

21 September 2023

Dear

**ATISN 18877**

Thank you for your request which was received on 24 August 2023. You asked for the following information, in relation to a recent job advertisement for the position of Animal Licensing Systems Co-ordinator for the Welsh Government (Post ID RTS206).

- How many time was this job advertised, when, for how long and where?
- What was the role description?
- Please describe the interview process / assessment stages.
- How many applicants were interviewed / assessed? What evidence is there that this was an adequately strong and diverse field?
- What was the selection criteria at each stage of the process?
- How many people were on the interview panel and who were they?
- Were there any conflicts of interest / prior knowledge of the candidates declared by any panel member? If so, how was this handled?
- On what evidence was the assessment of merit made?
- Were there any additional comments made regarding the strength and diversity of the field of candidates?
- Had the successful candidate/s previously engaged in political activity and if so how did the panel record this?
- How many successful candidates were there?
- Was the most meritorious candidate appointed? Is there a Reserve List?
- Is there a probationary period for the role?
- Is the salary paid from central Welsh Government funds or by a Local Authority?
- Has the job role, job description, salary, terms or conditions changed since the recruitment process started? If so, please provide full details.

I can confirm that there is no record of this job on the Welsh Government recruitment system and therefore we do not hold any of the information requested. However, we conducted a separate Internet search and found the job above was advertised by Monmouthshire County Council. You will need to direct your request to their FOI team at [foi@monmouthshire.gov.uk](mailto:foi@monmouthshire.gov.uk)

If you are dissatisfied with the Welsh Government's handling of your request, you can ask for an internal review within 40 working days of the date of this response. Requests for an internal review should be addressed to the Welsh Government's Freedom of Information Officer at:

Information Rights Unit  
Welsh Government  
Cathays Park  
Cardiff  
CF10 3NQ

or e-mail: [Freedom.ofinformation@gov.wales](mailto:Freedom.ofinformation@gov.wales)

Please remember to quote the ATISN reference number above.

You also have the right to complain to the Information Commissioner. The Information Commissioner can be contacted at:

Information Commissioner's Office  
Wycliffe House  
Water Lane  
Wilmslow  
Cheshire  
SK9 5AF

Telephone: 0303 123 1113

Website: [www.ico.org.uk](http://www.ico.org.uk)

However, please note that the Commissioner will not normally investigate a complaint until it has been through our own internal review process.

Yours sincerely