**Active Travel Fund Main Scheme Application**

|  |  |
| --- | --- |
| **Scheme Name** |  |
| **Scheme Priority Rank Number** |  |
| **Scheme Type** |  |
| **Existing (continuation) or New Scheme** |  |
| **Application Funding Year** |  |
| **Start Date of Scheme** |  |
| **Estimated Completion Date** |  |
| **Funding required for (Insert year of application)** | *£* |
| **Total funding required to complete scheme from (Insert year of application) onwards** (if known) | *£* |
|  |
| *Please provide the ATNM reference number of the routes to be delivered as part of your scheme together with a brief description of the scheme. This should include details of the key outputs (e.g. what is the scheme going to look like, will it be a segregated cycle track, shared-use route, new footway or area-wide measures to create filtered permeability)? If your application is for a scheme, or package of schemes, that will take longer than a financial year to complete, we require a description of the whole scheme/package of schemes and confirmation of which elements are to be delivered in each financial year. Applications for a package of schemes should contain a costed list of the associated projects in priority order.* |
| **ATNM Reference Number(s):** |  |
| **OS GB grid reference:** (if scheme covers multiple location, please insert the grid reference from the scheme midpoint) |  |
| **Number of files attached** (Please Enter)Please confirm that the following supporting documents have been attached:* Maps and plans of the proposed scheme.
* Design drawings, including general arrangement drawings
* Evidence in support of stage gate progress
* Other supporting information essential to the bid
 |  |
|  |  |
| **Current scheme Stage Gate:** |  |
| **Stage Gate to be achieved if funding is awarded:** |  |
| **Suggested Scheme Category (1-4):** |  |
| **Project Manager Contact Name** |  |
| **Contact Telephone** |  |
| **Contact email** |  |
| **Authorised by Name** (e.g. Head of Finance or Transport Services) |  |
| **Authorised by Job Title** |  |
| **Scheme Description** |  |
| **Total length of route to be delivered (km) as a result of this application:** |  |

Attach location maps at an appropriate scale to identify the proposals in as much detail as possible, including showing key destination/origin points, and showing how the scheme fits within the wider active travel network to provide context. Copies of general arrangement and other relevant project(s) drawing(s) or other supporting information should also be provided separately. Attach Files (If multiple uploads are required, please select and upload files at the same time. Additional files can also be added via the edit function)

1. **Strategic Fit**

|  |
| --- |
| **Q: What are the objectives of the scheme?** The objective(s) must be SMART (Specific, Measurable, Achievable, Realistic, Time-bound) – max. 400 words |
| **A:**  |
| **Q: Current and Future issues – What are the local and wider issues that this scheme will address in the short and long term?** Include baseline data where available. What will happen if no action is taken? E.g. lack of physical activity, climate change, obesity and poverty. Attach any evidence you have that may illustrate your points e.g photographs, baseline monitoring. Your local Well-being Assessment may include relevant information to support your answer – max 400 words |
| **A:**  |
| **Q: Does this scheme fit with existing local and national policies and plans?** e.g. Local Transport Plan and other related policies and plans. Refer to your local PSB Well-being Plan and Assessment and your own local authority Well-being Plan. Does the scheme contribute to wider policy or strategy areas? e.g. de-carbonisation, air quality, health, green infrastructure, biodiversity, play sufficiency? |  |
| **A: Please provide further details:** (max. 250 words) |
| **Q: Supporting measures** - **Did you consider any supporting measures to help achieve the objectives?** Including non-infrastructure measures such as cycle training, travel plans etc. |  |
| **A: Please provide further details:** (max. 250 words) |
| **Q: Option Assessment - Did you consider any alternative options or arrangements?** e.g. whether provision should include off-road on on-road options, segregated or shared-use, provision of light segregation or speed reduction measures? How did you decide on your preferred option? |  |
| **A: Please provide a summary of any appraisal undertaken as evidence and attach any relevant documents to this application.** The appraisal should include an assessment of how each option performs against the scheme objective(s) and should form part of your WelTAG assessment – max 250 words: |

1. **Grant Objectives**

Please outline below how your scheme fits with the relevant grant objectives which support the WTS ambitions, in particular the ambition of Good for Economy and Places.

