



Llywodraeth Cymru
Welsh Government

Welsh Marine and Fisheries Scheme

Health and Safety

Application Form - How to Complete Guidance

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Information

These instructions will give you step-by-step guidance on how to complete your Health and Safety (Welsh Marine and Fisheries Scheme) Application form.

The Welsh Government produces this guidance in Welsh and English as required under the Welsh Government Welsh Language Scheme.

If you are encountering problems or are unable to access our website, please contact the RPW Online Helpdesk on 0300 062 5004.

Registration

In order to apply for the Health and Safety round (Welsh Marine and Fisheries Scheme), you must first register an account on the Government Gateway, and on Rural Payments Wales Online (RPW Online).

Guidance for how to register can be found in the notes entitled 'RPW Online: How to Register' (<https://www.gov.wales/rpw-online-how-register>). Guidance for how to activate your RPW Online account can be found in the notes entitled 'RPW Online: Getting Started' (<https://www.gov.wales/rpw-online-getting-started>).

NOTE: Please follow the above instructions carefully. When creating your RPW Online account, you must set your account type as 'Customer' and then select 'I intend to apply for grants or make claims' or 'I intend to apply or claim and manage my CPH'. You will then be required to fill out more details. Failing to select one of these options will prevent you from claiming should your Health and Safety (Welsh Marine and Fisheries Scheme) Application be successful.

The steps in this guidance can only be completed once you have created a Government Gateway account and an RPW Online account.

RPW Online: Login

To log into your RPW Online Account, enter your User ID and Password in the boxes and click the 'Log in' button.

RPW Online

Login

New user? [Register](#)

User ID [Forgotten your User ID?](#)

Password [Forgotten your password?](#)

[Log in](#) [Cancel](#)

Government Gateway

[Guidance Documents](#) [Contact Us](#) [FAQ](#)

When you have finished your online session, you should either close the browser or log out.
Please do not use the browser back button as it may not function as expected.

If you are encountering problems or are unable to access your online account, please contact the RPW Online Helpdesk on 0300 062 5004.

Once logged in to your online account the RPW Online 'Homepage' will appear.

The screenshot shows the RPW Online homepage. At the top left is the Welsh Government logo and the RPW Ar-Lein Online Rural Payments Wales logo. At the top right is the European Union logo and text in Welsh and English: "CRONFA AMAETHYDDOL EWROP AR GYFER DATBLYGU GWLEDIG; EWROP YN BUDDSODDI MEWN ARDALEODD GWLEDIG THE EUROPEAN AGRICULTURAL FUND FOR RURAL DEVELOPMENT; EUROPE INVESTING IN RURAL AREAS". Below the logos is a search bar for CRN and a language selector for "Cymraeg" and "Log Off". A navigation menu includes "Home", "My Details", "Land", "Correspondence" (with a red badge showing "12"), "Forms", and "Contracts and Small Grants". Three announcement boxes follow: one about the extension of the submission deadline for SAF and Glastir Commons applications to 15 June; another about BPS Greening requirements regarding Crop Diversification; and a reminder to log out and close the browser. Below these are two more reminders about not using the browser's back button. The main content area is titled "Messages between You and RPW" and lists several unread messages, including "Dogfennau wedi dod i law Taliadau Gwledig Cymru / Documents received by RPW" and "Llythyr Terfynu'r CPH / CPH Expiry Letter". A "Useful Links" sidebar on the right lists links such as "BCMS", "Farming and scheme information", "Bovine TB", "Farm animal movements and identification", "Farming Connect", "Offices Map", and "European Maritime and Fisheries Fund".

RPW Online: Homepage

To access the Health and Safety (Welsh Marine and Fisheries Scheme) Application, click the tab labelled 'Forms' on the RPW Online home screen, as shown below.

This screenshot is similar to the first one but highlights the "Forms" tab in the navigation menu with a red box. The "Correspondence" tab now has a red badge showing "41". The "Cymraeg" language selector in the top right corner is also highlighted with a red box.

This will take you through to the 'Forms' page.

To change the language at any time, click the Cymraeg / English button.

located in the top right hand corner bar of the RPW Online information. This will allow you to choose the language your application is displayed in.

Forms Page

Once you have selected the 'Forms' tab you will see the Forms that are available for you to complete.

The screenshot displays the RPW Ar-Lein Online interface. At the top, there is a header with the RPW logo and the text 'Taliadau Gwledig Cymru Ar-Lein Online Rural Payments Wales'. To the right, there is a banner for the European Agricultural Fund for Rural Development. Below the header, a navigation menu includes 'Home', 'My Details', 'Land', 'Correspondence', 'Forms', 'Contracts and Small Grants', and 'Woodland Plans'. A search bar for 'CRN:' is present, along with 'Cymraeg' and 'Log Off' options. The main content area is titled 'Forms' and features a filter for 'Scheme' set to 'All'. Below the filter, there are tabs for 'Not Submitted', 'Being Processed', and 'Completed'. The main list shows three forms, all in 'Draft' status: 'Capital Works Claim - (Online)', 'Small Grants - Efficiency Expression of Interest - (Online)', and 'Health and Safety (Welsh Marine and Fisheries Scheme) Application - (Online)'. On the right, a 'Start a Form' sidebar lists various application forms, with 'Health and Safety (Welsh Marine and Fisheries Scheme) Application' highlighted by a red box.

The Form is also available in the 'Start a Form' section at the bottom of the 'Home' screen, click the relevant scheme name you wish to apply for. The Health and Safety (Welsh Marine and Fisheries Scheme) Application form will be available here until the closing date of the window.

[View all messages](#)

Start a Form

[Single Application Form 2023](#)

[Added Value \(Fisheries\) Application Available until](#)

[Agricultural Diversification Scheme Application](#)

[Appeal Available anytime](#)

[Capital Works Claim](#)

[FCERM Contract Variation Available anytime](#)

[Farm Business Grant - Yard Coverings EOI Available until](#)

[Flood and Coastal Erosion Risk Management - Natural Flood Management Grant Available until](#)

[Flood and Coastal Erosion Risk Management Grant - Capital Application Available until](#)

[Grant Claim Form](#)

[Growing for the Environment EOI Available until](#)

[Habitat Wales Scheme Expression of Interest Available anytime](#)

[Health and Safety \(Welsh Marine and Fisheries Scheme\) Application Available until](#)

[Horticulture Development Scheme Form Available until](#)

Health and Safety (Welsh Marine and Fisheries Scheme) Application: Getting Started

Before beginning an application, please read the Health and Safety (Welsh Marine and Fisheries Scheme) Guidance Notes.

