

Food Business Accelerator Scheme



Llywodraeth Cymru
Welsh Government

Expression Of Interest

Privacy Notice: Welsh Government grants

How we will handle any personal data you provide in relation to your grant application or request for grant funding.

The Welsh Government provides a wide range of grant schemes to help deliver our policies and create a fairer, more prosperous Wales.

The Welsh Government will be data controller for any personal data you provide in relation to your grant application or request for grant funding. The information will be processed as part of our public task (i.e. exercising our official authority to undertake the core role and functions of the Welsh Government) and will help us assess your eligibility for funding.

Before we provide grant funding to you, we undertake checks for the purposes of preventing fraud and money laundering, and to verify your identity. These checks require us to process personal data about you to third party fraud prevention agencies.

If we, or a fraud prevention agency, determine that you pose a fraud or money laundering risk, we may refuse to provide the grant funding you applied for, or we may stop providing existing grant funding to you.

A record of any fraud or money laundering risk will be retained by the fraud prevention agencies, and may result in others refusing to provide services, financing or employment to you.

In order to assess eligibility, we may also need to share personal information relating to your application with:

- Natural Resources Wales
- Animal and Plant Health Agency
- Veterinary Medicine Directorate
- Welsh Local Authorities
- Food Standards Agency Wales
- DEFRA
- Other UK Government Agriculture Offices
- Regulatory authorities, such as HM Revenue and Customs, Local Authorities, Health and Safety Executive and the Police.

We may also share your information with organisations which deliver training, knowledge transfer and innovation advice and support on behalf of the Welsh Government for the purposes of appropriate targeting of support.

Your information, including your personal information, may be the subject of a request by another member of the public. When responding to such requests the Welsh Government may be required to release information, including your personal information, to fulfil its obligations under the Freedom of Information Act 2000, the Environmental information Act 2004 or the Data Protection Act 2018.

The Welsh Government will publish details of the amounts paid to Rural Support beneficiaries. Data will be published for all beneficiaries on a searchable website and will include the name and locality of the farmer/land manager and details of the amounts and schemes for which subsidy has been paid. However, for those receiving less than the equivalent of £1,250 in subsidies the name will be withheld. The data will be published annually on 31 May and remain available for two years from the date it is published. The information will be available on the Defra website at: www.cap-payments.defra.gov.uk

We will keep personal information contained in files in line with our retention policy. If successful in your application, then your personal data will be kept for 7 years after the date when you, as grant recipient, are free from all conditions relating to the grant awarded and all payment have been made. If you are unsuccessful, your details will be kept for one year after the date you provided them.

Under the data protection legislation, you have the right:

- to access the personal data the Welsh Government holds on you
- to require us to rectify inaccuracies in that data
- to (in certain circumstances) object to or restrict processing
- for (in certain circumstances) your data to be 'erased'
- to lodge a complaint with the Information Commissioner's Office (ICO) who is the independent regulator for data protection.

For further details about the information the Welsh Government holds and its use, or if you want to exercise your rights under the GDPR, please see contact details below:

Data Protection Officer
Welsh Government
Cathays Park
CARDIFF
CF10 3NQ

Email: dataprotectionofficer@gov.wales

The contact details for the Information Commissioner's Office are:

2nd Floor, Churchill House
Churchill Way
Cardiff
CF10 2HH

Telephone: 0330 414 6421
Website: <https://ico.org.uk/>

Should you have any queries regarding this privacy statement please contact the RPW Customer Contact Centre.

<https://gov.wales/privacy-notice-welsh-government-grants>

This is a capital investment fund supported through the Welsh Government

Please refer to the Guidance Notes for the Scheme as these contain the full details of the key eligibility criteria, project eligibility and eligible costs.

1.1 Applicant's business name and address

Name of Business	<input type="text"/>
Contact	<input type="text"/>
Address	<input type="text"/>
Postcode	<input type="text"/>
Telephone Number	<input type="text"/>
Email Address	<input type="text"/>
Web Address	<input type="text"/>

1.2 Project name and Address, if different to the above

Name	<input type="text"/>
Address	<input type="text"/>
Postcode	<input type="text"/>
Telephone Number	<input type="text"/>
Mobile Number	<input type="text"/>
Email Address	<input type="text"/>

1.3 Business or Organisation Details (Tick if applicable)

Status

Sole Trader Partnership

Private Limited Company Other (please state)

Business Size

Start-Up Micro

SME Large

Company Reg No. (if applicable)

Charity No. (if applicable)

Details of all Directors/Trustees

Accreditation Please provide evidence where applicable

Environmental Health Certificate Food Hygiene Certificate

SALSA BRC

OTHER

Current Food Hygiene Star Rating 1 TO 5
Must be 3 or above to be eligible

Are you VAT Registered? Yes No

Businesses that are not VAT Registered are Ineligible

VAT Number

CRN No.

Registered for RPW Online? Yes No

2.1 Name of Project

2.2 Project Description – Max 200 words

A brief and concise explanation of what activities will be undertaken and/or what investment will be made during the project including a very brief outline of what the money will be spent on and what is expected to be achieved by doing this project.