|  |
| --- |
| **Q: Encourage modal shift from car to active travel in isolation or in combination with public transport** (include evidence from any surveys of local stakeholders that might support this, reference to current travel to work data including journey lengths. Commentary on quality of provision at present and how will route facilitate modal shift e.g. priority of AT over motorised vehicles, provision of safe off-road facilities and links to public transport services) – max 250 words |
| **A:** |
| **Q: Improve active travel access to employment, education, key services, and other key traffic generating destinations –** max 250 words. |
| **A:** |
| **Q: Increase levels of active travel** (Provide any evidence that could demonstrate how the scheme will increase active travel levels. This could include survey data, PCT outputs or refer to the impact on levels of use experienced on other similar schemes within the LA area) – max 250 words |
| **A:** |
| **Q: Connect communities** (Provide information on how the scheme connects communities, including whether the scheme reduces community severance by overcoming existing physical or social barriers that currently prevents walking, cycling, or wheeling) – max 250 words |
| **A:** |
| **Number of files attached** (Please Enter) |  |

1. **Impact Assessment**

The Well-Being of Future Generations (Wales) Act 2015 places a duty on public bodies to seek to achieve the well-being goals and objectives in everything they do. How does your scheme fit with your local well-being goals/objectives? Refer to your local PSB Well-being Plan and Assessment and your own local authority Well-being plan.

|  |
| --- |
| **Q: Local Well-Being Objectives** – “Identify relevant local well-being objectives and state how the scheme will contribute”. – max 250 words per objective |
| **A:**  |
| **A:**  |
| **A:**  |
| **A:**  |
| **A:**  |
| **A:**  |
|  |
| **Good for people and communities – A transport system that contributes to a more equal Wales, a healthier Wales and that everyone has the confidence to use** |
| **Q: Does the scheme improve access for communities ranked in the bottom 15% of the WIMD overall or in terms of access to services, or with an identified social need** |  |
| **A: Please provide further details:** (max. 250 words): |
| **Good for the Environment - A transport system that delivers a significant reduction in Greenhouse gas emissions, maintains biodiversity and ecosystem resilience, and reduces waste.** |
| **Q: How will your scheme protect or enhance ecology, biodiversity or green infrastructure and minimise its own negative impacts?** E.g. minimising waste, construction and transport emissions; habitat loss or deterioration, increasing tarmacked or paved surface area – max 250 words |
| **A:**  |
| **Good for the Economy and Places - A transport system that contributes to our wider economic ambitions, helps local communities, supports a more sustainable transport supply chain, uses the latest innovations and addresses transport affordability.** |
| **Q: Will the scheme support the Metro programme by facilitating integration between sustainable transport modes to support enhanced access to services and employment?** |  |
| **Good for Culture and the Welsh Language - A transport system that supports the Welsh language, enables more people to use sustainable transport to get to arts, sport, and cultural activities, and protects and enhances our historic environment** |
| **Q: Will the scheme promote or provide cultural impact** (including Welsh and other languages, artwork, cultural diversity e.g. BAME communities) |  |
| **A: Please provide further details:** (max. 250 words) |
| **Number of files attached** (Please Enter) |  |

1. **Infrastructure Quality**

|  |
| --- |
| **Q: Current Condition: What are the existing walking and cycling audit scores (using the Active Travel Act Guidance Audit Tools) for the route to be improved?**Where multiple ATNM routes are likely to be affected by the proposals (e.g. for a package of schemes) please provide the audit score for the route which scores lowest of all ATNM routes affected. Where a new route is proposed in an area where there is no dedicated active travel provision but active travel journeys could be undertaken within the existing highway network, the audit should capture the existing conditions (e.g. on-road) for routes where such journeys take place. |
| **Walking Audit Score** – Please insert the audit score as a percentage % |  |
| **Cycling Audit Score** – Please insert the audit score as a percentage % |  |
| **Q: Proposed condition:** **What are the projected walking and cycling audit scores (using the Active Travel Act Guidance Audit Tools) for the proposed route following completion of the scheme?** This score must be provided given the anticipated stage of development and should be based on suggested enhancements identified through the completion of the audit tools. Scores should be realistic as, for example, the majority of schemes are unlikely to achieve a score of 100%.. Where multiple ATNM routes are likely to be affected (e.g. for a package of schemes) please provide the audit score for the route which scores lowest of all ATNM routes affected. |
| **Proposed Walking Audit Score:** – Please insert the audit score as a percentage % |  |
| **Proposed Cycling Audit Score:** – Please insert the audit score as a percentage % |  |
| **Q: Will the scheme achieve the recommended design standards set out in the Active Travel Act Guidance throughout** e.g. route widths, gradients. Information from your route audits will assist in completing this response |  |
| **A: If no, please provide a summary of main issues along with any evidence that supports an audit trail of design as to why the best practice level of provision cannot be provided** – max 400 words: |
| **Q: Please indicate below which of the design principles hierarchy more accurately reflects the majority of the scheme? (Please select a single option)** |
| **Separation of pedestrians from cyclists and motor traffic through provision of segregated off-carriageway infrastructure;** if necessary through reallocation of road space |[ ]
| **Separation of pedestrians and cyclists from motor traffic through the provision of shared-use off-carriageway infrastructure** |[ ]
| **Improve on-road conditions to encourage an increase in cycle use within existing highway, for example by reducing traffic volumes and speeds** |[ ]
| **None** |[ ]
| **A: If none of the hierarchy principles apply to the scheme, please provide further details here** – max 400 words |
| **Q: Has a feasibility study or concept design been completed?** If yes, please attach any relevant documents (e.g. feasibility study/concept drawing) to this application as evidence. |  |
| **Q: Has a preliminary design of the preferred option been completed?** If yes, please attach any relevant documents (e.g. feasibility study/concept drawing) to this application as evidence. |  |
| **Q: Has a detailed design of the preferred option been completed?** If yes, please attach any relevant documents (e.g. feasibility study/concept drawing) to this application as evidence. |  |
| **Q: How have you ensured that the scheme enhances or enables access for all users? Where you have engaged with groups with protected characteristics, how has that influenced the design?** Max 250 words |
| **A:** |
| **Q: Number of files attached** (Please Enter) |  |