<https://www.gov.wales/health-and-safety-welsh-marine-and-fisheries-scheme-guidance>

Start your application by clicking the 'Start' button.

The screenshot shows the RPW Ar-Lein Online interface. At the top, there are logos for the Welsh Government, RPW, and the European Union. The main navigation bar includes links for Home, My Details, Land, Correspondence, Forms, Contracts and Small Grants, and Woodland Plans. The page title is "Start Application start an application or claim".

The main content area contains the following text:

You have asked to complete the following application online: **Health and Safety (Welsh Marine and Fisheries Scheme) Application**.

RPW Online will prompt you for the information required by the form. By starting this application online you are not committing to submitting it online; you may Exit the process at any time. If you Exit the application, you can come back later to complete the remainder, RPW Online will have saved the information you entered in your previous session.

The application will not be submitted to the Welsh Government until you click the 'Submit' option at the end of the process. Once you have submitted the application you will not be able to make changes to it using RPW Online.

The application must be submitted to Welsh Government by [blank] You will not be able to submit the form after this date even if you started filling in the form on or before [blank]

If you have any problems completing your **Health and Safety (Welsh Marine and Fisheries Scheme) Application** then you can also contact 'Customer Contact Centre' for further guidance.

Please check that the Customer Details and Online Preferences shown below are correct before submitting your application. If incorrect, you can change them now by clicking the Customer Details or Online Preferences links below.

Customer Details

- Trading Title
- Address
- Postcode
- Telephone Number
- Email Address
- Number of Partners

Online Preferences


- Email or SMS (Text) Preference
- Email Address
- Mobile Number

At the bottom of the form area, there are two buttons: "Start" (blue) and "Cancel" (grey).

At the very bottom of the page, there are four links: "Guidance Documents", "Contact Us", "Copyright Statement", and "Accessibility Statement".

Continue Application/Start Again

Once you start your application, you have the option to leave it and return to it again. If you are accessing an application that you have started previously, then you will be able to Continue (blue button at the bottom of the screen), or Start Again by clicking the link shown on this screenshot:




RPW

Ar-Lein

Rural Payments Wales

Taliadau Gwledig Cymru

CRONFA AMAETHYDDOL EWROPP AR GYFER
DATBLYGU GWLEDIG: EWROPP YN
BUDDSODDI Mewn ARDAL Eiddo Gwledig
THE EUROPEAN AGRICULTURAL FUND FOR
RURAL DEVELOPMENT
EUROPE INVESTING IN RURAL AREAS



CRN:

[Cymraeg](#) [Log Off](#)

Home [My Details](#) [Land](#) [Correspondence](#) [Forms](#) [Contracts and Small Grants](#) [Woodland Plans](#)

Continue Application continue an application or claim

You have asked to complete the following application online: **Health and Safety (Welsh Marine and Fisheries Scheme) Application**. You already have an application in progress. Please click 'Continue' to continue with your **Health and Safety (Welsh Marine and Fisheries Scheme) Application**.

You may choose to remove your existing **Health and Safety (Welsh Marine and Fisheries Scheme) Application** and start again. This will undo all of the changes that you have made since starting your **Health and Safety (Welsh Marine and Fisheries Scheme) Application** and the new **Health and Safety (Welsh Marine and Fisheries Scheme) Application** will be populated with the latest available data. If you wish to do so, click Start Again.

RPW Online will prompt you for the information required by the form. By starting this application online you are not committing to submitting it online; you may Exit the process at any time. If you Exit the application, you can come back later to complete the remainder, RPW Online will have saved the information you entered in your previous session.

The application will not be submitted to the Welsh Government until you click the 'Submit' option at the end of the process. Once you have submitted the application you will not be able to make changes to it using RPW Online.

The application must be submitted to Welsh Government by You will not be able to submit the form after this date even if you started filling in the form on or before

If you have any problems completing your **Health and Safety (Welsh Marine and Fisheries Scheme) Application** then you can also contact 'Customer Contact Centre' for further guidance.

Please check that the Customer Details and Online Preferences shown below are correct before submitting your application. If incorrect, you can change them now by clicking the Customer Details or Online Preferences links below.

<p>Customer Details</p> <p>Trading Title</p> <p>Address</p> <p>Postcode</p> <p>Telephone Number</p> <p>Email Address</p> <p>Number of Partners</p>	<p>Online Preferences</p> <p>Email or SMS (Text) Preference</p> <p>Email Address</p> <p>Mobile Number</p>
--	---

Continue working on the **Health and Safety (Welsh Marine and Fisheries Scheme) Application** which was last updated on 22/08/2023 at 16:58 by Charles Estate Agent

Continue Back

[Guidance Documents](#)

[Contact Us](#)

[Copyright Statement](#)

[Accessibility Statement](#)

Please be aware – if you choose to Start Again, this will un-set all of the questions you have answered and remove all of the information you have added.

If you are sure you wish to Start Again, click Yes or if you do not click No, as shown in this screen:

The screenshot shows the RPW Ar-Lein Online interface. At the top, there are logos for the Welsh Government, RPW, and the European Agricultural Fund for Rural Development. A navigation bar includes links for Home, My Details, Land, Correspondence, Forms, Contracts and Small Grants, and Woodland Plans. The main heading is "Health and Safety (Welsh Marine and Fisheries Scheme) Application - Delete / Start Again".

This option will remove your **Health and Safety (Welsh Marine and Fisheries Scheme) Application** application and will undo **ALL** of the changes that you have made since starting your **Health and Safety (Welsh Marine and Fisheries Scheme) Application**. Please note that this will:

- remove all of the information that you have added
- un-set all of the questions that you have answered

When this **Health and Safety (Welsh Marine and Fisheries Scheme) Application** has been removed you can start a new **Health and Safety (Welsh Marine and Fisheries Scheme) Application**, which will be populated with the latest available data.

Do you wish to proceed with this option?

Please click 'Yes' to confirm that you wish to remove your **Health and Safety (Welsh Marine and Fisheries Scheme) Application** and start again.

