Post-16 data collection:
12 September 2023 to 6 October 2023

The collection of post-16 data for the 2022/2023 academic year

DEWi summary/validation report guidance

Date of issue: 5 September 2023
Version: 1.0

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Audience	Head teachers of maintained secondary and middle schools that had pupils in the national curriculum Year 12 or above at any time in the academic year 2022/23; local authorities and school information management system software suppliers.
Overview	This guidance is provided by the Welsh Government to support the above audience in complying with their statutory duties.
Action required	All maintained secondary, middle and special schools that had pupils in the national curriculum Year 12 or above at any time in the academic year 2022/23 must submit a post-16 collection return.
Further information	If you need further advice on the completion of any part of your post-16 collection return, please contact your local authority in the first instance.

Details on post-16 funding can be found on the Post-16 Planning and Funding pages on the above link.

Enquiries about this document should be directed to:
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Additional copies This document can be accessed from the Welsh Government website at gov.wales.

Mae'r ddogfen yma hefyd ar gael yn Gymraeg.
This document is also available in Welsh.

Contents

1. Introduction

We have developed a DEWi management report that is automatically generated when the post-16 collection file is uploaded to DEWi (when the school uploads a file that passes the schema and has no storage failures). The report calculates school-level figures that feed directly into the calculation of the new post-16 achievement measures, so should be used by Heads of Sixth Form and data contacts at local authorities to assist in validating the data.

The report can be accessed via the reports section on DEWi:

The full report can be found at **Annex A.** Each section of the report has been included below, along with they key issues you need to look at.

2. Overview of the reports

You have access to the following reports:

- Distribution of learning programmes
- Welsh Baccalaureate learning activities
- General Education programme completion rates:
  o 3+ AS level or equivalent
  o A2 level or equivalent
- Vocational programme completion rates

2.1 Distribution of learning programmes

The data in the table below should match with the information provided as part of the spreadsheets submitted for planning and funding purposes.

A list of all learning programmes being undertaken in the school in the current year

The number of learning programmes terminated within 8 weeks of the start date

...tribution of learning programmes
...data will be used in the calculation of local authority funding allocations

		2017/18		
Programme Reference	Programme Name	Number of Early Drop Outs[1]	Number of Programmes (excluding early drop outs)	School %
0014C03B	3 AS with WBQ			
0023C03B	2 A2 with WBQ			
1502A03B	Business Administration L3			
9999999B	Non-funded Programme			
99999999	Non-funded Programme			
Total funded[2]				
Total non-funded				

The number of programmes

The % of programmes delivered as a proportion of all programmes

[1]Programmes terminated within 8 weeks of the start date

[2]School, LA and Wales data for previous years may include funded programmes not listed in the above table. These programmes are not listed as the...

2.2   Welsh Baccalaureate learning activities – Year 13

The table below shows the number of learners in <u>Year 13</u> that have been recorded as undertaking any post-16 Skills Challenge Certificate and Welsh Baccalaureate learning activities (split by level) and the % that are recorded as having completed them.

For the Advanced Welsh Baccalaureate this is the second year.

Welsh Baccalaureate Learning Activities - 2017/18

		2017/18		
Level	Qualification	Number of Early Drop Outs[1]	Number of Activities (excluding early drop outs)	School Completion Rate (from 8 week point)
Foundation	Skills Challenge Certificate			
	Welsh Baccalaureate			
National	Skills Challenge Certificate			
	Welsh Baccalaureate			
Advanced - year 13[2]	Skills Challenge Certificate			
	Welsh Baccalaureate			

The number of learning activities terminated within 8 weeks of the start date

The number Skills Challenge Certificate and WBQ learning activities recorded excluding early drop out)

The % of learners recorded as 'completing' Skills Challenge and WBQ learning activities

[1]Learning activities terminated within 8 weeks of the start date
[2]Data presented for learners in NC year 13 only. Please note t...   ...vement measure will measure complet...

We would expect there to be an equal number of Welsh Baccalaureate and Skills Challenge Certificate activities as schools are required to record both (see section 9 – page 19) of the <u>technical completion notes</u>.

2.3   Welsh Baccalaureate learning activities – Year 12

The data in the table below shows the number of learners in <u>Year 12</u> that have been recorded as undertaking any post-16 Skills Challenge Certificate and Welsh Baccalaureate learning activities (split by level) and the % that are recorded as having completed them.

