



Llywodraeth Cymru  
Welsh Government

# Small Grants - Yard Coverings

Expression of Interest How to  
Complete Guide

# Small Grants – Yard Coverings Expression of Interest (EOI) - How to Complete Guidance

These instructions will give you step-by-step guidance on how to complete your Small Grants – Yard Coverings Expression of Interest (EOI).

The Welsh Government produces this guidance in Welsh and English as required under the Welsh Government Welsh Language Scheme.

If you are encountering problems or are unable to access our website, please contact the RPW Online Helpdesk on 0300 062 5004.

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## Rural Payments Wales Online - Home page

Log into your RPW Online Account - enter your User ID and Password in the boxes and click the **Sign in** button.



**BETA** This is a new service – your [feedback](#) will help us to improve it

English | [Cymraeg](#)

# Sign in using Government Gateway

Government Gateway user ID  
This could be up to 12 characters.

Password

**Sign in**

[Create sign in details](#)

If you are encountering problems or are unable to access your online account, please contact the RPW Online Helpdesk on 0300 062 5004.

Once logged in to your online account the RPW Online 'Homepage' will appear.

## Rural Payments Wales Online - Home page

To access the Small Grants Yard Coverings Expression of Interest (EOI), click the tab labelled 'Forms' on the RPW Online home screen, as shown below



This will take you through to the 'Forms' page.

To change the Language at any time click the button located in the top right hand corner bar of the RPW Online information. This will allow you to choose the language your Small Grants – Yard Coverings EOI is displayed in.

## Forms Page

Once you have selected the Forms tab you will see your Forms that are available for you to complete. Select Small Grants – Yard Coverings Expression of Interest.

Forms

Scheme
 

All

Select

Reset

Start a Form

Small Grants - Environment Expression of Interest  
 Available until 25/06/2022. 10 days left.


Small Grants - Horticulture Start Up Expression of Interest  
 Available until 31/12/2099. 28323 days left.

Small Grants - Yard Coverings Expression of Interest  
 Available until 31/12/2050. 10426 days left.

Sustainable Production Grant Expression Of Interest  
 Available until 31/12/2050. 10426 days left.

Small Grants – Yard Coverings Expression of Interest – Getting Started

Once you have read the Guidance Booklets, to start your EOI click the Start Button.



RPW

Taliadau Gwledig Cymru  
**Ar-Lein Online**  
 Rural Payments Wales

CRONFA AMAETHYDDOL EWROP AR GYFER  
 DATBLYGU GWLEDIG: EWROP YN  
 BUDSODDI MEWYR ARDALEDDO GWLEDIG  
 THE EUROPEAN AGRICULTURAL FUND FOR  
 RURAL DEVELOPMENT  
 EUROPE INVESTING IN RURAL AREAS

[Cymraeg](#)
[Log Off](#)

[Home](#)
[My Details](#)
[Land](#)
[Correspondence](#)
[Forms](#)
[Contracts and Small Grants](#)

Start Application start an application or claim

You have asked to complete the following application online: **Small Grants - Yard Coverings Expression of Interest.**

RPW Online will prompt you for the information required by the form. By starting this application online you are not committing to submitting it online; you may Exit the process at any time. If you Exit the application, you can come back later to complete the remainder, RPW Online will have saved the information you entered in your previous session.

The application will not be submitted to the Welsh Government until you click the 'Submit' option at the end of the process. Once you have submitted the application you will not be able to make changes to it using RPW Online.

The application must be submitted to Welsh Government by 31 December 2050. You will not be able to submit the form after this date even if you started filling in the form on or before 31 December 2050.

If you have any problems completing your **Small Grants - Yard Coverings Expression of Interest** then you can also contact 'Customer Contact Centre' for further guidance.

Please check that the Customer Details and Online Preferences shown below are correct before submitting your application. If incorrect, you can change them now by clicking the Customer Details or Online Preferences links below.

[Customer Details](#)  
 Trading Title  
 Address  
  
 Postcode  
 Telephone Number  
 Email Address  
 Number of Partners

[Online Preferences](#)  
 Email or SMS (Text) Preference  
 Email Address  
 Mobile Number

Start

Cancel

## Small Grants – Yard Coverings Expression of Interest

This is the introduction page which provides information about the Small Grants – Yard Coverings.