Please click 'No' to keep the entries you have already made on your **Health and Safety (Welsh Marine and Fisheries Scheme) Application** and return to the previous screen.

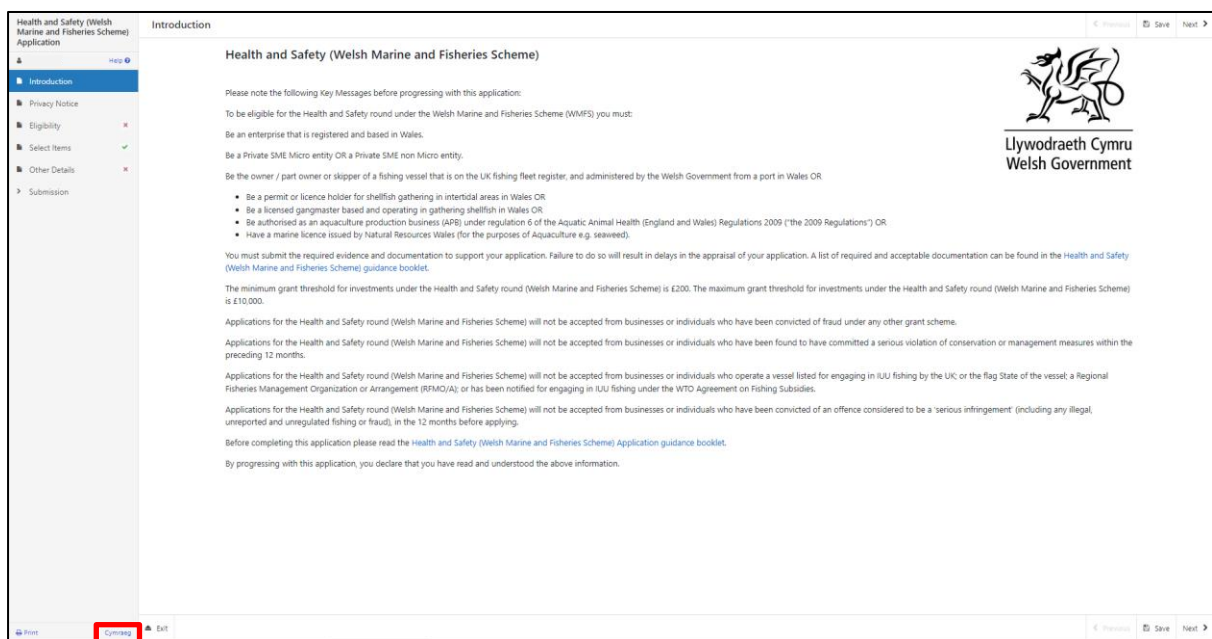
At the bottom, there are links for Guidance Documents, Contact Us, Copyright Statement, and Accessibility Statement.

Introduction

This is the Introduction page which provides key information about the scheme you are applying for.

There is a link to this How to Complete Guide at the top left of this screen, which will direct you to this document on the Welsh Government website.

On the left the different sections are displayed. A red cross indicates you either have not accessed each section yet, or you have errors on the section(s). A green tick will display once you have completed each section and there are no errors we can identify. There are various navigation buttons at the top and bottom of the form. Also, if you wish to switch between English and Welsh there is a button to do so at the bottom left of the screen as shown in the screenshot below:



Once you have read the information, click on the 'Next' button.



Privacy Notice

This is the Privacy Notice page which provides information about how your data will be managed by the Welsh Government.

The screenshot shows a web application interface for the 'Health and Safety (Welsh Marine and Fisheries Scheme) Application'. The page title is 'Privacy Notice'. On the left, there is a navigation menu with items: Introduction, Privacy Notice (highlighted), Eligibility, Select Items, Other Details, and Submission. The main content area is titled 'Privacy notice: Welsh Government grants' and contains the following text:

How we will handle any personal data you provide in relation to your grant application or request for grant funding.

The Welsh Government provides a wide range of grant schemes to help deliver our policies and create a fairer, more prosperous Wales.

The Welsh Government will be data controller for any personal data you provide in relation to your grant application or request for funding. The information will be processed as part of our public task (i.e. exercising our official authority to undertake the core role and functions of the Welsh Government) and will help us assess your eligibility for funding and administer the grant.

Before we provide funding to you, we undertake checks for the purposes of preventing fraud and money laundering, and to verify your identity. These checks require us to process personal data about you to third party fraud prevention agencies.

If we, or a fraud prevention agency, determine that you pose a fraud or money laundering risk, we may refuse to provide the grant funding you applied for, or we may stop providing existing funding to you.

A record of any fraud or money laundering risk will be retained by the fraud prevention agencies, and may result in others refusing to provide services, financing or employment to you.

In order to assess eligibility, we may also need to share personal information relating to your application with:

- Natural Resources Wales
- Animal and Plant Health Agency
- Veterinary Medicine Directorate
- Welsh Local Authorities
- Food Standards Agency Wales
- DEFRA
- Marine Management Organisation (MMO)
- Other UK Government Marine and Fisheries Administrations
- Maritime and Coastguard Agency
- Regulatory authorities, such as HM Revenue and Customs, Local Authorities, Health and Safety Executive and the Police

The Welsh Government may publish details of grant recipients, amounts and business name on a transparency register where we are obliged to do so, for example, under the Subsidy Control Act 2022.

We will keep personal information contained in files in line with our retention policy. If successful in your application, then your personal data will be kept for seven years after the date when you, as grant recipient, are free from all conditions relating to the grant awarded and all payment have been made. If you are unsuccessful your details will be kept for one year after the date you provided them.

Under the data protection legislation, you have the right:

- to access the Personal data the Welsh Government holds on you;
- to require us to rectify inaccuracies in that data;
- to (in certain circumstances) object to or restrict processing;
- for (in certain circumstances) your data to be 'erased';
- to lodge a complaint with the Information Commissioner's Office (ICO) who is the independent regulator for data protection.

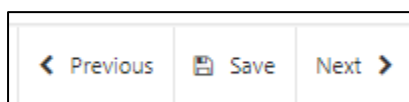
Should you have any queries regarding this privacy statement please contact the [RPW Customer Contact Centre](#).

