funding.** |
|  |
| **4.4 How will the Lead Body and Joint Partner(s) collaborate?** |
|  |

|  |
| --- |
| **Section 5 - Outputs and Impacts** |
| **5.1 Please describe the outputs and future benefits expected from this Project**  |
|  |
| **5.2 Please confirm how long the asset will be retained by the Lead Body or Joint Partner(s) after completion of the Project (please confirm the amount of years)?**  |
|  |
| **5.3 How will success of the Project be managed, please provide evidence and outputs:** |
|  |
| **5.4 Please outline how you see the future of the Project contributing to all or any of the ACPW3 grant objectives, this means taking into account the Key Areas, Supporting Priorities and suggested contributed areas set out in the ACPW3 Guidance for Applicants (see Overview and Introduction section (pages 3 to 4) of the ACPW3 Guidance for Applicants).**  |
|  |

|  |
| --- |
| **Section 6 – Strategic and Regional Context** |
| **6.1 Please provide evidence of the need for the Project.** |
|  |

|  |
| --- |
| **Section 7 – Delivery** |
| **7.1 Project Governance and Project Management** |
| **Please provide a brief description of the proposed governance and project management for the Project.** |
|  |
| **7.2 Due diligence of partner organisations**  |
| **Please confirm that due diligence of all partners has been undertaken and is satisfactory.**  |
|  |
| **7.3 Risk Management**  |
| **Please identify the key risks below. If the proposed grant is more than £100k then a risk register and mitigation schedule must be included with this application. (This may need to be periodically updated during the delivery of the Project).**  |
|  |

|  |
| --- |
| **Section 8 – Funding package & Proposed Expenditure** |
| **8.1 In this section you will need to provide details of the proposed funding package for the Project to include ACPW3 funding and other attributed costs with a breakdown** |

|  |
| --- |
| **Funding Package** **Overall Costs of Project (Please insert additional rows when required)** |
| **Funding Provider (confirmed or applied for)** | **Amount**  | **What these amounts will contribute****to with regard to the Project (breakdown of the costs for the project)** | **Estimate of when will these amounts be spent** |
| ACPW3 | £ |  |  |
| Lead Body  | £ |  |  |
| Joint Body | £ |  |  |
| Other  | £ |  |  |
| **Total Project Funding**  | £ |  |  |

|  |
| --- |
| **Section 9 – Compliance** |
| **9.1 Procurement** |
| **Please provide evidence and confirm the Project has been properly procured in a compliant manner (procurement is referred to in the ACPW3 Guidance for Applicants)** |
|  |
| **9.2 Subsidy Control** |
| **Is the Project subsidy control (former state aid) compliant? Please give the reasons why, taking into account the UK Subsidy rules and provide evidence. *Please note EU State aid rules when funding involves EU Structural Funds.***  |
|  |

|  |  |
| --- | --- |
| **Section 10 – Supplementary Documents** |  |
| **Please list supplementary documents and indicate which section of the application/Project they support:** | **Please tick (✓) to confirm the Annex documents are attached** |
| **1** |  |  |
| **2** |  |  |
| **3** |  |  |
| **4** |  |  |
| **5** |  |  |

|  |
| --- |
| **Privacy Notice – Welsh Government Grants** |
| The Purposes of this Grant Award will not require the processing of any personal data on behalf of Welsh Government. If you consider that processing of personal data on Welsh Government’s behalf will be required, you will notify, and provide details to, the Welsh Government Official so that provision for compliance with the UK General Data Protection Regulations can be made.You must comply with any further written instructions from us in respect of processing on our behalf. **The link to the Welsh Government Privacy Notice is below, this explains how we handle any personal data in respect of your grant application or your request for grant funding**:[Privacy notice: Welsh Government grants | GOV.WALES](https://eur01.safelinks.protection.outlook.com/?url=https%3A%2F%2Fgov.wales%2Fprivacy-notice-welsh-government-grants&data=04%7C01%7CGeraldine.ODare%40gov.wales%7Cee21d1071d664f322ed808d9356cb1ef%7Ca2cc36c592804ae78887d06dab89216b%7C0%7C0%7C637599563214288989%7CUnknown%7CTWFpbGZsb3d8eyJWIjoiMC4wLjAwMDAiLCJQIjoiV2luMzIiLCJBTiI6Ik1haWwiLCJXVCI6Mn0%3D%7C1000&sdata=ieKOHjKNpvsqA%2FqeGXwyBoBPMS0ef%2FBWYnL2173KgGA%3D&reserved=0) |

|  |
| --- |
| **Section 12 Signature and Date** |
| **Declaration** This must be signed by an authorised officer of the lead organisation and the joint partner(s) (all joint partners)I confirm that the information detailed in this application form, including annexes and appendices, is to the best of my knowledge and belief, accurate in all respects.  |
|  Lead BodyName (Print) ………………………………………………………………Signature ………………………………………………………………Position in Organisation ………………………………………………………………Date ……………………………………………………………… |

|  |
| --- |
|  Joint Partner(s)Name (Print) ………………………………………………………………Signature ………………………………………………………………Position in Organisation ………………………………………………………………Date ……………………………………………………………… |

*(delete or add where appropriate)*

|  |
| --- |
|  Joint Partner(s)Name (Print) ………………………………………………………………Signature ………………………………………………………………Position in Organisation ………………………………………………………………Date ……………………………………………………………… |