2.3 Project Timetable

Project Start Date

DD/MM/YYYY

Project End Date

DD/MM/YYYY

2.4 Project Costs

Building works	£	<input type="text"/>	Equipment, Fixtures and Fittings	£	<input type="text"/>
IT Equipment	£	<input type="text"/>	Professional Fees	£	<input type="text"/>
Total Eligible Project Cost	£	<input type="text"/>	Total Grant Requested %	£	<input type="text"/>

2.5 Employment

No of Full Time Employees
(Full Time equivalents based on 30 hours per week)

Before After

Jobs Safeguarded: Before After

2.6 Planning Permission

Is planning permission required to enable this project to go ahead? Yes No

Planning Approval Reference Number*

*Where applicable, planning must be obtained prior to submission of EOI

3.0 Project Funding

	Amount (£)	Confirmed	
		Yes	No
Share capital / capital account	<input type="text"/>	<input type="checkbox"/>	<input type="checkbox"/>
Bank and other loans	<input type="text"/>	<input type="checkbox"/>	<input type="checkbox"/>
Overdraft	<input type="text"/>	<input type="checkbox"/>	<input type="checkbox"/>
Existing cash balance / reserves	<input type="text"/>	<input type="checkbox"/>	<input type="checkbox"/>
Other public / private sector funding (Please specify)	<input type="text"/>	<input type="checkbox"/>	<input type="checkbox"/>
Total Match Funding	<input type="text"/>	<input type="checkbox"/>	<input type="checkbox"/>

EOI Selection Criteria

All projects will be expected to deliver against the ambitions set out in A Vision for the Food and Drink Industry from 2021 'Building on Success' [Vision for the food and drink industry from 2021 \(gov.wales\)](#)

'To create a strong and vibrant Welsh food and drink sector with a global reputation for excellence, having one of the most environmentally and socially responsible supply chains in the world.'

Proposed Projects will be scored using the following scoring scale. Successful EOI's will need to score a minimum Medium across all criteria to proceed to full application.

High – The applicant has provided robust and detailed responses against all of the evidence required and demonstrates minimal risk.

Medium – The applicant has provided satisfactory and detailed responses against the evidence requirements and demonstrates a low level of risk.

Low – The applicant has provided incomplete or insufficient responses against the evidence requirements and demonstrates an unacceptable level of risk.

Maximum 500 words per question. Words over the maximum count will not be considered. All evidence supplied must be within the word count. Additional documentation will not be considered.

1. Growth

Our Vision objective is that every year the turnover value of Wales' food and drink sector will proportionately grow more than the rest of the UK, and to at least £8.5bn by 2025.

*Please note, where a business is owned by a parent company, or is located at more than one site, the turnover value must be for the project site only, NOT a group turnover.

To support this, you must demonstrate how your project will achieve an increase in sustainable turnover* and clearly explain the assumptions underlying those projections, providing evidence where possible.

2. Sustainability

Underpinned by A Net Zero Future [WG44621 Working together to reach Net Zero: All Wales Plan 2021-25 \(gov.wales\)](#) it is crucial that we help the food and drink industry to decarbonise but also maximise the opportunities that the transition to Net Zero Wales provides. Our headline vision for the food and drink industry promotes reaching the highest levels of environmental and social sustainability.

Please demonstrate and evidence how your project will deliver clear and measurable sustainability outcomes.

3. Innovation

An economically vibrant and forward-thinking industry must be innovative to capture markets and move forward. Food Innovation Wales and Project HELIX have supported food and drink companies to grow, innovate, compete and reach new markets
[Project HELIX \(E\).pdf](#).

Please demonstrate and evidence the measurable level of innovation, improvement to productivity and quality that your project will deliver.

A large, empty rectangular box with a thin black border, intended for the applicant to provide evidence and details regarding innovation, productivity, and quality improvements. The box is currently blank.

4. Fair Work, Skills Development and Career Pathways

Our approach to the food and drink industry has a key role in creating a prosperous and resilient Wales, guided by the Well-being of Future Generations (Wales) Act. Fair Work means treating every worker with decency and respect. It includes fair pay, equality, health and safety, and skills development. [Fair Work Commission | GOV.WALES](#)

Please demonstrate and evidence how the project will contribute to your commitment to Fair Work, Skills Development and Career Pathways.

5. Value for Money

Projects are required to provide value for money. Projects will be given a score based on forecasted increase in turnover within three years of completion (a), divided by requested grant value (b).

e.g. a project forecasting an increase in turnover of £100,000 within three years of completion of the project and requesting a grant of £20,000 would have a (a/b) value of 5.0 (Scoring Scale 'High'). A project forecasting an increase in turnover of £50,000 within three years of completion of the project and requesting a grant of £40,000 would have a (a/b) value of 1.25 (Scoring Scale 'Low').

The (a/b) values for all projects in the window will result in a score being allocated as shown below:

	Scoring Scale
Forecasted increase in turnover/grant (a/b) score above 4.1	High
Forecasted increase in turnover/grant (a/b) score between 3.0 and 4.0	Medium
Forecasted increase in turnover/grant (a/b) score between 0 and 2.9	Low

Please provide a forecast below giving details of your projected increase in turnover within three years of project completion. Please also confirm the amount of grant requested as per box 2.4 above.