Level	Qualification	2017/18		
		Number of Early Drop Outs[1]	Number of Activities (excluding early drop outs)	School Continuing Rate (from 8 week point)
Advanced - year 12[2]	Skills Challenge Certificate Welsh Baccalaureate			

[1] Learning activities terminated within 8 weeks of the start date

[2] Data presented for learners in NC year 12 only. Please note that the new Welsh B_____reate achievement measure will meas____ ____pletic

The number Skills Challenge Certificate and WBQ learning activities recorded (excluding early drop out).

The % of learners recorded as 'continuing' Skills Challenge and WBQ learning activities

Within the Advanced Welsh Baccalaureate, the Skills Challenge Certificate is recorded as a two year learning activity. At the end of Year 12 the activity should be recorded as 'continuing' unless the learner has withdrawn.

Therefore you would expect your 'continuing rate' to be 100% unless you have any learners that have withdrawn.

We would expect there to be an equal number of Welsh Baccalaureate and Skills Challenge Certificate activities as schools are required to record both (see section 9 – page 19) of the technical completion notes

2.4   General Education programme completion rates for 3+ AS level

The data in the table below should broadly equate to the number of learners undertaking 3+ AS level (or equivalent) programmes in the given academic year.

This data will be used to identify the cohort of learners for the 2022/23 measures (i.e. year one of the two-year 2022/23 measure).

If the completion rate is lower than expected, check that any learning programmes that have that have been completed are recorded as such. NB some learning programmes contain learning activities which span two years. In these cases the programme should be recorded as 'completed' but the activities should be recorded as 'continuing'.

General education programme completion rates - 3+ AS level or equivalent
This data will be used in the calculation of performance measures

	2017/18				
	Learners Starting	Learners at 8 Week Point	Early Drop Out Rate	Learners Completing	School Completion Rate (from 8 week point)
All 3+ AS level or equivalent programmes					

The % of learners that have dropped out by the 8 week point.

The number of learners that started on any 3+ AS (or equivalent) programme

The number of learners still following any 3+ AS (or equivalent) programme at the 8 week point

The number of learners recorded as 'completing' any 3+ AS (or equivalent) programme.

The % of learners recorded as 'completing' any 3+ AS (or equivalent) programme

2.5 General Education programme completion rates for A2 level

The data in the table below should broadly equate to the number of learners undertaking A2 level (or equivalent) programmes in the given academic year.

General education programme completion rates - A2 level or equivalent
This data will be used in the calculation of performance measures

	2017/18				
	Learners Starting	Learners at 8 Week Point	Early Drop Out Rate	Learners Completing	School Completion Rate (from 8 week point)
All A2 level or equivalent programmes					

The % of learners that have dropped out by the 8 week point.

The number of learners that started an A2 (or equivalent) programme.

The number of learners still following an A2 (or equivalent) programme at the 8 week point

The number of learners recorded as 'completing' an A2 (or equivalent) programme.

