

10 October 2023

Dear

## **Request for Information - ATISN 18994**

Thank you for your request for information which I received on 16 September.

### **Your request**

You have asked for the following information regarding specially authorised signs

***I would like to see all specially authorised road signs in Wales throughout the years 2011 to 2022 inclusive (i.e. signs specially authorised because they were not defined in the Traffic Signs Regulations and General Directions).***

### **Our response**

As your request currently stands, I believe it will be very time consuming to deal with. Our electronic and paper records are vast with hundreds of individual signs for each Local Authority. This means the time it will take to locate, retrieve and extract the information requested will be substantial. If I estimate it will take more than 24 working hours of time to determine whether we hold the information and to thereafter locate, retrieve and extract it, the Freedom of Information and Data Protection (Appropriate Limit and Fees) Regulations 2004 allow me to refuse to deal with it. The appropriate limit specified for central government is £600, representative of the estimated cost if taking over 24 working hours of time.

In order for me to search for the information you are seeking, it would be helpful if you could provide a more specific request for information, for example by narrowing its scope, such as reducing the time period, or confirming if there is a specific location or type of sign that you are concerned with.

If you do refine your request in this way, this will be treated as a new request. I am unable to process your request as it stands.

### **Next steps**

If you are dissatisfied with the Welsh Government's handling of your request, you can ask for an internal review within 40 working days of the date of this response. Requests for an internal review should be addressed to the Welsh Government's Freedom of Information Officer at:

Information Rights Unit, Welsh Government, Cathays Park, Cardiff, CF10 3NQ  
or Email: [Freedomofinformation@gov.wales](mailto:Freedomofinformation@gov.wales). Please remember to quote the ATISN reference number above.

You also have the right to complain to the Information Commissioner. The Information Commissioner can be contacted at: Information Commissioner's Office,

Wycliffe House, Water Lane, Wilmslow, Cheshire, SK9 5AF. However, please note that the Commissioner will not normally investigate a complaint until it has been through our own internal review process.

The request you sent me contains personal information about you - for example, your name and email address. The Welsh Government will be the data processor for this information and, in accordance with the General Data Protection Regulation, it will be processed in order to fulfil our public task and meet our legal obligations under the Act to provide you with a response. We will only use this personal information to deal with your request and any matters which arise as a result of it. We will keep your personal information and all other information relating to your request for three years from the date on which your request is finally closed. Your personal information will then be disposed of securely.

Under data protection legislation, you have the right:

- to be informed of the personal data we hold about you and to access it
- to require us to rectify inaccuracies in that data
- to (in certain circumstances) object to or restrict processing
- for (in certain circumstances) your data to be 'erased'
- to (in certain circumstances) data portability
- to lodge a complaint with the Information Commissioner's Office (ICO) who is our independent regulator for data protection

For further information about the information which the Welsh Government holds and its use, or if you wish to exercise your rights under the GDPR, please see contact details below:

Data Protection Officer  
Welsh Government  
Cathays Park  
CARDIFF  
CF10 3NQ

Email: [DataProtectionOfficer@gov.wales](mailto:DataProtectionOfficer@gov.wales)

Any information released under the Freedom of Information Act 2000 or Environmental Information Regulations 2004 will be listed in the Welsh Government's Disclosure Log (at <https://gov.wales/about/open-government/freedom-of-information/responses/?lang=en>).

Yours sincerely