Small Grants - Yard Coverings Expression of Interest

Introduction

Small Grants - Yard Coverings

Please note the following key messages before progressing with this Application.

The Small Grants - Yard Coverings scheme is a capital scheme designed to support farmers in Wales to improve on-farm nutrient management by investing in existing on-farm infrastructure.

Support is provided to separate rainwater and slurry from areas such as livestock feeding and gathering areas, manure storage areas and slurry/silage stores.

The objectives are to increase on-farm investment, increase technical performance, increase on-farm production efficiencies and increase on-farm resource efficiencies.

The Small Grants - Yard Coverings provides capital investments in equipment that has been pre-identified as offering clear and quantifiable benefits to Welsh farm enterprises. The capital items have been specified, along with a referenced cost for each item.

Before completing this application please read the [Small Grants - Yard Coverings Scheme Guidance](#). For help in filling in your application, please see the [How to Complete instructions](#).

If you have any problems completing your application, you should contact the Customer Contact Centre using your RPW Online account or by telephone on 0300 062 5004.

Llywodraeth Cymru  
Welsh Government

Print Cymraeg Exit

Previous Save Next

Once you have read the information click on the Next Button.

## Small Grants – Yard Coverings Expression of Interest

This is the Privacy notice that you must read

Small Grants - Yard Coverings Expression of Interest

Privacy Notice

Privacy notice: Welsh Government grants

How we will handle any personal data you provide in relation to your grant application or request for grant funding.

The Welsh Government provides a wide range of grant schemes to help deliver our policies and create a fairer, more prosperous Wales.

The Welsh Government will be data controller for any personal data you provide in relation to your grant application or request for grant funding. The information will be processed as part of our public task (i.e. exercising our official authority to undertake the core role and functions of the Welsh Government) and will help us assess your eligibility for funding.

Before we provide grant funding to you, we undertake checks for the purposes of preventing fraud and money laundering, and to verify your identity. These checks require us to process personal data about you to third party fraud prevention agencies.

If we, or a fraud prevention agency, determine that you pose a fraud or money laundering risk, we may refuse to provide the grant funding you applied for, or we may stop providing existing grant funding to you.

A record of any fraud or money laundering risk will be retained by the fraud prevention agencies, and may result in others refusing to provide services, financing or employment to you.

In order to assess eligibility we may also need to share personal information relating to your application with Regulatory authorities, such as HM Revenue and Customs, Local Authorities, Health and Safety Executive and the Police.

Your information, including your personal information, may be the subject of a request by another member of the public. When responding to such requests the Welsh Government may be required to release information, including your personal information, to fulfil its obligations under the Freedom of Information Act 2000, the Environmental Information Act 2004 or the Data Protection Act 2018.

The Welsh Government will publish details of the amounts paid to Rural Support beneficiaries. Data will be published for all beneficiaries on a searchable website, and will include the name and locality of the farmer/land manager and details of the amounts and schemes for which subsidy has been paid. However, for those receiving less than the equivalent of £1,250 in subsidies the name will be withheld. The data will be published annually on 31 May and remain available for two years from the date it is published. The information will be available on the Defra website at: [www.cap-payments.defra.gov.uk](http://www.cap-payments.defra.gov.uk).

Print Cymraeg Exit

Previous Save Next

Once you have read the information click on the Next Button.

## Eligibility Questions

You must answer all questions on this page.

The screenshot shows the 'Eligibility' section of a form titled 'Small Grants - Yard Coverings Expression of Interest'. The left sidebar contains a navigation menu with 'Introduction' (checked), 'Privacy Notice', 'Eligibility' (selected), 'Select Items' (marked with a red X), and 'Submission'. The main content area is titled 'Eligibility' and contains three questions, each with a 'Yes' or 'No' radio button option. The questions are: 'Does your business have at least 3ha of eligible registered agricultural land in Wales?\*', 'Can your business demonstrate over 550 standard labour hours per annum?\*', and 'Is your business a primary producer of agricultural products?\*. At the bottom right, the 'Next >' button is highlighted with a blue box. Navigation buttons 'Previous', 'Save', and 'Next >' are also visible at the top right.