Or if you would like [further details](#) about the information the Welsh Government holds and its use, or if you want to exercise your rights under the GDPR, please see contact details below:

Data Protection Officer:
Welsh Government
Cathays Park
CARDIFF
CF10 3NQ
[Email: dataprotection@welsh.gov.uk](mailto:dataprotection@welsh.gov.uk)

At the top right of the page, there are navigation buttons: '< Previous', 'Save', and 'Next >'. At the bottom left, there are 'Home' and 'Contact Us' links.

Once you have read the information, click on the 'Next' button.



Eligibility

This is the Eligibility page, which contains questions that establish your eligibility for the scheme. You must answer all questions on this page.

The screenshot shows the 'Eligibility' page of the 'Health and Safety (Welsh Marine and Fisheries Scheme) Application'. The left-hand navigation menu includes: Introduction, Privacy Notice, Eligibility (highlighted), Select Items, Other Details, and Submission. The main content area contains the following questions and options:

- Questions marked with * are mandatory.
- I confirm that my Enterprise is registered and based in Wales.*
- Select size of Enterprise / Organisation.*
 - SME Micro-entity
 - SME Non Micro-entity
- Provide any TWO of the following:*
- Confirm which of the following is applicable to your Enterprise.*
 - Number of Employees at time of application
 - Turnover for latest financial year
 - Value on balance sheet for latest financial year
 - Catch Sector
 - Aquaculture Sector

Please note that if you select either 'Turnover for latest financial year' or 'Value on balance sheet for latest financial year' you will be required to provide supporting evidence. This evidence can be in the form of a letter from an accountant confirming your enterprises turnover or balance from the previous financial year. Or the previous years tax return showing turnover / balance.

This screenshot shows the same 'Eligibility' page, but with several options selected:

- I confirm that my Enterprise is registered and based in Wales.*
- SME Micro-entity
- Number of Employees at time of application
- Turnover for latest financial year
- Value on balance sheet for latest financial year

Below these selections, there are three empty text input fields corresponding to the selected options: 'Number of Employees at time of application*', 'Turnover for latest financial year*', and 'Value on balance sheet for latest financial year*'. The 'Confirm which of the following is applicable to your Enterprise.*' section remains unchanged with radio buttons for 'Catch Sector' and 'Aquaculture Sector'.

Once you have selected if your enterprise is in the 'Catch Sector' or 'Aquaculture Sector' additional questions will appear that you must also complete.

Health and Safety (Welsh Marine and Fisheries Scheme) Application

Eligibility

Questions marked with * are mandatory.

I confirm that my Enterprise is registered and based in Wales.*

Select size of Enterprise / Organisation.* SME Micro-entity SME Non Micro-entity

Provide any TWO of the following*

Number of Employees at time of application.*

Turnover for latest financial year.*

Value on balance sheet for latest financial year.*

Confirm which of the following is applicable to your Enterprise.* Catch Sector Aquaculture Sector

I confirm that*

I am the owner / part owner or skipper of a licensed commercial vessel that is on the UK fishing fleet register and administered by Welsh government from a port in Wales

I am a permit or licence holder for shellfish gathering in intertidal areas in Wales

I am a licensed gangmaster based and operating in gathering shellfish in Wales

Print Cymraeg EXIT Previous Save Next

Health and Safety (Welsh Marine and Fisheries Scheme) Application

Eligibility

Questions marked with * are mandatory.

I confirm that my Enterprise is registered and based in Wales.*

Select size of Enterprise / Organisation.* SME Micro-entity SME Non Micro-entity

Provide any TWO of the following*

Number of Employees at time of application.*

Turnover for latest financial year.*

Value on balance sheet for latest financial year.*

Confirm which of the following is applicable to your Enterprise.* Catch Sector Aquaculture Sector

I confirm that*

I have a marine licence issued by Natural Resources Wales (for the purposes of Aquaculture e.g. seaweed)

Enterprise is authorised as an Aquaculture Production Business (APB)

Print Cymraeg EXIT Previous Save Next

If you are seeking funding for onboard investments and you are not a fisher you must enter the vessel description, length and confirm if you are Full owner, Part owner or skipper of the vessel.

Health and Safety (Welsh Marine and Fisheries Scheme) Application

Eligibility

Questions marked with * are mandatory.

I confirm that my Enterprise is registered and based in Wales.*

Select size of Enterprise / Organisation.* SME Micro-entity SME Non Micro-entity

Provide any TWO of the following*

Turnover for latest financial year.* Number of Employees at time of application

Value on balance sheet for latest financial year.* Turnover for latest financial year

Value on balance sheet for latest financial year.*

Confirm which of the following is applicable to your Enterprise.*

I confirm that*

I am the owner / part owner or skipper of a licensed commercial vessel that is on the UK fishing fleet register and administered by Welsh government from a port in Wales

I am a permit or licence holder for shellfish gathering in intertidal areas in Wales

I am a licensed gangmaster based and operating in gathering shellfish in Wales

Enter permit or licence number.*

I am seeking funding for an onboard investment.* Yes No

Description of vessel (including unique identification)*

Overall length of vessel (m)*

I am the*

Full owner

Part owner

Skipper

There are basic data integrity checks built into this page and any errors or information messages will appear once you either 'Save' or click 'Next'.

Health and Safety (Welsh Marine and Fisheries Scheme) Application

Eligibility

Questions marked with * are mandatory.

I confirm that my Enterprise is registered and based in Wales.* This is a mandatory question, please answer it.

Select size of Enterprise / Organisation.* SME Micro-entity SME Non Micro-entity This is a mandatory question, please answer it.

Provide any TWO of the following*

Turnover for latest financial year.* Number of Employees at time of application

Value on balance sheet for latest financial year.* Turnover for latest financial year

Value on balance sheet for latest financial year.* This is a mandatory question, please answer it.

Confirm which of the following is applicable to your Enterprise.*

I confirm that*

I am the owner / part owner or skipper of a licensed commercial vessel that is on the UK fishing fleet register and administered by Welsh government from a port in Wales

I am a permit or licence holder for shellfish gathering in intertidal areas in Wales

I am a licensed gangmaster based and operating in gathering shellfish in Wales

Enter permit or licence number.* This is a mandatory question, please answer it.

I am seeking funding for an onboard investment.* Yes No

Description of vessel (including unique identification)* This is a mandatory question, please answer it.

Overall length of vessel (m)* This is a mandatory question, please answer it.

I am the*

Full owner

Part owner

Skipper

This is a mandatory question, please answer it.