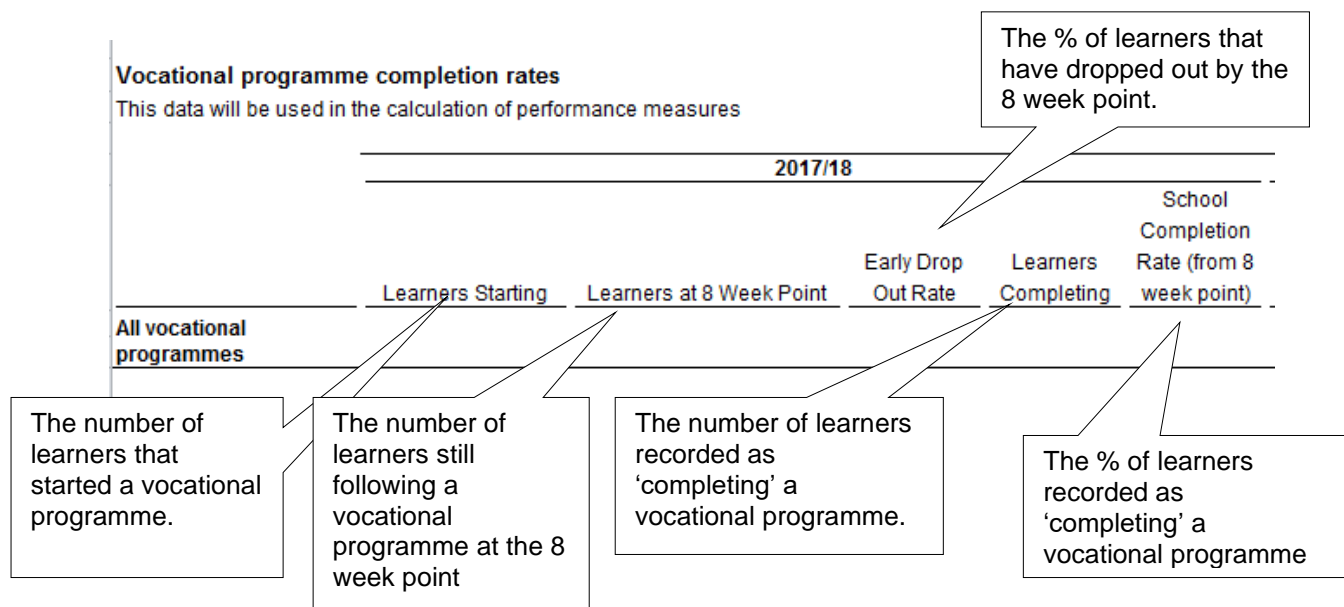The % of learners recorded as 'completing' an A2 (or equivalent) programme

2.6 Vocational programme completion rates

The data in the table below should show the number of purely vocational programmes that are being undertaken by your learners in the given academic year.

Vocational programme completion rates
This data will be used in the calculation of performance measures

			2017/18		
All vocational programmes	Learners Starting	Learners at 8 Week Point	Early Drop Out Rate	Learners Completing	School Completion Rate (from 8 week point)

The % of learners that have dropped out by the 8 week point.

The number of learners that started a vocational programme.

The number of learners still following a vocational programme at the 8 week point

The number of learners recorded as 'completing' a vocational programme.

The % of learners recorded as 'completing' a vocational programme

3. Key fields in the post-16 collection

Below are the main fields which are included in the calculation of the new achievement measures and therefore it is essential that you record them accurately:

- *Programme Identifier* - used to derive the learner cohort for the programme measures and categorise which programme measure it relates to:
  a. programme codes beginning with '0013', '0014' and '0015 are included in the AS cohort for the general education programme measure.
  b. programme codes beginning with '01', '02', '03', '04', '05', '06', '07', '08', '09','11', '14' and '15' are included in the cohort for the vocational programme measure.

- *Programme Reference* - If a learner has multiple programmes (e.g. multiple AS programmes, multiple A2 programmes), the most recent programme (according to programme start date) will count towards the performance measures.

- *Programme Start Date* - used to derive the learner cohort for the programme measures. Any learner on a programme with a start date within the given academic year will be included.

- *Programme Actual End Date* - used to identify learners who terminate a learning programme within 8 weeks of commencing. These learners are treated as early dropouts and excluded from the calculations for completion, retention and attainment (this does not apply to A2 level programmes).

- *Programme Completion Status* - used to derive programme completion and retention:
  a. completion rate is defined as the number of learners with completed learning programmes (completion status = 2) divided by the number of learners enrolled on learning programmes (at 8 week point).

b. learners are only shown as being retained and started A2 if they are recorded as having completed an AS programme.

- *QWAD (Qualifications Wales Approval/Designation number)* – used to identify the subject, qualification type, level of the learning and other relevant information relating to the learning activity. This will allow learning activity data from the Post 16 collection to be matched to data from the WED (Welsh Examinations Database) to calculate attainment measures.

- *Learning activity category* - used to identify which learning activities will be included in the vocational success measure. Academic qualifications delivered as part of vocational programmes will be included if they have been recorded as main qualifications.

- *Learning activity start date* – used to measure completion rates for the Welsh Baccalaureate and vocational activity success measures.

- *Learning activity end date* – used to measure completion rates for the Welsh Baccalaureate and vocational activity success measures.

- *Learning activity completion status* – used to measure completion rates for the Welsh Baccalaureate and vocational activity success measures.