Small Grants - Yard Coverings Expression of Interest

Eligibility

Questions marked with \* are mandatory.

Does your business have at least 3ha of eligible registered agricultural land in Wales?\*

Can your business demonstrate over 550 standard labour hours per annum?\*

Is your business a primary producer of agricultural products?\*

Previous Save Next >

Print Cymraeg Exit Previous Save Next >

There are basic data integrity checks built into this page and any errors or information messages will appear once you either 'Save' or click 'Next'

Once you have answered all the questions click on the Next Button.

## Select Items

Before choosing your items, ensure you have read the Small Grants - Yard Coverings list of Eligible Capital Items at Annex A of the guidance booklet. This will give you the specifications; cost and score for each item.

The screenshot shows the 'Select Items' section of the form. The left sidebar is the same as the previous screenshot, but 'Select Items' is now selected. The main content area is titled 'Select Items' and contains a message: 'Small Grants - Yard Coverings entry screen for selecting items.' Below this is a 'Selected Items' section with a message: 'For each item, click 'Add Item' and select from the drop down list.' A red error message states: 'Please make at least one entry.' At the bottom right, the 'Add Item' button is highlighted with a blue box. Navigation buttons 'Previous', 'Save', and 'Next >' are visible at the top right.

Small Grants - Yard Coverings Expression of Interest

Select Items

Questions marked with \* are mandatory.

Small Grants - Yard Coverings entry screen for selecting items.

Selected Items

For each item, click 'Add Item' and select from the drop down list.

Please make at least one entry.

Add Item

No Entries

Previous Save Next >

To add an item, click on the Add Item button and a list of items will appear.

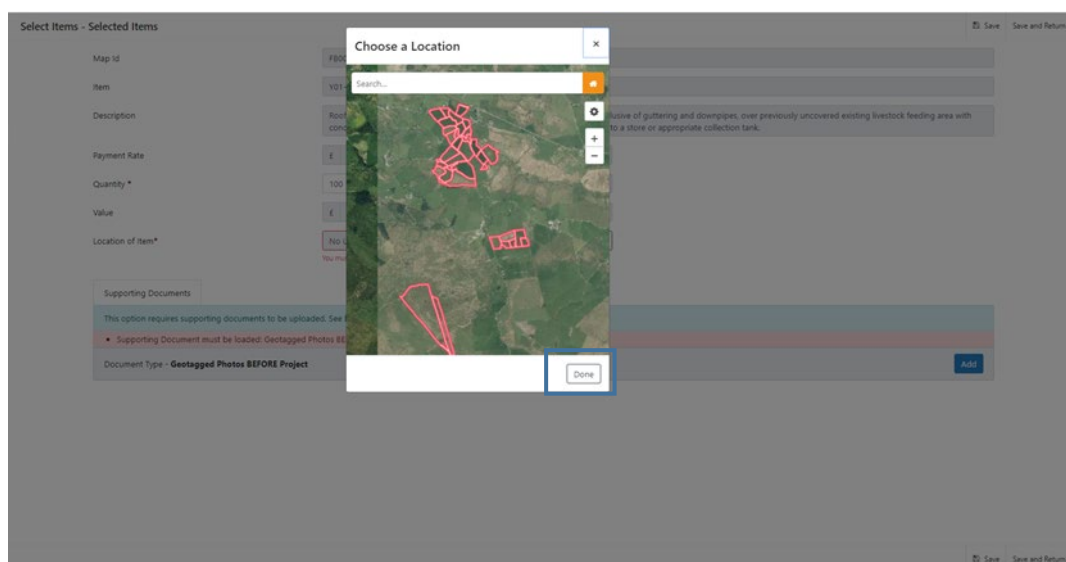
Once you have selected an item, the details will appear on the next screen.