If an error message is visible when the details you have entered are correct, click the 'Save' button to update the form and resolve any old error messages. Throughout this form, it is good practice to click the 'Save' button once you have completed all the questions on-screen.

Your Vessel Details

If you have selected 'Catch Sector' and 'I am the Owner / part owner or skipper of a licenced commercial vessel' you must enter details of each vessel involved in your project. To do so, click the 'Add Vessel' button.

Confirm which of the following is applicable to your Enterprise:* Catch Sector Aquaculture Sector

I confirm that:* I am the owner / part owner or skipper of a licensed commercial vessel that is on the UK fishing fleet register and administered by Welsh government from a port in Wales
 I am a permit or licence holder for shellfish gathering in intertidal areas in Wales
 I am a licensed gangmaster based and operating in gathering shellfish in Wales

Your Vessel Details

Please enter the details for each vessel involved in your project. Eligible vessels are those you own or are the part owner of, are on the UK fishing fleet register and are administered by the Welsh Government from a port in Wales.

Vessel Details

To add details of a vessel, click the 'Add Vessel' button.

Vessel Name	CFR	PLN	Ownership	Length (m)
No Entries				

[Add Vessel](#)

Clicking 'Add Vessel' takes you to the 'Vessel Details' screen, where you can enter information about vessels you own, or are the part-owner or skipper of. You must answer all questions on this page.

Eligibility - Vessel Details

Questions marked with * are mandatory.

Name of vessel*

Community Fleet Reference (CFR)* [?](#)

Port Letters and Numbers (PLN)* [?](#)

I am the:* Full owner Part owner Skipper

Overall registered length of vessel (m)*

Clicking on the question marks will provide information on the correct format for Community Fleet References (CFRs) and Port Letters and Numbers (PLNs).

Once you have answered all of the questions, click on the 'Save' button, and then on the 'Save and Return' button.

Eligibility: Complete

The Eligibility screen will now show the vessel details you have entered.

Health and Safety (Welsh Marine and Fisheries Scheme) Application

Eligibility

Questions marked with * are mandatory.

I confirm that my Enterprise is registered and based in Wales.*

Select size of Enterprise / Organisation* SME Micro-entity SME Non Micro-entity

Provide any TWO of the following*

Number of Employees at time of application*

Turnover for latest financial year*

Confirm which of the following is applicable to your Enterprise* Catch Sector Aquaculture Sector

I confirm that:* I am the owner / part owner or skipper of a licensed commercial vessel that is on the UK fishing fleet register and administered by Welsh government from a port in Wales.
 I am a permit or licence holder for shellfish gathering in intertidal areas in Wales
 I am a licensed gangmaster based and operating in gathering shellfish in Wales

Your Vessel Details

Please enter the details for each vessel involved in your project. Eligible vessels are those you own or are the part owner of, are on the UK fishing fleet register and are administered by the Welsh Government from a port in Wales.

Vessel Details

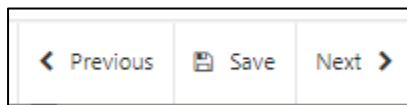
To add details of a vessel, click the 'Add Vessel' button.

Vessel Name	CFR	PLN	Ownership	Length (m)
Vessel 1	GBR000012345	AB1234567	Full owner	12.00

[Add Vessel](#) [Modify](#) [Delete](#)

Vessel details can be modified or deleted by using these buttons.

Once you have checked that the details you have entered are correct, click the 'Next' button.

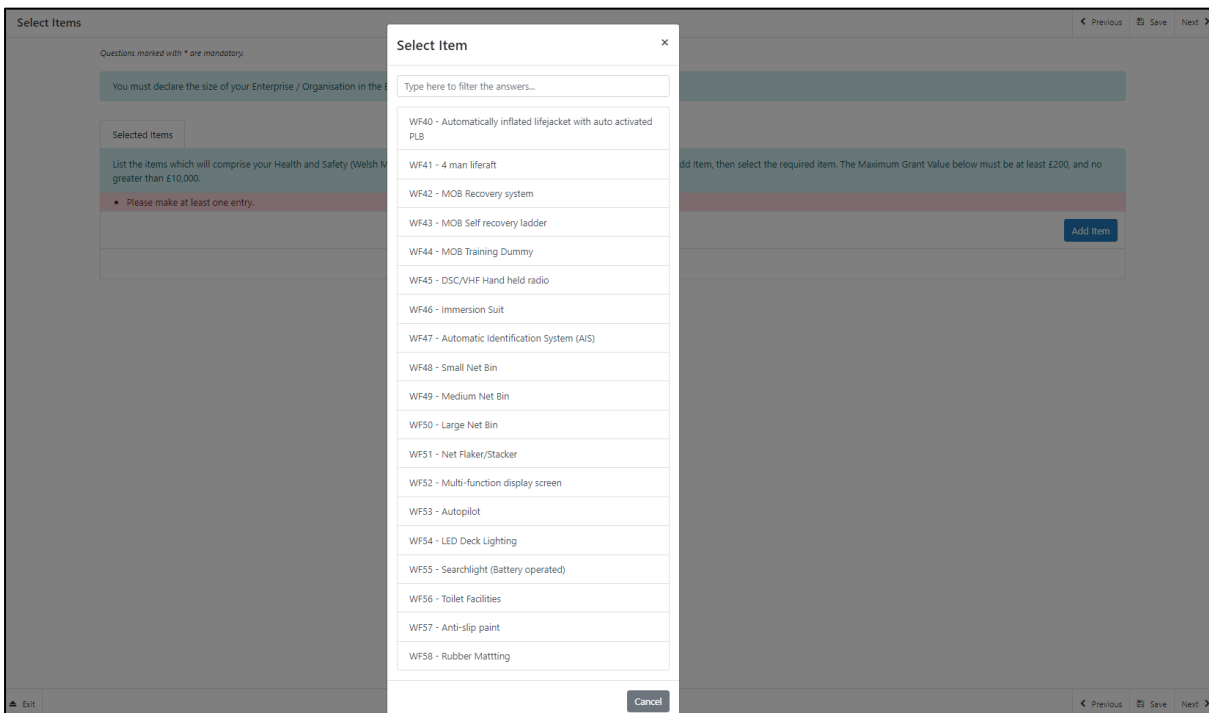
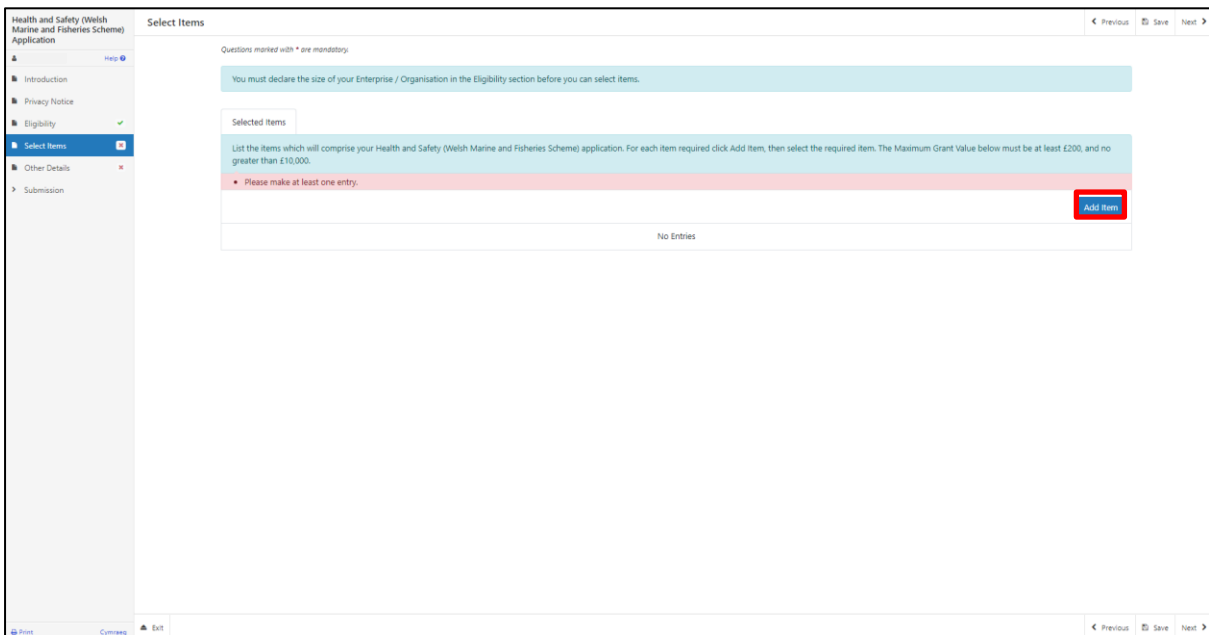


