

24 May 2023

Dear

**ATISN 17438**

Thank you for your request which I received on 25 April 2023. I have set out at Annex 1, the questions you submitted and my response to each.

If you are dissatisfied with the Welsh Government's handling of your request, you can ask for an internal review within 40 working days of the date of this response. Requests for an internal review should be addressed to the Welsh Government's Freedom of Information Officer at:

Information Rights Unit  
Welsh Government  
Cathays Park  
Cardiff  
CF10 3NQ

or e-mail: [Freedom.ofinformation@gov.wales](mailto:Freedom.ofinformation@gov.wales)

Please remember to quote the ATISN reference number above.

You also have the right to complain to the Information Commissioner. The Information Commissioner can be contacted at:

Information Commissioner's Office  
Wycliffe House  
Water Lane  
Wilmslow  
Cheshire  
SK9 5AF

Telephone: 0303 123 1113

Website: [www.ico.org.uk](http://www.ico.org.uk)

However, please note that the Commissioner will not normally investigate a complaint until it has been through our own internal review process.

Yours sincerely

## Annex 1

You asked for the following information, in relation to contracts and frameworks Welsh Government have obtained or will be bringing to tender for grounds maintenance, environmental services and similar – including but not limited to landscaping, arboriculture / tree services, hard landscaping, interior floristry, and grass maintenance:

- *What are the current plans moving forward in regard to obtaining suppliers for grounds maintenance (and similar) services?*
- *Actual spend on the contracts/frameworks (and any sub lots), from the start of the contract to the current date.*
- *Start date & duration of frameworks/contracts?*
- *Could you please provide a copy of the service/product specification given to all bidders for when the contracts/framework(s) were last advertised?*
- *Is there an extension clause in the framework(s)/contract(s) and, if so, the duration of the extension?*
- *Has a decision been made yet on whether the framework(s)/contract(s) are being either extended or renewed?*
- *Who is the senior officer (outside of procurement) responsible for these contracts/frameworks?*

### **Welsh Government Administrative Estate:**

The Welsh Government administrative estate does not have a separate contract for ground maintenance as this is part of our soft facilities management contract and these services are sub-contracted by them. Our soft facilities management contract also covers cleaning, security, waste management and pest control. All expenditure on ground maintenance is charged within the overall cost from the soft facilities management contractor and this contract is due for renewal from 1 April 2024.

### **Cadw:**

The Welsh Government's historic estate, cared for by Cadw is covered by a Total Facilities Management contract operated by Vinci. The grounds maintenance requirement is part of this contract and as such the services are sub-contracted by them. All expenditure on grounds maintenance is charged within the overall cost of the contract and the contract expiry is January 2025.

### **ETC – Business and the Regions – Property Infrastructure**

The economy property portfolio uses a total facility management model with all hard, soft and managed services bundled together in a single contract let to a single prime contractor. Individual services such as grounds maintenance, environmental services and similar are sub-contracted by the prime contractor and not Welsh Government. The current Prime contractor is Vinci Facilities, and all enquiries should be directed to [welshgov.helpdesk@vincifacilities.com](mailto:welshgov.helpdesk@vincifacilities.com)

In addition:

There are no plans to change the current contract model, the Welsh Government (Economy) is not invoiced for spend exclusively on grounds maintenance and the like.