When you have entered the quantity click on the Save button

Click on Select Location to indicate the location of the item

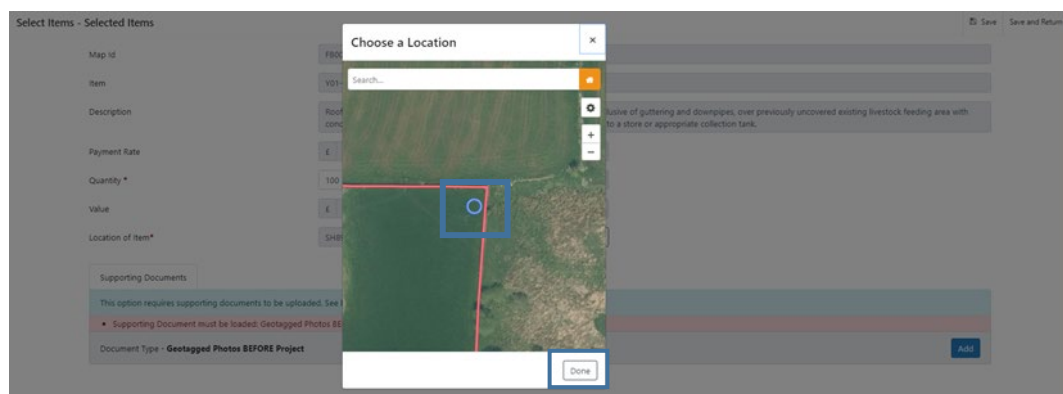


Once you have clicked on Select Location the map will appear



Zoom in or use the search to locate the field parcel the item is located in

Click in the field parcel to place the point on the location of the item



Once you have chosen the location of the item click on the Done Button, this will take you back to the Selected Item screen where a thumbnail image of the map location will be displayed.

A screenshot of the 'Select Items - Selected Items' form. The form is populated with the following data: Map Id: F8001, Item: Y01-Roofing - livestock feeding area, Description: Roof structure impermeable to rainwater, including supporting uprights, inclusive of guttering and downpipes, over previously uncovered existing livestock feeding area with concrete floor. Walls and side cladding not eligible. Slurry must be diverted to a store or appropriate collection tank., Payment Rate: £ 36.00 / m2, Quantity: 100 m2, Value: £ 3,600.00. The 'Location of Item' field contains a thumbnail image of the map with a blue circle indicating the selected location. Below the map is a 'Change Location' button. The 'Supporting Documents' section shows a message: 'This option requires supporting documents to be uploaded. See below for further details.' and a red error message: 'Supporting Document must be loaded: Geotagged Photos BEFORE Project'. A blue 'Add' button is at the bottom right of the document section.



You must now add your “before” geotagged photograph of the item you have selected by clicking on the Add button.

Select the photograph from where you have saved it on your computer or laptop

Once you have selected your photograph click on the Add button.

The photograph will show as being added, if you wish to remove it and add it again you can do so by clicking on the Remove button.

Selected items					
List the items which will comprise your FBG application. For each item required click Add item, then select the required item.					
Map id	Code	Description	Quantity	Value	Add item
FB001	Y01	Roofing – livestock feeding area	100 m2	£3,600.00	Modify>Delete
• This photograph is more than 30 metres from the item location. The photograph must be deleted or the item location must be changed.					
Maximum Grant Value				£3,600.00	

An error message will be displayed if the geotagged photograph that you have added is more than 30 metres away from the location of the item you have indicated on the map.

If you are selecting supportive items in a number of different locations for example 100m of Sleeping Policemen in one location and 300m in another location you will need to select these as separate items and provide photographs of each location.

You can modify or delete the item to correct the location by clicking on the Modify or Delete button.

Map Id	Code	Description	Quantity	Value	<div>Add Item</div>	
FB001	Y01	Roofing – livestock feeding area	100 m2	£3,600.00	<div>Modify</div>	<div>Delete</div>
FB002	Y06	Cross Drains	50 m	£1,644.00	<div>Modify</div>	<div>Delete</div>
Maximum Grant Value				£5,244.00		

Once all items have been selected the Select Items screen will show the list of items.

Submission Page – Errors, Information and Summary

This gives a summary of the items you have selected and informs you of any errors or information messages on your application.

Small Grants - Yard Coverings

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Eligibility

Select Items

Submission

Errors, Information and Summary

Declaration and Undertakings

Submit

Errors, Information and Summary

Previous

Save

Next

Important - Please review this summary. Please scroll down if applicable.