Select Items

Before choosing your items, ensure you have read the List of Eligible Items, found in the guidance entitled Health and Safety (Welsh Marine and Fisheries Scheme): List of items eligible for funding. This will give you the specifications, cost and score for each item.

<https://www.gov.wales/health-and-safety-welsh-marine-and-fisheries-scheme-list-items-eligible-funding>

Click the 'Add Item' button to see a drop-down list of all available items.



You can search the available options by scrolling, or by typing their names in the search bar at the top of the list. The List of Eligible Items can be found in the Health and Safety (Welsh Marine and Fisheries Scheme): List of items eligible for funding.

Selected Items

Clicking on an item will take you to the 'Selected Items' screen, where you can read the item description and find the amount of grant money you will receive per item if your application is successful.

Item	WF40 - Automatically inflated lifejacket with auto activated PLB
Description	An automatically inflated twin Chamber minimum 275n Buoyancy lifejacket. Must have an integrated strobe light, automatically activated PLB and AIS MOB 1. Must be SOLAS approved.
Payment Rate	£ 280.52 Item
Quantity *	<input type="text"/>
Value	£ 0.00

Enter the quantity of the item you wish to apply for here. Please note that some items will have a fixed maximum quantity. An error message will appear if you exceed that value.

The 'Payment Rate' will be based on the intervention rate that has been determined on the applicant type.

The 'Value' will be adjusted based on the value you enter for 'Quantity'. This will show you the total grant amount you will receive for this item/these items.

Once the details on this page are correct, click the 'Save' button, followed by the 'Save and Return' button to return to the 'Select Items' screen.

Select Items ← Previous Save Next →

Questions marked with * are mandatory.

You must declare the size of your Enterprise / Organisation in the Eligibility section before you can select items.

Selected Items

List the items which will comprise your Health and Safety (Welsh Marine and Fisheries Scheme) application. For each item required click Add Item, then select the required item. The Maximum Grant Value below must be at least £200, and no greater than £10,000.

Code	Description	Quantity	Value	Add Item
WF40	Automatically inflated lifejacket with auto activated PLB	2	£561.04	Modify Delete
WF41	4 man liferaft	1	£604.97	Modify Delete
			Maximum Grant Value	£1,166.01

You may now continue to add items to your application. Please ensure that your Maximum Grant Value falls between the minimum and maximum thresholds described on screen.

If the number of investment items exceed the Maximum Grant value of £10,000, you must reduce the quantity or remove one or more items.

Select Items < Previous Save Next >

Questions marked with * are mandatory.

You must declare the size of your Enterprise / Organisation in the Eligibility section before you can select items.

Selected Items

List the items which will comprise your Health and Safety (Welsh Marine and Fisheries Scheme) application. For each item required click Add Item, then select the required item. The Maximum Grant Value below must be at least £200, and no greater than £10,000.

- The Maximum Grant Value has exceeded £10,000. Please reduce the quantity or remove one or more items.

Code	Description	Quantity	Value	Add Item
WF40	Automatically inflated lifejacket with auto activated PLB	10	£2,805.20	Modify Delete
WF41	4 man liferaft	4	£2,419.86	Modify Delete
WF42	MOB Recovery system	1	£555.75	Modify Delete
WF45	DSC/VHF Hand held radio	5	£577.18	Modify Delete
WF53	Autopilot	1	£1,099.19	Modify Delete
WF47	Automatic Identification System (AIS)	1	£795.78	Modify Delete
WF50	Large Net Bin	5	£550.70	Modify Delete
WF44	MOB Training Dummy	1	£303.40	Modify Delete
WF51	Net Flaker/Stacker	1	£2,448.57	Modify Delete
			Maximum Grant Value	£11,555.61

Once you have selected all your items click on the 'Next' button.

< Previous
Save
Next >

Other Details

This is the 'Other Details' page, which contains further questions about your investment. You must answer all the questions on this page.

