



Information Management Strategy Calendar



Llywodraeth Cymru
Welsh Government

Academic year 2023/2024

Data is an important management tool for schools, local authorities and the Welsh Government. Accurate, up-to-date information can help save time, minimise burdens and inform decisions. This calendar is designed to help you plan your data management, alerting you to key dates for statutory returns and reporting arrangements.

For information on school performance measures, please visit **gov.wales/school-performance-measurement**

For information on the post-16 consistent measures, please visit
hwb.gov.wales/playlists/view/dcd4b8f7-f5cf-4789-8e70-f6751bfa46bc/en/1

All dates for statistical bulletins below are provisional. Exact publication dates will be confirmed at
gov.wales/statistics-and-research/upcoming

An electronic version of this calendar is available at **gov.wales/information-and-data-collection-calendar**
These scheduled dates may be subject to change and any future updates or corrections will be made to the electronic version only.

For data-related queries, e-mail us at **IMS@gov.wales** or visit **gov.wales**
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September 2023

M	T	W	T	F	S	S	This month	Publication of the 2023 Pupil Level Annual School Census (PLASC) results statistical release.
				1	2	3	This month	Don't forget to issue a privacy notice to all new entrants and new workforce members and a data checking form to all pupils and workforce members.
4	5	6	7	8	9	10	12/09/2023	DEWi goes live for schools to upload Post-16 collection 2022/2023 data to the Welsh Government.
11	12	13	14	15	16	17	15/09/2023	The submission of primary school attendance data to the Welsh Government is due. Your local authority will advise you of their deadline.
18	19	20	21	22	23	24		
25	26	27	28	29	30			

Reminders

- Have you submitted your **primary school attendance data** to DEWi for consideration by your local authority?
- Have you updated your Management Information System (MIS) and run the Hwb provisioning tool in preparation for the **Personalised Assessments**? To enable the system to operate, your school's data must be up-to-date.
- While updating your MIS, being mindful of UK GDPR, please ensure that you remove and/or do not import any CTFs for pupils who have not ended up being admitted to your school.
- Why not run your annual routine data checking exercise in plenty of time for the **School Workforce Annual Census (SWAC)**?



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October 2023

M	T	W	T	F	S	S	This month	
						1		Data packs Release 1. Includes provisional KS4 qualifications outcomes, secondary contextual and secondary attendance data.
2	3	4	5	6	7	8	06/10/2023	Provisional candidate reports only will be provided for validation purposes via DEWi.
9	10	11	12	13	14	15	06/10/2023	The submission of Post-16 data to the Welsh Government is due. Your local authority will advise you of their deadline.
16	17	18	19	20	21	22	13/10/2023	Final deadline for submission of amended primary attendance data for 2022/2023 following the validation period. Your local authority will advise you of their deadline.
23	24	25	26	27	28	29		
30	31							

Reminders

- Have you submitted your **Post-16** collection data to DEWi yet for consideration by your local authority?
- **Personalised Assessments:** have you signed the Headteacher agreement and allocated system functions to your teaching team for this year?
- Why not run your annual routine data checking exercise in plenty of time for the **PLASC?**



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November 2023

M	T	W	T	F	S	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

07/11/2023

SWAC census day: DEWi goes live for data to be uploaded to the Welsh Government.

w/c 13/11/2023
15/11/2023

Anti-bullying Week.

Second provisional candidate reports only will be provided for validation purposes via DEWi.

Notes



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December 2023

M	T	W	T	F	S	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

This month

08/12/2023

20/12/2023

25/12/2023

26/12/2023

Data packs Release 2: Includes final KS4 qualifications outcomes.

Final candidate reports will be provided via DEWi, together with a final SSSP (in the form of a direct link to My Local School and supporting text).

DEWi closes and the submission of the **SWAC** data is due

Christmas Day.

Boxing Day.

Notes



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January 2024

M	T	W	T	F	S	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

This month
01/01/2024
16/01/2024

Data packs Release 3: Includes primary attendance data.

UK Bank Holiday: New Year's Day.

PLASC and **Educated Otherwise Than At School (EOTAS)** census day: DEWi goes live for schools to upload PLASC data to the Welsh Government.