1. **Monitoring and Evaluation**

What monitoring and evaluation is planned as part of the project? How and when will you measure if the scheme has been successful?

|  |  |
| --- | --- |
| **Q: Has a monitoring and evaluation plan been prepared?** |  |
| **A: If yes, please provide a summary below or attach relevant documents as evidence. If no, a template is provided in the guidance to assist you in preparing one** - max. 250 words: |
| **Q: What monitoring or evaluation work has already taken place?** |  |
| **A:Please provide a summary of the key findings below** – max 250 words: |
| **Q: Number of files attached** (Please Enter) |  |

1. **Community and Engagement**

What stakeholders have you involved in the development of your project, and how have you involved residents in identifying the need for, and design of, this project?

|  |  |
| --- | --- |
| **Q: Has a stakeholder engagement plan been prepared?** |  |
| **A: If yes, please provide a summary below or attach any relevant documents as evidence – If no, a template is provided in the guidance to assist you in preparing one** - max. 250 words: |
| **Q: What scheme specific stakeholder engagement work has taken place beyond the initial ATNM consultations?** |  |
| **A: Please provide a summary of the engagement and its impact below and attach any relevant documents to this application as evidence** (e.g. design change logs where available) – max 250 words: |
| **Q: What specific activities have taken place to engage with children and young people and groups with protected characteristics (beyond the initial ATNM consultations)?** – max 250 words |
| **A:**  |
| **Q: What promotional activities are included as part of the project?** |  |
| **A: Please provide a summary below and attach any relevant documents to this application as evidence** – max 250 words: |

1. **Deliverability**

Can the scheme be delivered? What are the risks? A project plan that identifies timelines for activities and key milestones must be provided for each scheme appropriate to the scale, complexity and risks associated with the scheme.

|  |
| --- |
| **Q: How will the scheme be procured and delivered?** – max 250 words |
| **A:**  |
| **Q: What are the key activities and milestones identified?**Provide a summary of the key dates below and attach a copy of your project plan if appropriate. Include actual/anticipated dates for completion of Stages (see guidance) and other milestones. This should include, as a minimum, design, timing of approvals, procurement, construction period and anticipated completion where applicable – max 250 words |
| **A:** |
| **Q: Have tender documents been prepared? (Yes/No)** |  |
| **Q: Do the tender documents include a Bill of Quantities? (Yes/No)** |  |
| **Q: Has a tender process been undertaken? (Yes/No)** |  |
| **Q: What key risks been identified?** |  |
| **A: Please provide a summary of key risks and attach relevant evidence e.g. risk register** – max 250 words: |
| **Q: Have all the necessary permissions been identified?** *(e.g. TROs, flood-risk permits)* |  |
| **A: If yes, what permissions are required?** – max 250 words: |
| **Q: Have all the necessary permissions been secured?** |  |
| **A: If yes, please provide a summary below and attach relevant evidence to provide confirmation (e.g. email or other correspondence). If no, what permissions have been secured, which remain outstanding and what is their current status?** – max 250 words: |
| **Q: Have all land ownership requirements been identified or resolved?**  |  |
| **A: Please provide a summary below including details of known land ownership issues and evidence of any that have been resolved** – max 250 words: |
| **Have you undertaken your Regulatory Impact Assessments including EQIA?**  |  |
| **A: If yes, please provide evidence and information of whether it resulted in any changes to the proposals. If no, please provide details of when one is to be carried out** – max 250 words: |
| **Have any other survey requirements been identified or undertaken?** E.g. utilities, SUDS engagement, ecological, archaeological |  |
| **A: Please provide a summary below** – max 250 words: |
| **Number of files attached** (Please Enter) |  |