Health and Safety (Welsh Marine and Fisheries Scheme) Application < Previous Save Next >

Questions marked with * are mandatory.

Number of individuals concerned with (benefiting from) the investment.*

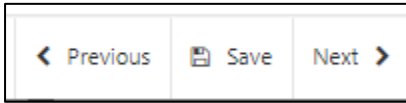
What is the gender of the lead beneficiary?* Male Female Prefer not to say Self identify

Project Name:

Introduction Privacy Notice Eligibility Select Items **Other Details** Submission

< Previous Save Next >

Once you have completed all the questions on this page, please click on the 'Next' button.



Submission Page: Errors, Information and Summary

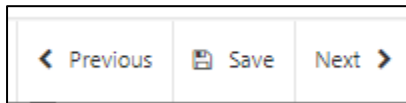
This screen presents a summary of the items you have selected and the details you have entered.

A screenshot of the 'Errors, Information and Summary' page. The left sidebar shows a navigation menu with 'Errors, Information and Summary' selected. The main content area displays a summary of the application, including sections for Introduction, Privacy Notice, Eligibility, and Submission. The Eligibility section shows a list of questions with green checkmarks indicating they are completed. A message at the top states 'No Errors or Information Messages identified.'

It also highlights any errors found throughout the form.

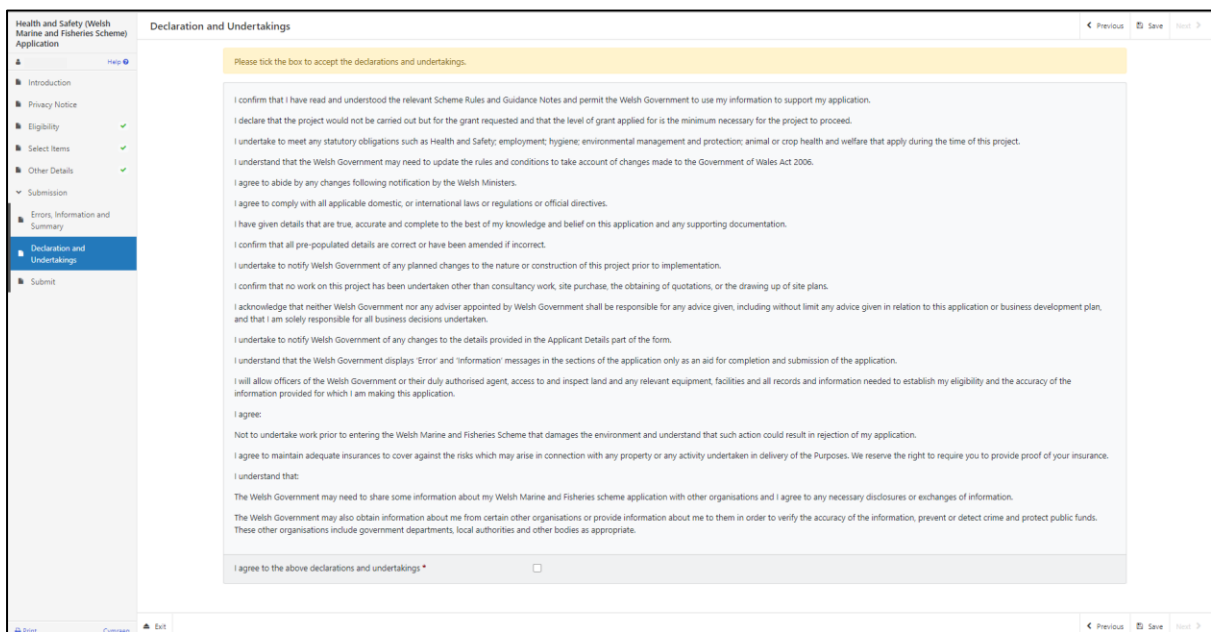
A screenshot of the 'Errors, Information and Summary' page. The left sidebar shows a navigation menu with 'Errors, Information and Summary' selected. The main content area displays a summary of the application. A red banner at the top states 'There are errors present on your form. Please review and correct any errors.' A red cross icon is visible in the sidebar next to the 'Errors, Information and Summary' menu item. A callout box points to the sidebar with the text: 'Pages with errors will display a red cross and you can return to the pages to make amendments by clicking on the sidebar.'

You must resolve all errors before you can submit the application. Once you have checked the summary and corrected any errors click on the 'Next' button.



Submission: Declarations and Undertakings

This page contains information you must read, and responsibilities and undertakings you must accept before you submit your application.



You must read the Declarations and Undertakings and check the box to confirm that you have read and agree them.

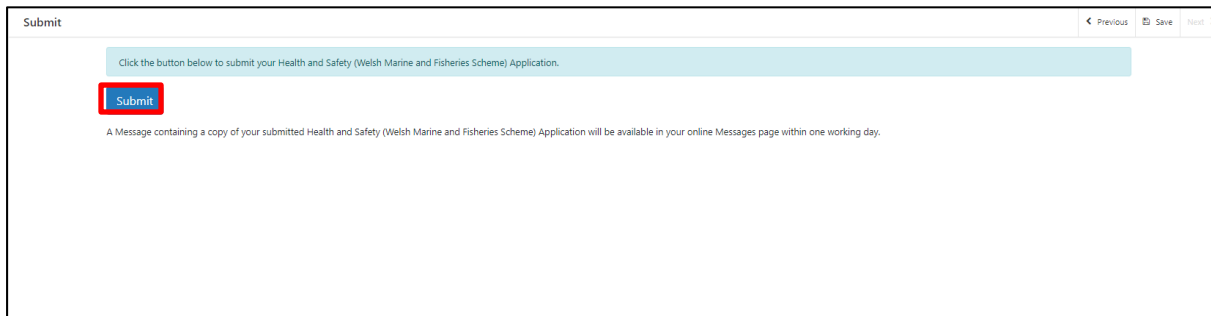


Once you have done so, click on the 'Next' button.



