

10 October 2023

Dear

ATISN 18907

Thank you for your request which I received on 4 September 2023. I have provided the information requested against each of the questions received, as follows:

- Expenses of Special Adviser Jane Runeckles - I would like to request a detailed breakdown of all expenses claimed by Special Adviser Jane Runeckles in the last 12 months.
- I would like to request details of all external meetings held by Special Adviser Jane Runeckles in the last 12 months. Please include the date, time, location, attendees, and the agenda for each meeting.
- Expenses of Special Adviser Jane Runeckles - I would like to request details of all meetings, emails, WhatsApp messages, and any other form of communication between Special Adviser Jane Runeckles and Deryn Consulting Lobbying Firm.
- Expenses of Special Adviser Jane Runeckles - I would like to request details of all meetings held by Special Adviser Jane Runeckles with Jo Kiernan and Matt Greenough, in whatever capacity. Please include the date, time, location, attendees, and the agenda for each meeting.

Details of all expenses claimed by Special Adviser Jane Runeckles in the last 12 months are listed below:

Date	Amount (£)	Description
23 April 2023	171.90	Business Mileage
31 April 2023	48.50	Overseas Subsistence

For the 2nd question - Section 12 of the Freedom of Information Act allows a public authority to refuse a request if it calculates that dealing with it would exceed the appropriate limit. The appropriate limit specified for central government is £600. This represents the estimated cost of it taking over 24 hours of time to determine whether we hold the information and to thereafter locate, retrieve and extract it.

For the purposes of calculating the appropriate limit, as the information you have requested is held in each individual diary entry it would require staff to manually open each entry to check if the meeting had external attendees and to then verify the details. I have assessed that the combined total time to locate the information requested would therefore be over 30 hours.

For question 3 we have no communications in the time period.

For question 4 there have been no formal meetings in this time period with Jo Kiernan and Matt Greenough.

If you are dissatisfied with the Welsh Government's handling of your request, you can ask for an internal review within 40 working days of the date of this response. Requests for an internal review should be addressed to the Welsh Government's Freedom of Information Officer at:

Information Rights Unit
Welsh Government
Cathays Park
Cardiff
CF10 3NQ

or e-mail: Freedom.ofinformation@gov.wales

Please remember to quote the ATISN reference number above.

You also have the right to complain to the Information Commissioner. The Information Commissioner can be contacted at:

Information Commissioner's Office
Wycliffe House
Water Lane
Wilmslow
Cheshire
SK9 5AF

Telephone: 0303 123 1113

Website: www.ico.org.uk

However, please note that the Commissioner will not normally investigate a complaint until it has been through our own internal review process.

Yours sincerely