# Annex A: Model letter of notification of home education

Headteacher’s name

Address

Date

Dear [Headteacher’s name]

RE: [child’s name and date of birth]

I require [child’s name] to be deleted from the school register as I will be home educating him/her from xx/xx/xx.

I wish for his or her name to be removed from the admissions register under   
Regulation 8(1)(d) of the Education (Pupil Registration) (Wales) Regulations 2010.

Yours sincerely

[Your name]