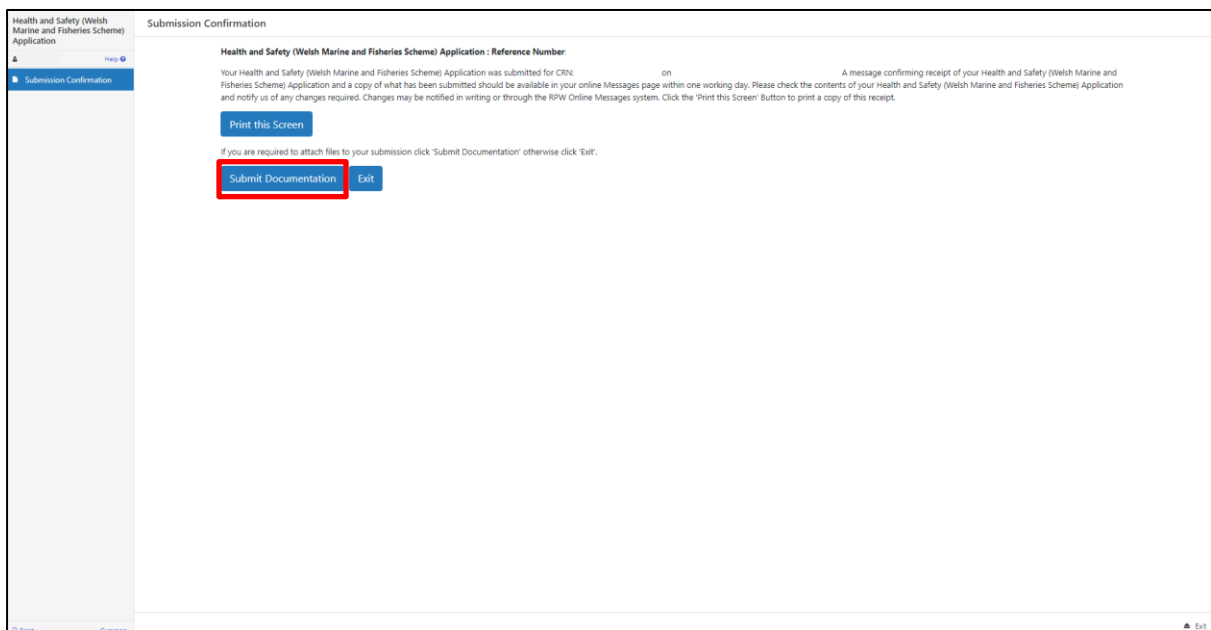
Submission Page: Submit

To submit your Health and Safety (Welsh Marine and Fisheries Scheme) Application click on the 'Submit' button.



Submit Documentation

Once submitted, you will receive a confirmation which you can print for your own records.



Click on the 'Submit Documentation' button to upload the necessary documents in support of your application.

Submit Documentation: Messages

You will be directed to the 'Messages' screen on RPW Online.

The screenshot shows the RPW Ar-Lein Online interface. At the top, there are logos for the Welsh Government and the European Agricultural Fund for Rural Development. The main navigation bar includes 'Home', 'My Details', 'Land', 'Correspondence' (with a red notification icon), 'Forms', 'Contracts and Small Grants', and 'Woodland Plans'. Below this, there are links for 'Documents' and 'Messages' (with a red notification icon). The main heading is 'Messages between You and RPW'. On the right side, a red box highlights the 'Create a Message' button. Below the heading, there is a pagination control showing page 1 of 5, a 'Select Page' dropdown, and a 'Print this Page' button. The main message area shows an 'Unread' message with the subject 'Dogfennau wedi dod i law Taliadau Gwledig Cymru / Documents received by RPW' and a reference number 'Ref: 4951965'. The message content is truncated, and there is a 'View' button at the bottom right of the message area.

Click on the 'Create a Message' button.

The screenshot shows the 'Create a Message' form in the RPW Ar-Lein Online interface. The form has a title 'Create a Message' and a subtitle 'If you have a query about an existing problem, please locate the original message and reply from there wherever possible. This will help us assist you more efficiently.' Below this, there is a text input field for 'Title for this message*' and a larger text area for 'Message*'. A red box highlights the '+ Add Files...' button, which is used to attach supporting documentation. To the right of the form, there are two informational boxes: one explaining that the title entered will be displayed alongside the message, and another explaining that files with a green tick will be uploaded, while files with a red cross will be ignored, and that the maximum combined file size is 100MB. At the bottom of the form, there are 'Send' and 'Cancel' buttons. The footer of the page includes links for 'Guidance Documents', 'Contact Us', 'Copyright Statement', and 'Accessibility Statement'.

Click on the 'Add Files' button and attach all necessary supporting documentation.

A list of the documentation required, and the types of documents that will be accepted, can be found in the scheme guidance notes:

<https://www.gov.wales/health-and-safety-welsh-marine-and-fisheries-scheme-guidance>

Check to ensure that your documents have been uploaded correctly and enter a title and a message clearly explaining the documentation you have uploaded.

The screenshot shows the 'Create a Message' form in the RPW Ar-Lein Online portal. The form includes a header with logos for the Welsh Government, RPW, and the European Agricultural Fund for Rural Development. The main content area contains a 'Title for this message*' field and a 'Message*' text area. A '+ Add Files...' button is located below the message field. At the bottom, there are 'Send' and 'Cancel' buttons. The 'Send' button is highlighted with a red box. To the right of the form, there are three informational boxes: one about replying to existing messages, one about the title display, and one about file upload rules (green tick for upload, red cross for ignore, 100MB limit).

Click on the 'Send' button.

When all supporting documents have been uploaded, your application will be complete.

Following Successful Submission

A summary of your completed Health and Safety (Welsh Marine and Fisheries Scheme) Application will be added to the 'Messages' page on your RPW Online account under the title 'Documents received by RPW'. Ensure you check the information submitted thoroughly. If any of the information shown is incorrect, please reply to the Message detailing your concerns. You should do this as soon as you discover any incorrect information.

If you are encountering problems or are unable to access our website, please contact the RPW Online Helpdesk on 0300 062 5004.

What happens next?

There are three possible outcomes from application appraisal:

1. Your application is not eligible for the grant. A letter will be issued to you setting out the reasons why your application was rejected.
2. Your application is eligible for consideration but is not approved for an award. You will be informed of the reasons why your application was not successful. You may apply again within a different window **but only if you have not purchased the items applied for.**
3. Your application is eligible and is approved for an award. A contract will be issued to you online, setting out the terms and conditions of the award. You will be asked to accept as agreement that you accept the terms and conditions therein. The contract will also provide you with the authority to purchase the items detailed within your contract.