Reminder

- Have you updated your Management Information System (MIS) and run the Hwb provisioning tool in preparation for the **Personalised Assessments**? To enable the system to operate, your school's data must be up-to-date.
- Don't forget the **Personalised Assessments** can be taken at any time during the school year.

Notes



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February 2024

M	T	W	T	F	S	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29			

Reminder

- Have you submitted your **PLASC** data to DEWi yet for consideration by your local authority?

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March 2024

M	T	W	T	F	S	S	This month	
				1	2	3		Publication of the Consistent performance measures for post-16 learning (achievement): August 2022 to July 2023 statistical release.
4	5	6	7	8	9	10	This month	Provider reports for the Consistent performance measures for post-16 learning (achievement) .
11	12	13	14	15	16	17	01/03/2024	PLASC and EOTAS : the submission of PLASC and EOTAS data to the Welsh Government is due. Your local authority will advise you of their deadline.
18	19	20	21	22	23	24	29/03/2024	UK Bank Holiday: Good Friday.
25	26	27	28	29	30	31		

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April 2024

M	T	W	T	F	S	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

01/04/2024

UK Bank Holiday: Easter Monday.

Reminder

- Have you updated your Management Information System (MIS) and run the Hwb provisioning tool in preparation for the **Personalised Assessments**? To enable the system to operate, your school's data must be up-to-date.
- Don't forget the **Personalised Assessments** can be taken at any time during the school year.

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May 2024

M	T	W	T	F	S	S	06/05/2024	UK Bank Holiday: Early May.
		1	2	3	4	5	14/05/2024	National Data Collection (NDC): Specified date on roll for learners to be included in the return. DEWi goes live for schools to upload NDC teacher assessment data to the Welsh Government.
6	7	8	9	10	11	12	27/05/2024	Attendance collection for secondary schools: DEWi goes live for schools to upload data to the Welsh Government.
13	14	15	16	17	18	19	27/05/2024	UK Bank Holiday: Spring.
20	21	22	23	24	25	26		
27	28	29	30	31				

Reminder

- *Hwb Rollover – Hwb news article coming soon outlining school action required to prepare Hwb accounts in readiness for academic year 2024 – 2025.*

Notes



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June 2024

M	T	W	T	F	S	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

17/06/2024

The submission of **secondary school attendance** data to the Welsh Government is due. Your local authority will advise you of their deadline.

28/06/2024

Final deadline for submission of amended **NDC data** following the validation period. Your local authority will advise you of their deadline.

Reminder

- Remember to submit the information on learners new to the **English and Welsh-based education system (NEWBES)** to your local authority by the end of June.
- Remember to submit your **Common Transfer Files (CTF)** on to the **s2s** secure data transfer site as early as possible for pupils leaving or moving on to secondary school to avoid any upload problems.
- Have you submitted your **NDC** teacher assessment data to DEWi yet for consideration by your local authority?
- Have you updated your Management Information System (MIS) and run the Hwb provisioning tool in preparation for the **Personalised Assessments**? To enable the system to operate, your school's data must be up-to-date.
- Don't forget the **Personalised Assessments** can be taken at any time during the school year.
- Have you submitted your **secondary school attendance data** to DEWi yet for consideration by your local authority?



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July 2024

M	T	W	T	F	S	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

This month
This month
22/07/2024

24/07/2024

Publication of the 2024 **PLASC** results statistical release.
Publication of the **SWAC** results statistical release.
Final deadline for submission of amended **secondary school attendance** data following the validation period. Your local authority will advise you of their deadline.
DEWi goes live for schools to upload **primary school attendance** data to the Welsh Government. Remember to submit it during September. Your local authority will advise you of their deadline.

Reminder

- **Personalised assessments** – remember, whenever you update your MIS, the data for learners who have left your school will transfer to their new school and you will no longer have access to it.

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August 2024

M	T	W	T	F	S	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

This month
This month
26/08/2024

A level results day.
GCSE results day.
UK Bank Holiday: Summer.

Reminder

- Have you submitted your **primary school attendance** data to DEWi yet for consideration by your local authority?
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