4.   Useful Information

The following information may be helpful:

- The technical completion notes provide relevant guidance on the collection of post-16 data for the 2022/2023 academic year;

- The programmes directory lists the full-time programmes which will be eligible for funding and sets out the requirements for each eligible programme.

If you have any queries about this guidance, please contact IMS@gov.wales / post16.plasc@gov.wales.

Annex A: Post-16 Collection Summary/Validation Report Example

Post 16 Collection Summary / Validation Report

School:

LA/School no: nnn/nnnn

Local Authority:

Distribution of learning programmes

This data will be used in the calculation of local authority funding allocations

				2017/18		2016/17			2015/16		
Programme Reference	Programme Name	Number of Early Drop Outs[1]	Number of Programmes (excluding early drop outs)	School %	School %	LA %	Wales %	School %	LA %	Wales %
9999999B	Non-funded Programme									
99999999	Non-funded Programme									
Total funded[2]										
Total non-funded										

[1]Programmes terminated within 8 weeks of the start date

[2]School, LA and Wales data for previous years may include funded programmes not listed in the above table. These programmes are not listed as they are not being delivered by the school in 2017/18.

Welsh Baccalaureate Learning Activities - 2017/18

		2017/18		2016/17			
Level	Qualification	Number of Early Drop Outs[1]	Number of Activities (excluding early drop outs)	School Completion Rate (from 8 week point)	School Completion Rate (from 8 week point)	LA Completion Rate (from 8 week point)	Wales Completion Rate (from 8 week point)
Foundation	Skills Challenge Certificate Welsh Baccalaureate						
National	Skills Challenge Certificate Welsh Baccalaureate						
Advanced - year 13[2]	Skills Challenge Certificate Welsh Baccalaureate						

[1]Learning activities terminated within 8 weeks of the start date

[2]Data presented for learners in NC year 13 only. Please note that the new Welsh Baccalaureate achievement measure will measure completion over the full two years of the qualification.

		2017/18		2016/17			
Level	Qualification	Number of Early Drop Outs[1]	Number of Activities (excluding early drop outs)	School Continuing Rate (from 8 week point)	School Continuing Rate (from 8 week point)	LA Continuing Rate (from 8 week point)	Wales Continuing Rate (from 8 week point)
Advanced - year 12[2]	Skills Challenge Certificate Welsh Baccalaureate						

[1]Learning activities terminated within 8 weeks of the start date

[2]Data presented for learners in NC year 12 only. Please note that the new Welsh Baccalaureate achievement measure will measure completion over the full two years of the qualification.

Post 16 Collection Summary / Validation Report

School:

LA/School no: nnn/nnnn

Local Authority:

General education programme completion rates - 3+ AS level or equivalent

This data will be used in the calculation of performance measures

	2017/18				2016/17				2015/16		
	Learners Starting	Learners at 8 Week Point	Early Drop Out Rate	Learners Completing	School Completion Rate (from 8 week point)	School Completion Rate (from 8 week point)	LA Completion Rate (from 8 week point)	Wales Completion Rate (from 8 week point)	School Completion Rate (from 8 week point)	LA Completion Rate (from 8 week point)	Wales Completion Rate (from 8 week point)
All 3+ AS level or equivalent programmes											

General education programme completion rates - A2 level or equivalent

This data will be used in the calculation of performance measures

	2017/18				2016/17				2015/16		
	Learners Starting	Learners at 8 Week Point	Early Drop Out Rate	Learners Completing	School Completion Rate (from 8 week point)	School Completion Rate (from 8 week point)	LA Completion Rate (from 8 week point)	Wales Completion Rate (from 8 week point)	School Completion Rate (from 8 week point)	LA Completion Rate (from 8 week point)	Wales Completion Rate (from 8 week point)
All A2 level or equivalent programmes											

Vocational programme completion rates

This data will be used in the calculation of performance measures

	2017/18				2016/17				2015/16		
	Learners Starting	Learners at 8 Week Point	Early Drop Out Rate	Learners Completing	School Completion Rate (from 8 week point)	School Completion Rate (from 8 week point)	LA Completion Rate (from 8 week point)	Wales Completion Rate (from 8 week point)	School Completion Rate (from 8 week point)	LA Completion Rate (from 8 week point)	Wales Completion Rate (from 8 week point)
All vocational programmes											