



Llywodraeth Cymru  
Welsh Government



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Welsh Government

Paul Egan  
Deputy Chief Executive  
One Voice Wales  
24c College Street  
Ammanford  
SA18 3AF

29 November 2022

Dear Paul

**Variation to the Award letter dated 03 May 2022 –**

**(i) Award of Funding in relation to encourage the take up of training and development in the sector, aimed at:**

- (i) Strengthening financial management and governance of councils;**
- (ii) Increasing the amount of general training undertaken by councillors;**
- and**
- (iii) Code of conduct training for councillors.**

**(ii) Award of Funding, £44,890 in relation to creating more Local Places For Nature (LPfN) across Wales.**

This letter follows a requirement by Welsh Government to amend the purpose of the 2022-23 funding at Schedule 1 (1. Training and Development'). The full funding envelope remains at **£62,000** (sixty-two thousand pounds).

With effect from 25 October, the Award of Funding Letter shall be varied to include the provision to support the transitional process affecting certain community councils who have implemented changes to their community areas and develop sector-specific support materials on employment matters for community councils who are merging. As shown in the amended Schedule 1 appended at **pages 3 and 4** of this letter. This variation recognises the timing of the costs incurred. While the work began in part in the 2021-22 awarding year for this grant, and was referred to in the variation letter dated 4 March 2022, the substantial work progressed during 2022-23 and a claim made on 8 July 2022.

*Rydym yn croesawu derbyn gohebiaeth yn Gymraeg. Byddwn yn ateb gohebiaeth a dderbynnir yn Gymraeg yn Gymraeg ac ni fydd gohebu yn Gymraeg yn arwain at oedi.*

*We welcome receiving correspondence in Welsh. Any correspondence received in Welsh will be answered in Welsh and corresponding in Welsh will not lead to a delay in responding.*



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The element of the Award of Funding letter relating to creating more Local Places for Nature is unchanged.

Except as expressly varied in this letter, the Award of Funding Letter shall continue in full force and effect and shall be read and construed as one document with this letter. Unless the context requires otherwise, references in the Award of Funding Letter to "the Conditions" or "this award of Funding" shall be to the Conditions or the award of Funding (as the case may be) as amended by this letter.

This letter and any disputes or claim (including any non-contractual disputes or claims) arising out of or in connection with it its formation or its subject matter are to be governed by and construed in accordance with the laws of Wales and England as applied in Wales and the parties hereto submit to the exclusive jurisdiction of the courts of Wales and England.

Please sign the enclosed copy of this letter to confirm that One Voice Wales agrees to the variations referred to in this letter. Please return the signed copy of this letter to [Redacted – s40 Personal Information] at the Welsh Government.

Yours sincerely

[Redacted – s40 Personal Information]

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## SCHEDULE 1 The Purposes

The Purpose of the Funding is to encourage the take up of training and development in the sector, and is aimed at:

- (i) Strengthening financial management and governance of councils;
- (ii) Increasing the amount of general training undertaken by councillors;
- (iii) Code of conduct training for councillors; and
- (iv) Supporting the sector to manage employment matters arising from community and town council boundary changes

[Information redacted]

All bursary support (i.e bursary support for *Financial Management and Governance training and General training*)

Up to **£62,000** of the Funding specified above must be used by you to provide grants to community and town councillors (beneficiaries).

You are responsible for managing all grants to Beneficiaries and ensuring that all necessary procedures and processes are put in place before any grant is awarded.

You must put in place appropriate grant terms and conditions ensuring that they are in line with and, not in conflict with any of the requirements set out in the Conditions.

In accordance with Condition 10, we may from time-to-time request information about the Scheme and any grant paid under the Scheme. Any failure by you to provide satisfactory information will be deemed a Notification Event.

Nothing in this Schedule shall relieve you of any of your obligations to us as set out in the Conditions.

**(iv) Development of support for employment matters arising from community and town council boundary changes**

Up to **£10,000** of the Funding above may be used to support the transitional process affecting certain community councils who have implemented changes to their community areas and develop materials to support community and town councils to manage employment matters arising from boundary changes - whether these happen through reviews or voluntary grouping of councils.

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These materials may include, but are not limited to, process maps, template letters and handling guidance for a range of scenarios. The outputs of this process would be considered training and support materials to be retained by One Voice Wales to use with member councils in future.

The total amount of the funding for parts (i), (ii), (iii) and (iv) must not exceed **£62,000**.

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**TWO SIGNATORIES ARE REQUIRED**

We hereby accept this variation to the award of Funding under **Award letter dated 3 May 2022 - Award of Funding in relation to encourage the take up of training and development in the sector** and the Conditions relating to the Funding.

\_\_\_\_\_  
An authorised signatory of **One Voice Wales** Signature

\_\_\_\_\_  
Name

\_\_\_\_\_  
Job Title

\_\_\_\_\_  
Date

\_\_\_\_\_  
An authorised signatory of **One Voice Wales** Signature

\_\_\_\_\_  
Name

\_\_\_\_\_  
Job Title

\_\_\_\_\_  
Date

*Rydym yn croesawu derbyn gohebiaeth yn Gymraeg. Byddwn yn ateb gohebiaeth a dderbynnir yn Gymraeg yn Gymraeg ac ni fydd gohebu yn Gymraeg yn arwain at oedi.*

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