There are errors present on your form. Please review and correct any errors.

Introduction

Privacy Notice

Privacy notice: Welsh Government grants

Eligibility

Does your business have at least 3ha of eligible registered agricultural land in Wales?

Yes

No

Can your business demonstrate over 550 standard labour hours per annum?

Yes

No

Is your business a primary producer of agricultural products?

Yes

No

Select Items

Selected Items

Map Id	Code	Description	Quantity	Value
YC001	YC01	Roofing – livestock feeding area	100 m2	£4,000.00

You must mark the location of this activity on the map.

Supporting Document must be loaded: Geotagged Photos BEFORE Project.

Maximum Grant Value £4,000.00

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Errors, Information and Summary

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Save

Next

Important - Please review this summary. Please scroll down if applicable.

No Errors or Information Messages identified.

Introduction

Privacy Notice

Privacy notice: Welsh Government grants

Eligibility

Does your business have at least 3ha of eligible registered agricultural land in Wales?

Yes

No

Can your business demonstrate over 550 standard labour hours per annum?

Yes

No

Is your business a primary producer of agricultural products?

Yes

No

Select Items

Selected Items

Map Id	Code	Description	Quantity	Value
YC001	YC01	Roofing – livestock feeding area	1,000 m2	£120,000.00

Maximum Grant Value £120,000.00


Mapped Items

YC001 - 120446.3801 - The Bottom Meadow

Item: YC01 - Roofing – livestock feeding area

Quantity: 1,000 m2

Value: £120,000.00



Once you have checked the summary and corrected any errors click on the Next Button

## Submission Page – Declarations and Undertakings

You must read the Declarations and Undertakings and tick the box to confirm that you have read and agree them.

The screenshot shows the 'Declaration and Undertakings' page of the 'Small Grants - Yard Coverings Expression of Interest' application. The left sidebar contains a navigation menu with options: Introduction, Privacy Notice, Eligibility, Select Items, Submission, Errors, Information and Summary, Declaration and Undertakings (highlighted), and Submit. The main content area has a yellow header bar with the text 'Please tick the box to accept the declarations and undertakings.' Below this, there is a large text area containing various declarations and undertakings, including statements about understanding the Scheme Rules, complying with laws, providing accurate details, and notifying the Welsh Government of changes. At the bottom of the main content area, there is a checkbox labeled 'I agree to the above declarations and undertakings \*' which is checked. The bottom navigation bar includes 'Print', 'Cymraeg', and 'Exit' buttons, as well as 'Previous', 'Save', and 'Next >' buttons.

Once you have read and agreed the Declarations and Undertakings click on the Next Button

## Submission Page – Submit

To submit your Small Grants – Yard Coverings Expression of Interest click on the Submit Button.

The screenshot shows the 'Submit' page of the 'Small Grants - Yard Coverings Expression of Interest' application. The left sidebar contains a navigation menu with options: Introduction, Privacy Notice, Eligibility, Select Items, Submission, Errors, Information and Summary, Declaration and Undertakings, and Submit (highlighted). The main content area has a light blue header bar with the text 'You must submit appropriate documentation to support this application. You can do this by clicking the 'Submit Documentation' button on the next screen after you have clicked 'Submit' below.' Below this, there is a light blue box with the text 'Click the button below to submit your Small Grants - Yard Coverings Expression of Interest.' and a blue 'Submit' button. At the bottom of the main content area, there is a message: 'A Message containing a copy of your submitted Small Grants - Yard Coverings Expression of Interest will be available in your online Messages page within one working day.' The bottom navigation bar includes 'Previous', 'Save', and 'Next >' buttons.

Once submitted, you will receive a confirmation which you can print for your own records.

## Following Successful submission

A summary of your completed Small Grants – Yard Coverings Expression of Interest will be added to the 'Messages' page on your RPW Online account under the title "Documents received by RPW". Ensure you check the information submitted thoroughly. If any of the information shown is incorrect, please reply to the Message detailing your concerns. You should do this as soon as you discover any incorrect information.

If you are encountering problems or are unable to access our website, please contact the RPW Online Helpdesk on 0300 062 5004.