CYNGOR PARTNERIAETH Y GWEITHLU
WORKFORCE PARTNERSHIP COUNCIL

WPC Joint Executive Committee (JEC)

Agenda

14 June 2023 – (10:30am-12:00pm)

Virtual Meeting

Chair – Reg Kilpatrick – Welsh Government

Item	Agenda Item	Owner	Style
1	Introduction	Chair	Verbal
	For Approval/Decision		
2	Agile and Flexible Working - Review	Chris Llewellyn	Paper
3	WPC Agreements – Next Steps	Shavanah Taj	Paper
4	4 - Day Week Working Group - Update	Reg Kilpatrick	Paper
	For Discussion		
5	Equality Action Plans - Update	Bethan Thomas	Paper
6	Short-term Communications Plan	Andrew Davies	Paper
7	Sexual Harassment in the Workplace	Sharon West	Verbal
8	JEC Matters Arising – Paper to Note	Chair	Paper
9	AOB	Chair	Verbal

Summary of decisions and actions

Joint Executive Committee (JEC) of the Workforce Partnership Council (WPC)

Agenda item 1: Introduction

Decision

    i.   No decisions recorded.

Action

    i.   No actions recorded.

Agenda item 2: Agile and Flexible Working – Review

Decision

    i.   The JEC agreed to add the review of implementation of the Agile and Flexible Working report's recommendations as part of the WPC Agreements workstream.

Action

    i.   Welsh Government HR to draft a note on the Welsh Government's agile and flexible working policy so it could be shared with JEC members.

    ii.   WPC Support Team to add the Agile and Flexible Working Report review to the WPC Agreement workstream.

    iii.   JEC members to nominate a point of contact from their respective networks to the WPC Support Team to explore how WPC agreements have been implemented.

Agenda item 3: WPC agreements – next steps

Decision

    i.   The JEC agreed the proposals contained in the paper for this item.

Action

    i.   The WPC Support Team to establish a working group to re-launch and cascade current WPC Agreements using existing networks. This would include an exercise to consider which Agreements should be in scope.

Agenda item 4: 4 Day Week Working Group – update

Decision

    i.   The JEC agreed to the proposed definition of the four-day working week.

ii.   The formation of sub-groups aligned to the 4-Day Week Working Group was agreed by the JEC.

iii.   Due to the high workload of the Working Group the agile and flexible working report's recommendations would not be incorporated into the Group's workstreams.

Action

i.   No actions recorded.

Agenda item 5: Equality action plans - update

Decision

i.   No decisions recorded.

Action

i.   The JEC to promote the online technical briefing through their respective networks once a date had been organised.

Agenda item 6: Short-term Communications Plan

Decision

i.   No decisions recorded.

Action

i.   The JEC to promote and circulate the upcoming workshop opportunity through their networks.

Agenda item 7: Sexual harassment in the workplace

Decision

i.   JEC members to endorse the Wales TUC Sexual Harassment in the Workplace Toolkit throughout their networks.

ii.   Sexual harassment in the workplace to be included in the WPC Equalities Action Plan.

Action

i.   WPC Support Team to add sexual harassment in the workplace to the WPC Equalities Action Plan.

Agenda item 8: JEC matters arising – paper to note

Decision

    i.   The 2 on-going actions were noted and accepted by JEC members.

Action

    i.   No actions recorded.

Agenda item 9: AOB

Decision

    i.   No decisions recorded.

Action

    i.   No actions recorded.