



Llywodraeth Cymru
Welsh Government

2023 Single Application Form (SAF) Online How to Complete Guide - Addendum



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2023 Single Application Form (SAF) Online How to Complete Guide - Addendum

This addendum refers to the 2023 Single Application Form (SAF) Online How to Complete Guide published March 2023. Changes and additions are made to Business Details - Enterprise Type of the original booklet and a new Section has been added for Growing for the Environment.

This is now superseded by the following:

Enterprise Type

You must tick all Enterprise Types applicable to your farming business.

Business Details Enterprise Type

All items marked with * must be entered.

Can you please tick all the enterprises applicable to your farming business: *

<input type="checkbox"/> Arable	<input type="checkbox"/> Beef
<input type="checkbox"/> Dairy	<input type="checkbox"/> Grassland / Forage only
<input type="checkbox"/> Horticulture	<input type="checkbox"/> Pigs
<input type="checkbox"/> Indoor Poultry	<input type="checkbox"/> Outdoor Poultry
<input type="checkbox"/> Sheep / Goats	<input type="checkbox"/> Woodland
<input type="checkbox"/> Other	

Arable:

You should only tick this enterprise if as a business you have land cultivated for crop production – including land used for combinable crops, crops grown for fibre, root crops, crops grown for animal feed such as forage maize and forage rape, field vegetables, cut flowers or bulbs and soft fruit (other than permanent crops*).

*Definition as per page 17 of the 2023 Single Application Rules Booklet. Whether it's for growing crops for feeding to animals on your own farm or if you are selling arable crops.

Beef:

You should only tick this enterprise if as a business you rear cattle for meat production that is not for your own consumption, either via a suckler herd or through buying and rearing calves or store cattle. You should not tick this if someone else is using your land for grazing or housing cattle.

Dairy:

You should only tick this enterprise if as a business you have animals producing Milk that is not for your own consumption. You should not tick this if someone else is using your land for grazing or housing dairy animals.

Grassland / Forage only:

You should only tick this enterprise if you have no grazing animals yourself, where your main enterprise is mowing, baling hay and/or silage, selling fodder or Grass letting your land to other farmers to graze their animals. You should not tick this if you have your own animals which are used for Dairy, Beef, Sheep or other enterprises.

Horticulture:

You should only tick this enterprise if you are a producer of commercial horticultural crops. (Horticultural crops are edible fruit, vegetables ornamental plants, flowers and tree nurseries.). You should not tick this if you are only growing crops for your own personal consumption.

Pigs:

You should only tick this enterprise if as a business you rear pigs for meat or breeding that is not for your own consumption. You should not tick this if someone else is using your land for grazing or housing pigs.

Indoor poultry:

You should only tick this enterprise if as a business you rear indoor poultry for meat, egg production or breeding that is not for your own consumption. You should not tick this if someone else is using your land for housing poultry.

Outdoor poultry:

You should only tick this enterprise if as a business you rear outdoor poultry for meat, egg production or breeding that is not for your own consumption. You should not tick this if someone else is using your land for grazing or housing poultry.

Sheep/Goats:

You should only tick this enterprise if as a business you rear sheep for meat, breeding, dairy, or wool production that is not for your own consumption. You should not tick this if someone else is using your land for grazing or housing sheep/goats.

Woodland:

You should only tick this enterprise if as a business you have woodland that is being used with for the selling of or the intention of selling timber products, this would include selling quantities (i.e. more than a few bags to neighbours) of firewood. Do not tick this box if you do not have commercial woodland areas and/or do not sell wood to others.

If 'Other' please provide details in the text box as shown in the below screenshot. This should only include activities linked to your main farming business.

Other: May include Equine, Deer, Camelids etc, Non Agricultural Activities do not need to be declared.

Business Details Enterprise Type

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All items marked with * must be entered.

Can you please tick all the enterprises applicable to your farming business: *

<input type="checkbox"/> Arable	<input type="checkbox"/> Beef
<input type="checkbox"/> Dairy	<input type="checkbox"/> Grassland / Forage only
<input type="checkbox"/> Horticulture	<input type="checkbox"/> Pigs
<input type="checkbox"/> Indoor Poultry	<input type="checkbox"/> Outdoor Poultry
<input type="checkbox"/> Sheep / Goats	<input type="checkbox"/> Woodland
<input checked="" type="checkbox"/> Other	

Please provide details (maximum 255 characters) *

(0/255)

Growing for the Environment:

Crops planted for the Growing for the Environment Scheme should be included in the Field Data Detail Section using the relevant crop code of the crop planted as listed in the ANNEX 2: LAND / AREA DECLARATION AND USE CODES.

Please Note: for the Mixed leys option you should use the crop code of the predominant crop within the seed mixture.

Where establishing a crop for Growing for the Environment Scheme after the 15 May the crop code should be entered in the **secondary crop code** and the **planting month** in the Field Data Detail Section.

Field Data Detail

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Sheet Reference	Field Number	Field Name	Field Size	Follow Up	EU RD Schemes					
					Claim	GA	GO	GWCP	GCM	GCP
✓	[REDACTED]	[REDACTED]	0.81	<input type="checkbox"/>	Claim	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
					MEA Help	0.81	0.81			

You do not need to provide a Sketch Map for this Field.

BPS		RT Schemes - OCS	
Maximum Eligible Area Help	Claimed Area	Maximum Eligible Area Help	Claim
0.81	0.81	0.81	<input checked="" type="checkbox"/>

Crop	Area	Claim BPS	Tenure Help	Feature Change Date Help	Secondary Crop Help	Planting Month Help	
GR2 Help	0.81	<input checked="" type="checkbox"/>	O Help				+ Add Crop Remove

Contact Details

Farmer Enquiries – Customer Contact Centre

Your first point of contact for all telephone enquiries and email correspondence should be the Customer Contact Centre where staff are on hand to provide information and answer queries.

You can use the 'Messages' page on your RPW Online account to send an enquiry to the Customer Contact Centre. Alternatively, you can use the following contact details:

Tel: 0300 062 5004

PO Box address: Rural Payments Wales, PO Box 251, Caernarfon, LL55 9DA

The Customer Contact Centre opening times will be extended during the SAF application window as follows:

- 1 March to 28 April 2023 (excluding Bank Holidays):
Monday to Friday: 09:00am to 16:00pm
- 2 May to 15 May 2023:
Monday to Thursday: 09:00am to 17:00pm
Friday: 09:00 to 16:00

